Faculty Executive Committee Meeting
November 27, 2018
3pm S-316

Agenda

1. Approval of Agenda
2. Approval of Minutes 10-23-18
3. Treasurer’s Report: Faculty Account
4. Faculty Website: Status Report
5. Chairperson’s Report (updates)
   • Status of Faculty teaching at Mineola HS in Connect to College Program—work in progress
   • Faculty Affairs Advisory Committee, Barbara Blake-Campbell—sent report
   • Appointment of Faculty with disregard for BOT criteria and QCC criteria
   • College P&B Compliance with BOT Policy—still to be addressed
   • QCC Faculty Diversity and CUNY Resources including FUND $900,000—Awaiting reply form President Lynch
6. Faculty Meeting—Planning for Spring 2019—MARCH 20, 2019 Topic: ???
8. Review of the College Budget
9. Review of the Student Technology Fee Budgets for last three years
10. Review of faculty associated with Pre-College, Continuing Education and Workforce Development and the Connect to College Program—will repeat the request for the names and titles
11. Possible Academic Senate Actions:
   • Efforts to bring a restoration of academic department email distribution lists access and opt out dialogue lists for Faculty and Community—in progress
   • Religious Observances and class schedules—sent to Academic Senate—report expected by May 2019
   • Ombudsman—no action as yet
   • Anti Bullying—no action as yet
12. Vetting of Proposed Amendments to the Governance Documents for Amendments: Governance Plan, QCC Faculty Bylaws, Academic Senate Bylaws—President has indicated his support for 7 changes to Governance Plan
13. Old Business
14. New Business
### FEC Meeting Calendar

#### Calendar of Meetings Fall 2018

Senate Meetings are at 3:10 pm unless noted otherwise:

<table>
<thead>
<tr>
<th>Agenda Material Due</th>
<th>Agenda Meetings</th>
<th>Academic Senate Meetings</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 4, 2018</td>
<td>Tuesday, September 11, 2018</td>
<td>Tuesday, September 25, 2018</td>
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<tr>
<td>September 18, 2018</td>
<td>Tuesday, September 25, 2018</td>
<td>Tuesday, October 9, 2018</td>
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<tr>
<td>October 23, 2018</td>
<td>Tuesday, October 30, 2018</td>
<td>Tuesday, November 13, 2018</td>
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<tr>
<td>November 20, 2018</td>
<td>Tuesday, November 27, 2018</td>
<td>Tuesday, December 11, 2018</td>
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### QCC Faculty Governance Leaders Events: Tentative Calendar 2018-2019

<table>
<thead>
<tr>
<th>FEC Meetings</th>
<th>Academic Senate</th>
<th>PSC Meetings</th>
<th>QCC General Faculty Meeting</th>
<th>Department Chairs Meet alone</th>
<th>Department Chairs with Provost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fourth Tuesdays 3-5pm S316</td>
<td>Second Tuesdays 3-5pm M-136</td>
<td>EC and Chapter General Mtgs</td>
<td>Wednesday 12-2pm M-136</td>
<td>Second Tuesdays 2-3pm</td>
<td>First Tuesdays 3-5pm</td>
</tr>
</tbody>
</table>

| August 28 |
| Oct 23 | October 9 | Oct 24 | October 9 | Oct 2 |
| November 27 | November 13 | EC Nov20 | November 13 | Nov 6 |
| Dec 25 | No mtg | Dec 11 | GEN MTG DEC 5 EC Dec18 | Dec 11 | Dec 4 |
| Jan 29 |
| Feb 26 | Feb 19 | EC Feb 5 GEN MTG?? | Feb 19 | Feb 5 |
| Apr 30 | Apr 9 | EC Apr 16 GEN MTG ????? | Apr 9 | Apr 2 |
| May 28 | May 14 | EC May 21 | May 14 | May 7 |

**FEC MEETING CALENDAR**
Senate Meetings are at 3:10 pm unless noted otherwise:

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<tbody>
<tr>
<td>January 29, 2019</td>
<td>Tuesday, February 5, 2019</td>
<td>Tuesday, February 19, 2019</td>
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<tr>
<td>February 19, 2019</td>
<td>Tuesday, February 26, 2019</td>
<td>Tuesday, March 12, 2019</td>
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<tr>
<td>March 19, 2019</td>
<td>Tuesday, March 26, 2019</td>
<td>Tuesday, April 9, 2019</td>
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<td>April 23, 2019</td>
<td>Tuesday, April 30, 2019</td>
<td>Tuesday, May 14, 2019</td>
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<th>AUG</th>
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<tbody>
<tr>
<td>15</td>
<td>W</td>
<td>8:30am-5:30pm</td>
<td>ECP and Chairs Retreat</td>
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<td></td>
<td></td>
<td></td>
<td>Douglaston</td>
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<tr>
<td>19</td>
<td>Sun</td>
<td></td>
<td>End of Summer 2018 Term</td>
</tr>
<tr>
<td>23</td>
<td>Th</td>
<td>9am-1pm</td>
<td>New Faculty Orientation</td>
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<td>Oakland</td>
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<tr>
<td>24</td>
<td>F</td>
<td>9am-11am</td>
<td>New Adjunct Orientation</td>
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<td></td>
<td>Oakland</td>
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<tr>
<td>27</td>
<td>M</td>
<td>Fall 2018 Semester begins</td>
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**Fall Semester 2018**

- **08/26/2018 Sunday** Last day to drop for 100% tuition refund; Last day to file ePermit request for the Fall 2018
- **08/27/2018 Monday** Fall 2018 Classes begin
- **09/02/2018 Sunday** Last day to add a course; Last day to drop for 75% tuition refund Last day to drop without the grade of WD
- **09/03/2018 Monday** Verification of enrollment available to faculty; College Closed – no classes scheduled; Grade of WD is assigned to official drops from a course
- **09/05/2018 Wednesday** Follows Monday Schedule
- **09/09/2018 Sunday** Last day to drop for 50% tuition refund
- **09/10/2018 & 09/11/2018 Monday and Tuesday** No classes scheduled
- **09/16/2018 Sunday** Last day to drop for 25% tuition refund; Last day for a Curriculum/Plan change Fall 2018; Last day to drop without a W grade; Verification of Enrollment due from faculty
- **09/17/2018 Monday** WN grades assigned; Withdrawal period begins – W grade assigned for official withdrawal. Students use CUNYFirst to withdraw from class(es)
- **09/18/2018 & 09/19/2018 Tuesday and Wednesday** No classes schedule
- **10/08/2018 Monday** College Closed – no classes scheduled
- **11/05/2018 Monday** R2T4 - 60% Date for the term
- **11/06/2018 Tuesday** Last day to withdraw from a course with a grade of W
- **11/22/2018 to 11/25/2018 Thursday to Sunday** College Closed – no classes scheduled
- **12/13/2018 & 12/14/2018 Thursday and Friday** Departmental Uniform Final Exam Days(2 days); No room reservations accepted
- **12/15/2018 to 12/21/2018 Saturday to Friday** Final Examinations; No room reservations accepted
- **12/21/2018 Friday** Final Examinations; End of Fall Term
- **12/24/2018 & 12/25/2018 Monday and Tuesday** College Closed
There is one (1) conversion day for the Fall 2018.
Monday classes will meet on Wednesday, September 5

This Calendar is Subject to Change

** See online grading table for complete explanation of WD grade

Date of Publication: 4/22/18

Winter 2019

- **January 1, 2019 Tuesday**
  - Last day to drop for 100% tuition refund
  - Last day to file ePermit request for Winter Session
  - College Closed
- **January 2, 2019 Wednesday**
  - Start of Winter Session
  - Classes Begin
  - Last day to drop for 50% tuition refund
  - Last day to add a course
- **January 3, 2019 Thursday**
  - Grade of WD assigned to students who officially drop a course
  - Verification of Enrollment Rosters available to faculty
- **January 4, 2019 Friday**
  - Last day to drop for 25% tuition refund
  - Census date
  - Verification of Enrollment Rosters due from faculty
- **January 5, 2019 Saturday**
  - WN grades assigned
  - Grade of W is assigned to students who officially withdraw from a course
- **January 16, 2019 Wednesday**
  - Last day to withdraw from course with a grade of W
- **January 21, 2019 Monday**
  - College Closed
- **January 23, 2019 Wednesday**
  - Final Examinations follow class schedules
  - End of Winter Session
- **January 25, 2019 Friday**
  - Final Grade Submission Deadline (48 hours after last exam)
- **February 01, 2019 Friday**
  - Spring term/Winter Session 2019 degree conferral date

This Calendar is Subject to Change

Publish Date: 5/16/2018
Spring Semester 2019

- **01/24/2019 Thursday**
  - Last day to drop for 100% tuition refund
  - Last day to file ePermit request
- **01/25/2019 Friday**
  - Start of Spring Term
  - Classes Begin
- **01/31/2019 Thursday**
  - Last day to add a course
  - Last day to drop for 75% tuition refund
- **02/01/2019 Friday**
  - Grade of WD assigned to students who officially drop a course
  - Verification of Enrollment Rosters available to faculty
- **02/07/2019 Thursday**
  - Last day to drop for 50% tuition refund
- **02/12/2019 Tuesday**
  - College Closed
- **02/14/2019 Thursday**
  - Last day to drop for 25% tuition refund
  - Last day to Change or Declare a Plan/Curriculum change to be effective Spring 2019
  - Census date
  - Verification of Enrollment Rosters due from faculty
- **02/15/2019 Friday**
  - Grade of W is assigned to students who officially withdraw from a course
  - WN grades assigned
- **02/18/2019 Monday**
  - College Closed
- **04/01/2019 Monday**
  - Last day to withdraw from course with a grade of W
- **04/19/2019 – 04/28/2019 Friday-Sunday**
  - Spring Recess
- **05/15/2019 Wednesday**
  - Departmental Uniform Final Examinations
- **05/16/2019 – 05/22/2019 Thursday - Wednesday**
  - Final Examinations
- **05/22/2019 Wednesday**
  - End of Spring Term
- **05/24/2019 Friday**
  - Final Grade Submission Deadline (48 hours after last exam date)
- **05/27/2019 Monday**
  - College Closed
- **06/01/2019 Saturday**
  - Spring 2019 degree conferral date