

QUEENSBOROUGH COMMUNITY COLLEGE

WID WAC Committee Minutes.

Date: Thursday, November 15, 2001

Present: A. Corradetti, V.P. R. Kahn, D. Lieberman, M. Magaldi, P. Pecorino,
D. Pincus, L. Stanley, C. Weber

Excused: P. Grey

Minutes: Minutes of previous meeting unavailable at this time.

<u>Topic</u>	<u>Discussion/Decision</u>
Procedures & Policies Manual	Manual developed by P. Grey and P. Pecorino is open for revision and additions – Forward suggestions to P. Pecorino
Quality Control Page	It was suggested by D. Pincus tat there should be a clear statement of how the WI portfolio would be measured (quantitative and qualitative). This statement will be developed by L. Stanley and distributed to members.
Concerns and Suggestions for WI Committee from Administration	V. P. Kahn addressed the committee regarding budget cuts and the possible effect on faculty and the WI initiative. He made it clear that he and President Marti supported the initiative. As the WI courses are more expensive to run he offered several suggestions: <ul style="list-style-type: none">• Recruit courses into WI program that satisfy requirements, not electives.• Have WI course paired with another in a learning community• Work with departments to designate two courses in the required major to be WI and them have all sections of that course be WI (In this way the departments would choose the WI course, not the student). The WI requirement would become invisible to the student.

Topic

Discussion/Decision

Discussion

The WID WAC coordinator and writing fellows could approach the department chairs to encourage designation of WI courses in required courses. Workshops could be held in the departments. It was suggested that the chairs should not designate the courses but that it would be a faculty vote. If the faculty did not designate the course the Senate could mandate it. The problem of adjuncts was briefly discussed, as many of them would not be WI trained.

It was decided that L. Stanley and the writing fellows would set up meetings with the department chairs develop the Department writing plan.

Spring 2002 Writing Intensive Requirement

Currently there are not enough WI courses to help all students fulfill the WI requirement. 1500 students have a requirement that they do not know about. When the WI designation is highlighted, students avoid those sections. It was decided that the WI highlighting would be removed from the Web site so students won't know if they are registering for a WI course.

P. Pecorino will notify the Registrar.

Outcomes Assessment

The central office will coordinate the outcome assessment. It looks at many factors such as the graduation rate and GPA. QCC will register each year with the office of institutional research.

5 Year Assessment Plan
5 Year Economic Plan

A. Corradetti and P. Pecorino will draft an assessment plan with the WAC coordinator. A. Corradetti will find out from administration about what the economic impact of assessment will be.

L. Stanley will send qualitative assessment instruments to the committee for review and we will discuss assessment at the next meeting.

A. Corradetti presented the 5-year economic plan.

Meeting adjourned at 2:30 PM

Respectfully submitted,

M. Magaldi

MM:jd