

How to create a VoiceThread Assignment on Brightspace

1. Log onto Brightspace using CUNY credentials
2. In your Brightspace course click the **Content** tab on the navigation bar.
3. Select the module in which you would like to add a VoiceThread into.
4. Once in the module click **Existing Activities** then scroll down and click on **VoiceThread QCC**.

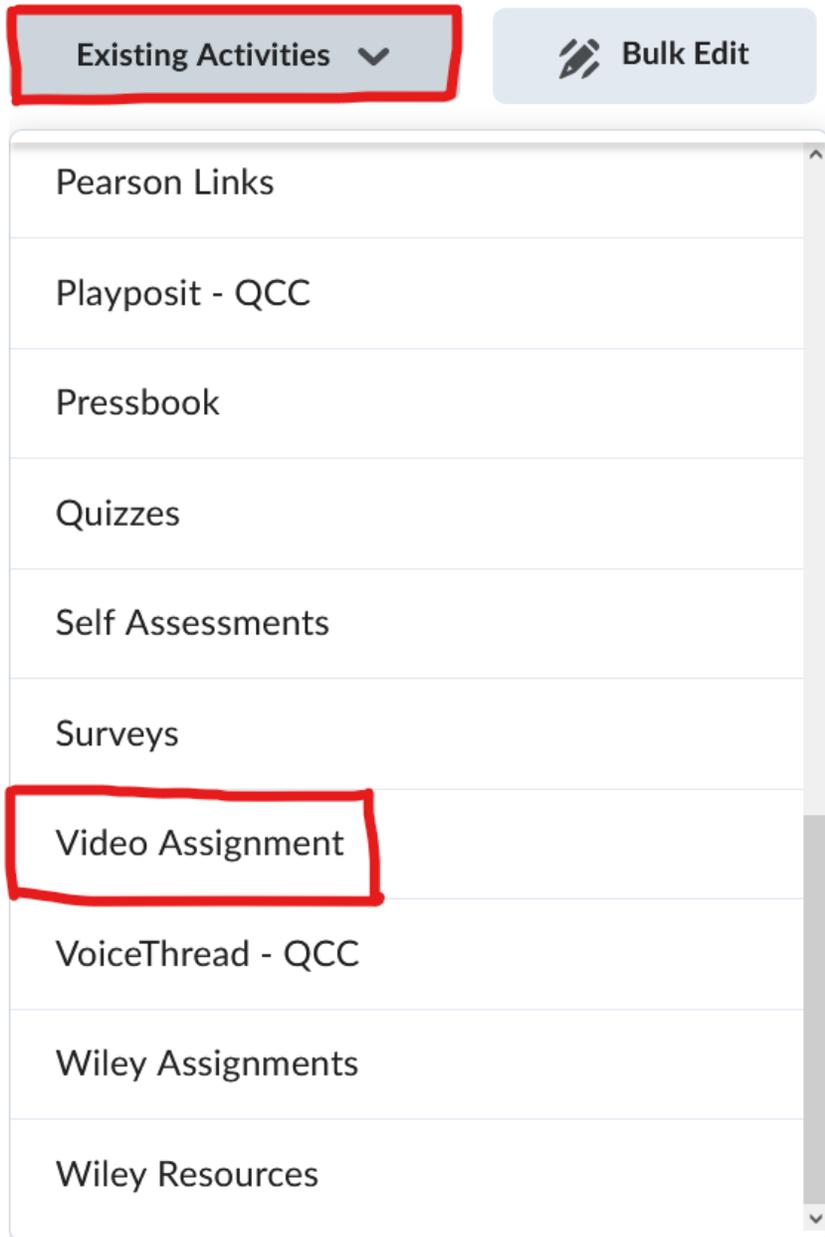


Figure 1: A drop-down menu from an educational platform with various activity options.

5. When the VoiceThread pop up appears select **Assignment Builder**.

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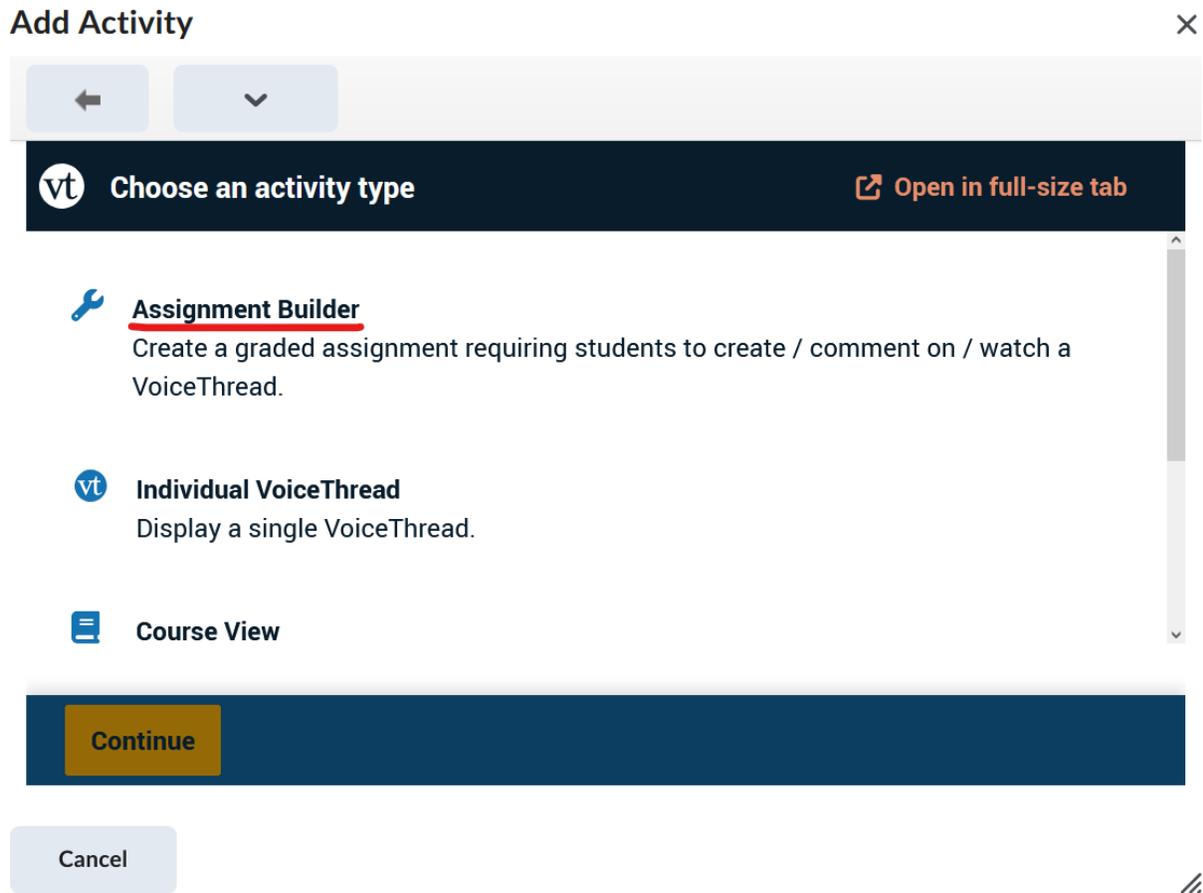


Figure 2: "Add Activity dialog with activity options and Continue button."

6. Select a type of Assignment.

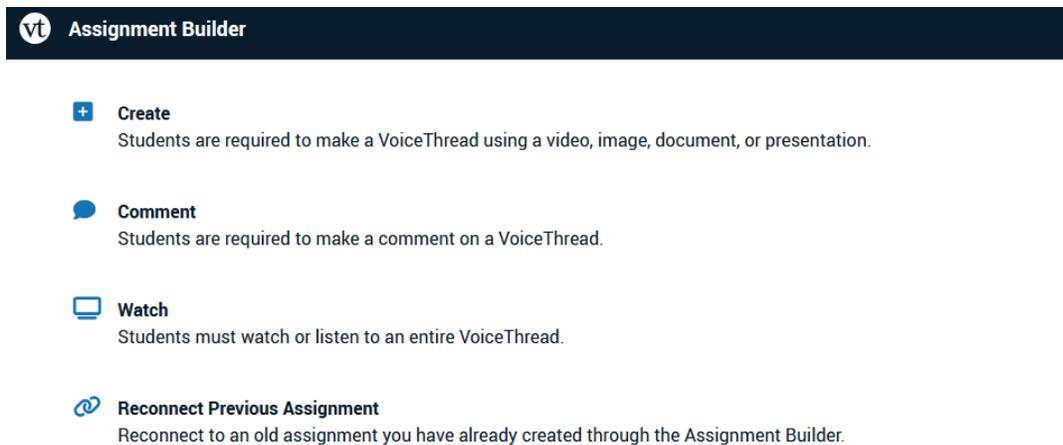


Figure 3: Assignment Builder interface with four sections for creating, commenting on, watching, and reconnecting VoiceThreads.

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7. Fill in the necessary information pertaining to the assignment you want to create then click **Publish**.