



GLOBAL CITIZENSHIP ALLIANCE CONFIDENTIAL REFERENCE FORM

DEADLINE: NOVEMBER 1, 2019

Part I: To be completed by the applicant.

Last Name

First Name

Date of Request

Evaluator's Full Name

Position

Under US federal law (Section 438 of Public Law 90-247, as amended), students are permitted access to certain educational records. Section 438(a)(2)(B) provides that a student may waive the right to inspect confidential letters of recommendation. Many applicants have found that recommendation letters may have a greater effect when such letters are written in confidence. If you waive your right to inspect the information requested by this form, please sign below.

Applicant's Signature

Date

BE SURE TO PROVIDE THE EVALUATOR WITH A SELF-ADDRESSED ENVELOPE

Part II: To be completed by the evaluator. Please be sure to sign this form, insert it with a supporting reference letter into a sealed envelope, and sign the back before returning it to the student.

The abovementioned applicant is applying for the Global Citizenship Alliance program in Salzburg, Austria. Please provide the following information about the applicant

1. The basis and extent of your acquaintance with the applicant
2. The applicant's most distinct and outstanding qualities
3. The applicant's ability to collaborate in group settings and promote a cohesive working environment (provide examples)
4. The applicant's ability to handle controversial topics (provide examples)
5. The applicant's punctuality, attendance, and timely completion of assignments

Please also state your opinion of this applicant's chances for success, both academic and non-academic, in this program. Please keep in mind how an international experience may benefit the applicant, both academically and personally, and indicate the strengths you believe the applicant might bring to such an experience. Please provide examples whenever possible. Thank you.

Evaluator's Signature

Print Name

Date

Position/Title

Telephone Number

Office Address