

Agenda
Academic Senate Meeting
Date: Tuesday, February 14, 2017
Time: 3:10 p.m.
Location: Room M-136

I. Attendance

II. Consideration of the minutes from December 13, 2016 meeting (Attachment A)

III. Communications from:

- CUNY Board of Trustees (<http://www2.cuny.edu/about/trustees/>)
- President Diane B. Call (Attachment B)
- Senate Steering Committee Report (Attachment C)

IV. Monthly Reports of the Committees of the Academic Senate

- Committee on Committees – Monthly Report for December 2016 and January 2017 (Attachment D)
- Committee on Curriculum – Monthly Report for February 2016 (Attachment E) — RESOLUTION

VI. Old Business

VII. New Business

- QCC Mission Statement (revision) (Attachment F)—RESOLUTION
- Report from the General Education Assessment Task Force
- Report of the Committee on Food Insecurity for February 2017 (Attachment G)

Joel Kuszai, Secretary
Academic Senate Steering Committee

Queensborough Community College
The City University of New York

MINUTES
of the December 13, 2016
Academic Senate

President Diane Call called the third regularly scheduled meeting of the Academic Senate to order at 3:20 PM

I. Attendance:

59 votes were recorded at the time attendance was taken; 64 members of the Academic Senate were present during the meeting.

Absentees: Isabella Lizzul, Reuvain Zahavy, Maan Lin, Cheryl Spencer, Mangala Tawde, Alexandra Tarasko, Jannette Urciuoli, Richard Yuster, Patrick Wallach, Pedro Irigoyen, Richard Tayson, Administrative VP, SG VP Programming, President Pro Tempore.

II. Consideration of minutes of the November 8, 2016 meeting of the Academic Senate:

A motion was made, seconded, and adopted 59-0-0 to approve the October 18, 2016 minutes as presented (see Attachment A of the December 13, 2016 Agenda). Did not vote: Sandra Palmer, Georgina Colalillo, Wilma Fletcher-Anthony, Anthony Kolios, SG President, and SG VP Evening Students.

III. Communications from:

1. President Call

President Call referred to her written report (*Attachment B of the December 13, 2016 Agenda.*) For the full report, visit: http://www.qcc.cuny.edu/governance/academicSenate/docs/ay2016-17/December_2016/Attachment-B-Presidents-Report-December-2016.pdf

Dr. Stark, in a question to President Call referencing prior work on a college-wide committee relating to Middle States review, raised a concern about changes to the college email communications structure.

President Call indicated that “we will continue to work to improve the system.”

Dr. Clingan asked for clarification on comments made previously regarding procedures for updating departmental email lists.

Vice President Newcomb responded that the Administration allows individual departments to manage their own intra-department lists.

There was further discussion regarding the email issue, with Dr. Tai and Dr. Pecorino each making comments and/or querying President Call about the situation.

2. Senate Steering Committee Report

Chair Dr. Peter Bales referred to the written report (*Attachment C of the December 13, 2016 Agenda.*) For the full report, visit: http://www.qcc.cuny.edu/governance/academicSenate/docs/ay2016-17/December_2016/Attachment-C-SteeringCommittee-Report-December-2016.pdf

IV. Monthly Reports of the Committees of the Academic Senate

57 1. **Committee on Committees:** The Academic Senate received the Monthly Report for December
58 2016 (*Attachment E of the December 13, 2016 Agenda*).

59
60 2. **Committee on Curriculum:** The Academic Senate received the Monthly Report for November
61 2016 (*Attachment G of the December 13, 2016 Agenda*) and acted on the following items:

62
63 **1. Course Revisions**

64 **DEPARTMENT of ENGINEERING TECHNOLOGY**

65 ET-710 Web Technology I: Building and Maintaining Web Sites

66
67 A **motion** was **made, seconded**, and **adopted 58-0-2** to **approve** changes to ET-710 in the
68 Department of Engineering Technology (*See Attachment G of the December 13, 2016 Agenda*).
69 Abstentions: SG President and SG VP Evening Students. Did not vote: Sandra Palmer, Peter
70 Bales, Anthony Kolios, and Peter Irigoyen.

71
72 **DEPARTMENT of FOREIGN LANGUAGES & LITERATURES**

73
74 LC-311 Readings in Contemporary Chinese Literature I
75 LC-312 Readings in Contemporary Chinese Literature II

76
77 A **motion** was **made, seconded**, and **adopted 58-1-2** to **approve** changes to LC-311 and LC-
78 312 in the Department of Foreign Languages & Literatures (*See Attachment G of the December*
79 *13, 2016 Agenda*). No votes: Anthony Kolios. Abstentions: SG Executive VP and SG VP Evening
80 Students. Did not vote: Sandra Palmer, Kip Montgomery and Peter Irigoyen.

81
82 **DEPARTMENT of HEALTH, PHYSICAL EDUCATION & DANCE**

83
84 HE-104 Addiction and Dependencies
85 HE-105 Human Sexuality
86 HE-107 Mental Health: Understanding Your Behavior
87 HE-108 Health and Physical Fitness
88 HE-111 Stress Management
89 HE-114 Foundations of Health Promotion and Disease Prevention

90
91 A **motion** was **made, seconded**, and **adopted 58-0-2** to **approve** changes to HE-104, HE-107,
92 HE-108, HE-111 and HE-114 in the Department of Health, Physical Education and Dance (*See*
93 *Attachment G of the December 13, 2016 Agenda*). Abstentions: SG President and SG VP
94 Evening Students. Did not vote: Diane Call, Sandra Palmer, Peter Bales and Peter Irigoyen.

95
96 **DEPARTMENT of MATHEMATICS & COMPUTER SCIENCE**

97
98 CS-203 ALGORITHMIC PROBLEM SOLVING II

99
100 A **motion** was **made, seconded**, and **adopted 60-0-2** to **approve** changes to CS-203 in the
101 Department of Math and Computer Science (*See Attachment G of the December 13, 2016*
102 *Agenda*). Abstentions: Anthony Kolios and SG President. Did not vote: Sandra Palmer and Peter
103 Irigoyen.

104
105 **DEPARTMENT of MUSIC**

106
107 It was moved that the Senate would vote to approve changes to courses, new courses and changes to
108 the AS degree in Music (*See Attachment G of the December 13, 2016 Agenda*).

109

110 A **motion** was **made, seconded**, and **adopted 60-0-1** to **approve** changes to courses, the AS
111 degree in Music and to **approve** new courses in the Department of Music (*See Attachment G of*
112 *the December 13, 2016 Agenda*). Abstentions: SG President. Did not vote: Sandra Palmer,
113 Anthony Kolios and Peter Irigoyen.

114
115 **2. New Courses**

116
117 **DEPARTMENT of MATHEMATICS & COMPUTER SCIENCE**

118
119 CS-204 ALGORITHMIC PROBLEM SOLVING II in Java

120
121 A **motion** was **made, seconded**, and **adopted 59-0-3** to **approve** CS-204 as a new course in
122 the Department of Math and Computer Science (*See Attachment G of the December 13, 2016*
123 *Agenda*). Abstentions: Anthony Kolios, SG President and SG VP Evening Students. Did not vote:
124 Sandra Palmer and Peter Irigoyen.

125
126 **3. Program Revisions**

127
128 **DEPARTMENT of ENGINEERING TECHNOLOGY**

129
130 Changes to the Information and Internet Technology Program due to ET-710 credit reduction (*See*
131 *Attachment G of the December 13, 2016 Agenda*).

132
133 A **motion** was **made, seconded**, and **adopted 58-0-4** to **approve** changes to the IIT Program in
134 the Department of Engineering Technology (*See Attachment G of the December 13, 2016*
135 *Agenda*). Abstentions: Anthony Kolios, SG President, SG VP Evening Students, and SG VP Part
136 Time Students. Did not vote: Sandra Palmer and Peter Irigoyen.

137
138 Changes to New Media Certificate Program due to ET-710 credit reduction and for use with Mineola HS
139 program (*See Attachment G of the December 13, 2016 Agenda*).

140
141 A **motion** was **made, seconded**, and **adopted 59-0-3** to **approve** changes to the New Media
142 Certificate Program in the Department of Engineering Technology (*See Attachment G of the*
143 *December 13, 2016 Agenda*). Abstentions: Anthony Kolios, SG President, and SG VP Evening
144 Students. Did not vote: Sandra Palmer and Peter Irigoyen.

145
146 **DEPARTMENT of SOCIAL SCIENCES**

147
148 Changes to the QCC/Queens College Dual/Joint Degree Program: A.A. in Liberal Arts and Sciences
149 Leading to the B.A. Childhood Education (*See Attachment G of the December 13, 2016 Agenda*).

150
151 A **motion** was **made, seconded**, and **adopted 59-0-2** to **approve** changes to the QCC/Queens
152 College Dual/Joint Degree Program in Childhood Education (*See Attachment G of the December*
153 *13, 2016 Agenda*). Abstentions: SG President and SG VP Evening Students. Did not vote:
154 Sandra Palmer, Gilmar Visoni, and Peter Irigoyen.

155
156 **4. General Education Assessment Task Force Findings and Recommendations**

157
158 (*See Attachment H of the December 13, 2016 Agenda*.)

159
160 Chair Bales instructed the Senate that the vote to take place is on the revised General Education
161 Outcomes, not on the assessment process or program review.

162
163 Dr. Pecorino made a friendly amendment that the new outcomes would be effective at the
164 commencement of the Fall 2017 semester. There was no objection.
165

166 Dr. Clingan made a **motion** to postpone the vote, which was **seconded**, but **failed 12-40-8**.
167 No votes: Sandra Palmer, Sherri Newcomb, Karen Steele, Denise Ward, Rosemary Zins, Stuart
168 Asser, Nidhi Gadura, Kathleen Villani, Jeanne Galvin, Michel Hodge, Joseph Bertorelli, Kip
169 Montgomery, Anne Marie Menendez, David Lieberman, Joseph Culkun, Georgia McGill, Shannon
170 Kincaid, Peter Bales, Andrea Salis, Belle Birchfield, Georgina Colalillo, Joel Kuszai, Lorena Ellis,
171 Amy Traver, Urszula Golebiewska, Shele Bannon, Joan Dupre, Jeffrey Schwartz, Barbara Blake-
172 Campbell, Kelly Ford, Julia Carroll, Mi Seon Kim, Eileen White, Craig Weber, SG President, SG
173 Treasurer, SG VP Evening Students, SG VP Part Time Students and Emil Parrinello.
174 Abstentions: David Humphries, Young Kim, John Talbird, Franca Ferrari, Anthony Kolios, Philip
175 Pecorino, Edward Volchok and Ann Tullio. Did not vote: Bob Rogers, Wilma Fletcher-Anthony,
176 Peter Irigoyen and George Muchita.

177
178 A **motion** was **made, seconded**, and **adopted 48-2-2** to **approve** the new General Education
179 Outcomes (*See Part 4 of Attachment G of the December 13, 2016 Agenda*). No votes: Gilmar
180 Visoni and Edmund Clingan. Abstentions: John Talbird and Anthony Kolios. Did not vote: Denise
181 Ward, Bob Rogers, Michel Hodge, David Lieberman, Michael Cesarano, Wilma Fletcher-Anthony,
182 Edward Volchok, Simran Kaur, Julian Stark, Craig Weber, Peter Irigoyen and George Muchita.

183
184 **V. Old Business**

185
186 None.

187
188 **VI. New Business**

189
190 Dr. Humphries presented a CUNY Reading Discipline Council position paper on issues of
191 placement, testing and remediation (*See Attachment I from the December 13, 2016 Agenda*) and
192 a response from Vice Chancellor Vita Rabinowitz. Dr. Rochford, Dr. Bertorelli, Dr. Carroll and Dr.
193 Warsi presented testimony.

194
195 Chair Bales presented a resolution on making QCC a “sanctuary campus” (*See Attachment J*
196 *from the December 13, 2016 Agenda*).

197
198 A **motion** was **made, seconded**, and **adopted 55-0-0** to **approve** making QCC a “Sanctuary
199 Campus” resolution General Education Outcomes (*See Attachment J of the December 13, 2016*
200 *Agenda*). Did not vote: Sasan Karimi, Gilmar Visoni, Georgina Colalillo, Wilma Fletcher-Anthony,
201 Barbara Blake-Campbell, Edmund Clingan, Craig Weber, Peter Irigoyen and George Muchita.

202
203 Vice Chair Tai presented the monthly report of the Committee on Food Insecurity and thanked
204 those who have volunteered with their time, resources and financial support. She suggested that
205 there was great interest in making the committee a permanent standing committee of the
206 Academic Senate and that efforts were underway with that end in mind.

207
208 The meeting was adjourned at 4:52 PM

209
210 Respectfully Submitted,
211 Joel Kuszai
212 Secretary, Steering Committee of the Academic Senate



Report of the President
to the
Academic Senate
February 14, 2017

Enrollment Update

The College has concluded a busy spring enrollment cycle. As of February 2, we have enrolled close to 14,000 students. We exceeded our goal for new students, including 883 freshmen and 845 transfer students. Included in this newest cohort of freshmen are 111 students who successfully completed the CUNY Start and CLIP programs.

For the first time this cycle, incoming students who took the CUNY Assessment Tests at Queensborough and scored just below passing were invited to retest. 195 students were invited to re-test. 27 % or 53 students passed the CATs on the second try. The Office of Admissions is fully engaged on recruiting for Fall 2017, having already received our first group of freshmen applications for the Fall semester.

The Office of New Student Engagement, led by Dr. Carol Alleyne, held a most successful New Student Orientation on Saturday January 28th with over 500 students, parents, and other supporting family members in attendance. Faculty, staff, and Student Ambassadors helped to connect, engage, and inform new students to prepare them for their first semester at Queensborough. Alongside various support services at the College, their orientation activities concluded with “Welcome Week” - - an exciting line-up of events and activities during the first week of classes designed to assist new students with getting acclimated to the campus and college life.

Faculty/Staff Honors and Accomplishments

Queensborough Community College’s A.S. in Public Health program has been selected as a 2017 recipient of the Riegelman Awards for Excellence in Public Health and Health Navigation Education in Community Colleges. Queensborough’s Public Health Program will be recognized at the League for Innovation in the Community College Innovations Conference in San Francisco, CA in March. Dr. Anuradha Srivastava, Biological Sciences and Geology Department and Dr. Andrea Salis, OAA and Health Physical Education and Dance Department will represent the College during the general session and panel presentation.

- Congratulations to Professors Hamid Namdar and Richard Yuster of the Engineering Technology Department on their book published by Pearson in January *Embedded Systems and C++ Programming*.

Student Honors

We congratulate QCC students Mr. Tao Hong and Mr. Myo Thu Ya Aung, who were named Phi Theta Kappa/USA Today All-New York Scholars. Mr. Hong has conducted research on Nanomaterial and received many awards in the math competitions including those given by the CUNY Math League, the New York State Mathematics Association of Two-Year Colleges, and the American Mathematics Association of Two-Year Colleges. Mr. Aung conducted space weather research, completed a NASA Space Weather forecasting internship, and mentored fellow Queensborough students. I am grateful to Drs. Emily Tai, Paris Svoronos, and Regina Sullivan for their tireless work as advisors and mentors to the students in our Lambda Sigma Chapter of the Phi Theta Kappa International Honor Society.

Opportunities / Resources for Student

- The QCC Counseling Center now provides 24/7 emergency services through our after-hours service provider, ProtoCall. If you have an emergency outside of the Counseling Center hours, please call ProtoCall at 855-582-6069 to speak with a licensed mental health professional.
- QCC's Lambda Sigma Chapter of the Phi Theta Kappa International Honor Society is accepting new membership for the Spring 2017 semester. Membership in the honor society provides opportunities for students to grow as scholars and leaders by way of networking, scholarships, job skills, leadership, community-building, and mentorship. Additional information, including eligibility requirements and application deadline date, can be found at www.qcc.cuny.edu/ptk.
- Now through April 18, 2017, Single Stop will make Free Tax Preparation available for QCC students in the Student Union, Upper Level. In addition, we will have one Saturday session on March 11, 2017. Please encourage students to take advantage of this free service. Further information about this program and hours of operation are available from the Single Stop Office, located in the Library Building – Room 432A or at <http://www.qcc.cuny.edu/singlestop/>.
- Faculty and staff are asked to encourage our students to avail themselves of the valuable and free resources through the QCC Single Stop Program, located in the Library Building, Room 432-A. Services provided include (but are not limited to) financial benefits screening, financial counseling, legal assistance, tax preparation services, and more. Additional information can be found on their website at <http://www.qcc.cuny.edu/singlestop>.

- The Freya Moskowitz Stern Scholarship and The Finch College Alumni Scholarship are now available for interested students. Both scholarships, worth \$5000, are awarded to second-year female community college students who will graduate from QCC at the conclusion of Spring 2017 and transfer to a four-year university for the fall 2017 semester. For additional information, including eligibility requirements and application deadline dates, please click on the following link:
http://www.finchcollege.org/html/PDFs/Scholarship_Criteria.pdf.
- The Phi Beta Kappa Association of New York Scholarship is now available for interested students. This scholarship, worth \$1000, will be awarded to two (2) community college graduates who successfully transfer to a four-year institution for Fall 2017. Additional information, including eligibility requirements and application deadline date, can be found at <http://www.qcc.cuny.edu/scholarships/>.
- The University is continuing the initiative in which CUNY has partnered with The Dream.US Scholarship Program to assist undocumented students in obtaining scholarships. The Dream.US Scholarship Program provides college scholarships to highly motivated undocumented students who entered the United States as minors and who, without financial assistance, cannot afford a college education. The next application cycle is currently open, with a deadline of March 8, 2017 for the Fall 2017 semester. Please refer students to apply at www.thedream.us.
- The Carroll and Milton Petrie Foundation renewed QCC's three-year grant, of up to \$100,000 per year, for three years, to provide **one-time, emergency grants** to students in good standing with **short-term financial emergencies** to enable them to remain in school, rather than being forced to leave or drop out. The college successfully awarded \$300,000 to Queensborough students in need through December 31, 2016. Ms. Veronica Lukas, Executive Director of Student Financial Services, will be sending periodic e-mail reminders to the college community outlining the grant eligibility and encouraging faculty and staff to refer students to apply. Ms. Karen O'Sullivan, Associate Director of Student Financial Services, will serve as the Grants Manager for this campus initiative. Please refer students with short-term financial emergencies to Ms. O'Sullivan at your earliest convenience. Additional information can be found at www.qcc.cuny.edu/scholarships.

General Education Task Force

During January a group of 15 task force and other faculty members scored 566 student artifacts, from 47 courses, submitted during the fall 2016 term. The artifacts were rated according to the rubrics for one or more of the college's first four General Education Outcomes, and the results were shared with Task Force members at the first meeting of the term, February 3. During spring 2017, the task force will be developing a "digital technology" dimension for the Information Management rubric, and will convene groups of disciplinary faculty to begin developing rubrics for the discipline-specific General Education Outcomes. The call for student artifacts for the spring 2017 term has gone out, to be scored in June 2017.

Assessment Update

- **Assessment Institute**

As in past semesters, the Assessment Institute for QCC faculty is being held this spring semester over four successive Fridays—February 10, 17, and 24 and March 3—from 2:00 to 4:00 p.m. in the CETL computer lab. Conducted by Deans Arthur Corradetti and Kathleen Landy and Dr. Ian Beckford, the institute covers various kinds of assessment efforts on campus, with particular attention to course assessment. Since its inception in spring 2013, nearly one hundred thirty faculty members have participated in the institute.

- **Middle States**

Over the next two and a half years, Queensborough Community College will undergo a self-study process in preparation for reaccreditation with the Middle States Commission on Higher Education (MSCHE). A call for volunteers to the entire campus community will be sent out in the coming weeks to serve on one of seven self-study working groups, each working group assigned to one of the seven MSCHE standards. Once formed in spring 2017, the self-study working groups will begin formal work in fall 2017, with a completion date at the end of the spring 2018 semester. Each working group will produce a chapter of the self-study report. After campus-wide review and discussion of the self-study report drafts in fall 2018, the full self-study report will be submitted to MSCHE in January 2019. The MSCHE site visit will take place later in spring 2019, with a final decision by the commission in June 2019. Participating in a self-study working group will be an opportunity to provide significant service to the college in a process that is central to the reaccreditation of the institution.

- **Mission and Goals**

The Mission Review Committee has developed college goals in support of the new mission statement that was approved in spring 2016. The new college goals now come before the Senate for review and approval. If approved, the new college goals will provide the framework for the strategic plan that is being developed for next year and for the plans of subsequent years. Both “mission” and “goals” form the basis for standard 1 of MSCHE’s “characteristics of excellence,” one of seven standards with which colleges need to comply to be accredited.

BTECH Update

Effective February 6th BTECH will have a new Principal. Hoa Tu will be leaving to become an assistant superintendent for the NYC DOE. Patrice Henry will join BTTECH as acting interim principal. Over 70 students are enrolled in several college courses this semester and 10 students along with QCC technology students and faculty are attending a SAP Women in Data Science conference at SAPs new NY headquarters at Hudson Yards this February.

Center for Excellence in Teaching & Learning (CETL)

We are delighted to welcome Dr. Henry Davis, who has joined CETL as an Academic Program Specialist to support the High-Impact Practices. Prior to his appointment at QCC, Henry served in an administrative capacity with Fordham University's Graduate School of Social Service and as an Adjunct Professor with Fordham's Graduate School of Education. Hiring Dr. Davis is an important step toward institutionalizing the support of academic service-learning through regular tax levy funding and ensuring the organized and effective advancement of this valuable high-impact practice.

Facilities Update

During the Spring semester there will be a number of facility upgrade projects underway, including the following capital and college projects:

- The Medical Arts and Science Building roofs will be replaced under the long awaited Roof Replacement Project funded by New Year State and City Capital allocations. In the weeks to come, protective fencing will be installed around these buildings to ensure the safety of our students, faculty and staff. The Project is expected to last until June when work will begin on the Administration Building.
- The Science Atrium and Cafeteria Phase II planning is in final stages with work expected to begin in early 2018. During the planned second Phase, the Atrium will be enclosed with climate control for year round use. A new servery, with several food stations and other amenities, will be located in the same space as the current Science Cafe and will be supported by a new kitchen constructed in the Science basement.
- The Campus Electrical upgrade is progressing on schedule with most of the underground conduit completed. The work will continue throughout 2017 as the contractors focus on completing the new electrical sub-station on 56th Avenue.
- The parking lot #1 entrance on Cloverdale was widened to allow faculty and employees to enter in the mornings and evenings. The improved entrance was opened for the start of the Spring semester and has relieved congestion at the main gate typical at the start of classes.

Upcoming Events

- The Office of Academic Affairs will host a series of workshops this semester to support faculty in the efforts for reappointment, tenure and promotion. The workshops are:

1. **What you Need to Know When Applying for the Rank of Professor** – Presented by Dr. Sharon Lall-Ramnarine, Dr. Julia Carroll, Professor Anne Marie Menendez, Dr. Barbara Blake-Campbell – *Monday, February 6, 2017, 2:00-3:30 p.m.*, Oakland Dining Room.
 2. **Promotion and Tenure for Mid-Career Faculty** – Presented by Dr. Gil Visoni, Professor Bob Rogers, Professor Georgia McGill – *Wednesday, February 15, 2017, 2:00-3:30 p.m.*, Oakland Dining Room.
 3. **General Information Session on Reappointment and Tenure Processes for Assistant Professors** – Presented by Dr. Nidhi Gadura, Professor Kathy Villani, Dr. Aranzazu Borrachero, Dr. Andrea Salis – *Monday, February 27, 2017, 12:30-2:00 p.m.*, Oakland Dining Room
 4. **Practice Sessions on Presenting Before Faculty Personnel and Budget Committee for Full Professor** - Facilitated by Dr. Julia Carroll, Dr. Jilani Warsi – *Thursday, March 2, 2017 and Thursday, March 16, 2017, 1:00-4:00 p.m.*, President’s Conference Room, A-502D.
 5. **Opportunities for Service to the College and Opportunities and Programs at QCC and CUNY for Professional Development** – Presented by Dr. David Humphries, Dr. Peter Bales – *Monday, March 6, 2017, 2:00-3:30 p.m.*, Oakland Dining Room On *Wednesday, February 15th at 10:30 a.m.*, QPAC presents the Children’s Book Club and Performance Series with the Paper Bag Players in their new show, *Trip to the Moon*, for children ages 3 to 8.
- The Student Government Association will host an SGA Valentines’ Day Party on *Thursday, February 16th at 6:00 pm* in the Student Union Lounge. Free tickets to all currently enrolled matriculated students (must show QCC TigerCard) can be picked up in the Office of Student Activities starting the week of February 6th between the hours of 9:00 am – 7:00 pm Monday – Thursday and 9:00 am – 5:00 pm on Friday.
 - In the *Drs. Bebe and Owen Bernstein Lecture Series*, the KHC presents *Reparations and the Holocaust* with Mary Maudsley, J.D. on *Thursday, February 16th, 2017 at 6:00 p.m.* This lecture will discuss the legal history of the process for reparations during and after the Holocaust.
 - **The KHC** continues the **2016-17 Colloquia** awarded to QCC Faculty Coordinators: Dr. Aliza Atik (English), Dr. Kathleen Alves (English), and Dr. Mirna Lekic (**Music**). This year’s theme is *Fleeing Genocide: Displacement, Exile and the Refugee*. The fourth event, **A Common Thread of Uncommon Courage: From Genocide Orphan to Human Rights Activist** will take place on *Wednesday, February 22nd, 2017 at 12:20 p.m.* Speakers: Jacqueline Murekatete, Esq., Founder of the Genocide Survivors Foundation and our own Dr. Trevor Milton, Assistant Professor of Social Science, Queensborough Community College.
 - On *Sunday, February 26th at 3:00 p.m.*, QPAC presents one of the most-popular operas, *La Traviata*, performed in Italian, with English subtitles. Ravishing melodies, beautiful costumes, colorful sets, a powerhouse cast, and evocative orchestration abound in Verdi’s romantic opera.

- In the *Drs. Bebe and Owen Bernstein Lecture Series*, the KHC presents *Through My Parents' Eyes: Second Generation Memories of WWII* with Dr. Alisse Waterson and Dr. Barbara Rylko-Bauer on **Sunday, March 5th, 2017 at 1:00pm**. In this conversation, the two authors discuss their recent memoirs about the wartime experiences of their respective mothers.
- The **KHC Cinema Series this spring** includes screenings of various films pertaining to the Holocaust, Genocide, and human rights. You are invited to attend the screening of **Granito (2011) on Wednesday, March 8th, 2017 at 12:10 p.m.** which reviews the struggle of the past thirty years to find justice for the genocide committed against Guatemala's Mayan population in the eighties.
- Newly Tenured Faculty will be celebrated at a reception sponsored by the Office of Academic Affairs on **Tuesday, March 14, at 4:30 pm** in the Oakland Dining Room. Twenty-three colleagues from 9 academic departments will be honored as awardees of tenure/CCE. They are Dr. Rose-Marie Aikas, Dr. Bjorn Berkhout, Dr. Naydu Carmona, Mr. Steven Cheng, Ms. Danielle Cifone, Dr. Steven Dahlke, Dr. Sunil Dehipawala, Professor Leslie Francis, Dr. Eva Goldhammer, Professor Stephen Hammel, Ms. Ruchel Hammer, Ms. Li Xu Li, Dr. Anissa Moody, Mr. Marlon Moreno, Dr. Gheorghe Proteasa, Mr. Terence Rohan, Dr. Julia Rothenberg, Dr. Andrea Salis, Mr. Kenneth Schmidt, Dr. Jed Shahar, Dr. Howard Sporn, Dr. Kostas Stroumbakis, Dr. James Timbilla.
- The Office of Career Services will hosts its annual Job Fair on **Wednesday, March 29th at 12:00 pm** in the Student Union Lounge. The fair will serve as a conduit for students to meet with potential employers from a wide variety of sectors including business, non-profits, healthcare, and government. For additional information, please click on the following link: <http://www.qcc.cuny.edu/careerServices/job-fair.html>.
- At the **Kupferberg Holocaust Center, The Jacket from Dachau: One Survivor's Search for Justice, Identity, and Home** will continue to be on view through June, 2017. This original exhibition tells the story of Holocaust survival, chance encounters, and how a single artifact can weave a narrative of justice, identity, and a search for home. The exhibit is co-curated by Cary Lane, Ph.D., the KHRCA 2016-2017 Curator-in-Residence and assistant professor of English at Queensborough Community College. Please contact the Center to arrange a tour of the exhibit for your classes.
- **2017 Partners for Progress Gala**
Early bird tickets to attend our Partners Gala on **Thursday, April 27** are now available at the discounted rate for faculty and staff. This year our Honorees include Thomas Chen, Founder and CEO of Crystal Window & Door Systems, Ltd., Professor Emeritus Jackson Lum and his wife, Muriel Lum, and Benjamin L. Schwartz, President of Metropolitan Property Services, Inc. Please contact the Advancement Office for additional information.

Steering Committee Report

February 14, 2017

Senate membership is stable and all Senate committees are fully staffed and functioning smoothly. Emails from the Committee on Committees have gone out to all senators with expiring terms, so please be sure to check when your term ends and, if so desired, run for reelection.

The Committee on Committees will also be sending a notice out to all eligible members of the Faculty, and HEOs, regarding membership on Committees of the Academic Senate. Senators who are serving a three-year term on a Committee of the Academic Senate do not need to reapply for their committee—but faculty whose terms are expiring, and wish to serve on a committee of the Academic Senate **MUST** apply for that committee through the form they receive. We hope Senators, particularly those who are department chairs, will partner with the Steering Committee in making sure that all interested faculty who are eligible to serve, apply. We also wish to thank Queensborough's Student Government Association, and SGA advisors Gisela Rivera and Raymond Volel, for encouraging Student Senators to apply as representatives to our committees of the Academic Senate.

The Bylaws Committee is currently reviewing a resolution to make the Food Insecurity Committee a Standing Committee of the Academic Senate. We believe that taking this step will help us achieve the permanent integration of the Food Pantry into the fabric of Queensborough Community College. For the new semester, we would like to thank outgoing Committee member Aviva Geismar, and welcome four new members: John Gilleaudeau, Elizabeth Di Giorgio, Annisa Moody, and Leah Anderst. We also wish to thank our continuing members for their extraordinary dedication and leadership: Amy Traver, Susan Jacobowitz, Sharon Ellerton, as well as service-learning partners Christine Mooney, Sharon Ellerton, and Lana Zinger.

The Steering Committee has placed on the agenda a minor revision to the recently passed Mission Statement that also includes specific guidelines clarifying the statement.

Joel Kuszai, Secretary of the Academic Senate Steering Committee, along with many of the chairs of senate standing committees, attended a session hosted by David Moretti from the Office of Marketing and Communication about changes to the Cascade content management system. Joel reported to the Steering Committee that the technical changes are minimal but that the larger issue is of compliance with the Americans with Disabilities Act (ADA). Apparently, many of the documents on the College website are not ADA compliant. Joel has agreed to work with Dave to make sure that we're doing everything we can so that going forward all Senate related documents are compliant/ You will hear more from this at an upcoming Senate meeting.

The Faculty Executive Committee has requested information on future plans for the new Atrium and the current status of assessment of High Impact Practices (HIPs). The Steering Committee is working with the chairs of the Committee on Environment, Quality of Life, and Disability Matters; the Committee on Assessment and Institutional Effectiveness, and the Committee on WID/WAC, to produce that information.

**QUEENSBOROUGH COMMUNITY COLLEGE
THE CITY UNIVERSITY OF NEW YORK**

Report to the Academic Senate

January 28th, 2017

From: Prof. Christine Mooney, Chairperson of the Committee on Committees

To: Dr. Joel Kuszai, Secretary of the Academic Senate Steering Committee

Monthly Report of the Committee on Committees for December 2016 and January 2017

I. New Academic Senate Committee Members

Whenever vacancies on committees become available, the members of the Committee on Committees (CoC) vote via e-mail to appoint new members. Here are the changes that the CoC was made aware of, voted on, and approved.

A. Committee on Writing in the Discipline/Writing Across the Curriculum

To fill a vacancy left by the resignation of Peter Gray, the CoC named Elizabeth DiGiorgio (Art & Design) to this committee. Her term will run through spring 2017. Elizabeth was the Steering Committee Designee to the Committee on Writing in the Discipline/Writing Across the Curriculum, so a new Designee will have to be appointed.

To fill a vacancy left by the resignation of Kimberly Ambruso, the CoC named Shenaz Georgilis (Nursing) to this committee. Her term will run through spring 2018.

Committee on Assessment & Institutional Effectiveness

To fill a vacancy left by the resignation of Joseph Goldenberg, the CoC named Jeffrey Chen (Continuing Education) to this committee. His term will run through spring 2018.

II. Steering Committee Designees

A suggested name was proposed to the Steering Committee Designees to assist with filling vacancy for the Steering Committee Designee on the WID/WAC Committee.

III. Webpages

Working with Dave Moretti, Committee rosters were corrected to reflect current membership.

IV. Preparation for major activities in the spring

Jeffrey Schwartz provided a timeline to manage the Senate Faculty Member-at-Large election.

Petition forms for Senate elections were revised and approved by the CoC. Petitions will circulate from Feb. 2 to Feb. 23. The ballots will be written and approved between Feb. 23 and Feb. 27.

Respectfully submitted,

Christine Mooney

Christine Mooney, Esq.

Chairperson, Committee on Committees

JANUARY 2017 MONTHLY REPORT - COMMITTEE ON CURRICULUM

To: Peter Bales, Academic Senate Steering Committee
From: Lorena B. Ellis, Chairperson, Committee on Curriculum
Date: January 31, 2017
Subject: January Monthly Report for the February, 2017 Senate
CC: College Archives (CWilliams@qcc.cuny.edu)

The Committee on Curriculum has voted to send the following recommendations to the Academic Senate:

2 Course revisions (Item 1)
1 Program revisions (Item 2)
5 Forms revisions: Committee on Curriculum Guide (Item 3)

1. Course Revisions

DEPARTMENT OF ART AND DESIGN

FROM:
ARTS-130, ~~ARTS-134 Art for Teachers of Children (formerly AR-271)~~
4 studio hours 3 credits
Pre-requisites (if any) none
Co-requisites (if any) none

Course description:

Provides art experiences for teachers of children using materials and techniques that are easily translatable to art experiences for children. Class work will include paint, clay, cut paper, found materials, paper maché, and puppets. There will be class discussion and keeping of a log. This course is also recommended for students interested in Art Therapy and Occupational Therapy.

ARTS-130 and ARTS-131 will be offered in alternate semesters. The projects for each course will be different. Students may take either course or both courses.

TO:
ARTS 130 Art Methods for the K-8 Curriculum I
4 studio hours 3 credits
Pre-requisites (if any) none
Co-requisites (if any) none

Course description:

Provides art experiences for teachers of children using materials and techniques that are easily translatable to art experiences for children. Class work will include paint, clay, cut paper, found materials, paper maché, and puppets. There will be class discussion and keeping of a log. This course is also recommended for students interested in Art Therapy and Occupational Therapy.

ARTS-130 and ARTS-131 will be offered in alternate semesters. The projects for each course will be different. Students may take either course or both courses.

Rationale: Revised name better reflects course content.

FROM:

~~ARTS-130, ARTS-131 Art for Teachers of Children II (formerly AR-271)~~

4 studio hours 3 credits

Pre-requisites (if any) none

Co-requisites (if any) none

Course description:

Provides art experiences for teachers of children using materials and techniques that are easily translatable to art experiences for children. Class work will include paint, clay, cut paper, found materials, paper maché, and puppets. There will be class discussion and keeping of a log. This course is also recommended for students interested in Art Therapy and Occupational Therapy.

ARTS-130 and ARTS-131 will be offered in alternate semesters. The projects for each course will be different. Students may take either course or both courses.

TO:

ARTS 131 Art Methods for the K-8 Curriculum II

4 studio hours 3 credits

Pre-requisites (if any) none

Co-requisites (if any) none

Course description:

Provides art experiences for teachers of children using materials and techniques that are easily translatable to art experiences for children. Class work will include paint, clay, cut paper, found materials, paper maché, and puppets. There will be class discussion and keeping of a log. This course is also recommended for students interested in Art Therapy and Occupational Therapy.

ARTS-130 and ARTS-131 will be offered in alternate semesters. The projects for each course will be different. Students may take either course or both courses.

Rationale: Revised name better reflects course content.

2. Program Revision

ART AND DESIGN - Program revision Digital Art and Design

Here is the information to include in a proposal to revise an existing degree or certificate program:

1.	Department:	Art and Design		
2.	Program name:	Digital Art and Design <u>A.S.Degree</u>		
3.	Program Code:	<u>26677</u>		
4.	HEGIS number:	<u>5012</u>		
5.	Date approved by the department	Month	Day	Year
		11	16	2016
6.	Date the changes will be effective (if approved)	Month	Day	Year
		9	1	2017
7.	All text or items that will be deleted or changed should be marked with a strikethrough.			
8.	All new text, courses, credits, etc. should be marked by <u>underlining</u>.			
9.	All text or items that will be deleted or changed should be marked with a strikethrough.			
10.	Show the whole set of program requirements in a From/To format (see example below)			
11.	Add all Program notes in 11A Add all Course notes in 11B (Number your notes).			

FROM: A.S. in Digital Art and Design

Common core requirements

- [REQUIRED CORE: I. A: English Composition I, II](#) (Take ENGL 101 & 102) 6
- [REQUIRED CORE: I. B: Mathematical & Quantitative Reasoning](#) (Recommended: MA 321 - Mathematics in Contemporary Society)* 3
- [REQUIRED CORE: I. C: Life & Physical Sciences](#) (Recommended: CH 106 - Chemistry in the Arts)* 3-4
- [FLEXIBLE CORE: II. A: World Cultures & Global Issues](#) (Select one course) 3
- [FLEXIBLE CORE: II. B: U.S. Experience in Its Diversity](#) (Select one course) 3

FLEXIBLE CORE: II. C: Creative Expression (Recommended: ARTH 100, 101, 115, 116, 117 or 120)	3
FLEXIBLE CORE: II. D: Individual & Society (Select one course)	3
FLEXIBLE CORE: II. E: Scientific World (Select one course)	3
FLEXIBLE CORE: II: A , B , C , D or E (Recommended: ARTH 225)	3
Sub-total	30-31

**The credit range accounts for STEM variant in I.C.*

Major requirements

ARTS 121 or ARTS 122	Two Dimensional Design or Three Dimensional Design	3
ARTS 141	Introduction to Photography	3
ARTS 151 or ARTS 221	Drawing I or Color Theory	3
ARTS 192	Web Animation	3
ARTS 290	Advertising Design and Layout	3
ARTS 291	Electronic Imaging	3
ARTS 292	Design for Desktop Publishing	3
ARTS 293	Design for Motion Graphics	3
ET 710	Web Technology: Building and Maintaining Web Sites	4
Sub-total		28

Additional Major Requirements

Laboratory Science (required if student does not take STEM variant in Required Core I.C)	0-1
Sub-total	0-1

Electives

Free electives (Strongly recommended: Portfolio Independent Study ARTS 390)	4
Sub-total	4
Total credits required	60

TO: A.S. in Digital Art and Design

Common core requirements

REQUIRED CORE: I. A: English Composition I, II (Take ENGL 101 & 102)	6
REQUIRED CORE: I. B: Mathematical & Quantitative Reasoning (Recommended: MA 321 - Mathematics in Contemporary Society)	3
REQUIRED CORE: I. C: Life & Physical Sciences (Recommended: CH 106 - Chemistry in the Arts)*	3-4
FLEXIBLE CORE: II. A: World Cultures & Global Issues (Select one course)	3
FLEXIBLE CORE: II. B: U.S. Experience in Its Diversity (Select one course)	3
FLEXIBLE CORE: II. C: Creative Expression (Recommended: ARTH 100, 101, 115, 116, 117 or 120)	3
FLEXIBLE CORE: II. D: Individual & Society (Select one course)	3
FLEXIBLE CORE: II. E: Scientific World (Select one course)	3
FLEXIBLE CORE: II: A , B , C , D or E (Recommended: ARTH 225)	3
Sub-total	30-31

**The credit range accounts for STEM variant in I.C.*

Major requirements

ARTS 121 or ARTS 122	Two Dimensional Design or Three Dimensional Design	3
ARTS 141	Introduction to Photography	3
ARTS 151 or	Drawing I or	3

ARTS 221	Color Theory	
ARTS 192	Web Animation	3
ARTS 290	Advertising Design and Layout	3
ARTS 291	Electronic Imaging	3
ARTS 292	Design for Desktop Publishing	3
ARTS 293	Design for Motion Graphics	3
ET 710	Web Technology: Building and Maintaining Web Sites	<u>3</u>
Sub-total		<u>27</u>
Additional Major Requirements		
Laboratory Science (required if student does not take STEM variant in Required Core I.C)		0-1
Sub-total		0-1
Electives		
Free electives (Strongly recommended: Portfolio Independent Study ARTS 390)		<u>2</u>
Sub-total		<u>2</u>
Total credits required		60

12. Write a Rationale for all the changes

The Department of Engineering Technology, for their own programmatic needs, has changed ET 710 from a 4-credit to a 3-credit course. We continue to want to include the revised ET 710 (3 credits) in our Digital Art and Design curriculum, but that leaves an additional credit to be taken. We would like to place that undesignated credit in the Free Elective category.

13. Write a Summary for all the changes

ET 710 has changed from a 4-credit to a 3-credit course. We include the revised ET 710 in our Digital Art and Design curriculum, but that leaves an additional credit to be taken. We place that undesignated credit in the Free Elective category.

14. **If the program revision includes course revisions or new courses, submit the appropriate Course Revision form and/or New Course Proposal Form, along with the Syllabus and Course Objectives form.**

15. **If courses will be deleted from the program, make clear whether the courses are to be deleted from the department's offerings as well.**

16. **Explain briefly how students currently in the program will be able to complete the requirements**

3. For Information Only:

The Committee on Curriculum revised the submission forms (Form01, Form02, Form03, Form04, Form05) to reflect the revised General Education Outcomes approved in the December 2016 senate to be implemented in Fall 2017. The forms were also formatted by the webmaster Dave Moretti to adhere to ADA compliance.

<http://www.qcc.cuny.edu/governance/academicSenate/curr/documents.html>

- [Form 1: New Course Proposal](#)
- [Form 2: Program Revision Guide/Template](#)
- [Form 3: Course Revision Guide/Template](#)
- [Form 4: Syllabus Template](#)
- [Form 5: Program Discontinuation/Course Deletion](#)

Senate Resolution:

Whereas it is essential, for the sake of compliance with accreditation standards and for a focused and responsive strategic planning process, that colleges have both a mission statement and college goals;

And whereas a new mission statement was approved by the Senate last year but lacks college goals;

And whereas the Mission Review Committee, reconstituted by the College Advisory Planning Committee (CAPC) and made up of representative faculty and staff of the college, met to formulate college goals;

And whereas the Mission Review Committee, in its formulation of college goals, revisited the Mission statement and decided that a critical phrase be added to the statement;

And whereas the Mission Review Committee, in its minor amendment to the approved mission, has in no way changed the overall content or tenor of the Mission but has articulated an important refinement to the list of values that the college holds dear;

And whereas the college goals the Mission Review Committee proposes to the Senate for its approval expands on the very wording of the mission, in every way attempting to reflect the multiple aspects of the college in its service to students, its support of faculty and staff, and its integrity as an institution of higher education;

Let it be resolved, therefore, that the Mission be amended:

FROM:

Queensborough Community College is dedicated to academic excellence and rigor and to providing an affordable, high-quality education to pre-college, college, and lifelong learners. Our faculty and staff are committed to the holistic development of today's students in a nurturing and diverse environment that prepares them to be successful in a dynamic workforce. The College affirms its open admissions policy and its strong support of intellectual inquiry, global awareness, civic responsibility, and cultural and artistic appreciation.

TO:

Queensborough Community College is dedicated to academic excellence and rigor and to providing an affordable, high-quality education to pre-college, college, and lifelong learners. Our faculty and staff are committed to the holistic development of today's students in a nurturing and diverse environment that prepares them to be successful in a dynamic workforce. The College affirms its open admissions policy and its strong support of critical thinking, intellectual inquiry, global awareness, civic responsibility, and cultural and artistic appreciation.

Let it be further resolved that, given the amendment above, the following college goals be added in support of the Mission statement:

Shaping the Student Experience

Goals:

Through a nurturing and diverse environment and commitment to academic excellence and rigor, the college seeks to promote critical thinking, intellectual inquiry, global awareness, civic responsibility, and cultural and artistic appreciation.

To help to promote these values and support the holistic development of students, faculty and staff with the Queensborough Academies seek to:

- Improve student readiness for the academic excellence and rigor of the college experience
- Leverage best practices and technological solutions to provide personalized advisement and comprehensive support (academic, personal, financial) for degree completion

Supporting Faculty and Staff: Professional Development and Curricular Innovation

Goal:

Through commitment to academic excellence and rigor and a nurturing and diverse environment, the college seeks to:

- Improve and enhance comprehensive faculty and staff development and promote community-building practices across campus
- Support curricular innovation and strive for better alignment with baccalaureate programs and the demands of a dynamic workforce

Shaping Planning, Process, and Practice: Supporting and Sustaining the Environment

Goal:

In support of college priorities and student success, the college seeks to provide a nurturing and diverse environment characterized by:

- Integrated planning, supportive technology, and sound infrastructure
- Fiscal responsibility, institutional advancement, and grant-funding
- Pre-college, continuing education, and workforce development offerings
- Cultural and artistic forums and events for the campus and its local communities

Rationale:

The Mission Review Committee in fulfilling its charge has added the term "critical thinking" to further clarify the mission of the College. The addition of college goals serves to illustrate and support the mission statement.

**Queensborough Community College, CUNY
Academic Senate**

To: Dr. Derek Bruzewicz, Chair, Committee on Bylaws

Fr: Emily S. Tai, Chair, Subcommittee on Food Insecurity of the Academic Senate

Date: January 29, 2017

Subject: Resolution and Bylaws Amendment Language

On January 18, 2016, the Subcommittee on Food Insecurity of the Academic Senate voted unanimously to forward the following text, given below, to the Committee on Bylaws for their consideration:

**Resolution for the Establishment of a Standing Committee on Food Insecurity
at Queensborough Community College**

Whereas, a growing body of research demonstrates that Food Insecurity is on the rise among students on college campuses, especially community college campuses, in the United States;
and

Whereas, this situation is particularly pronounced at CUNY, where a 2011 study showed that 39% of CUNY students were likely to experience conditions of food insecurity on a regular basis;
and

Whereas, local data, the finding of research conducted by Queensbough's Institutional Research office; Queensborough Faculty, and students, suggests that food insecurity across Queensborough's community is consistent with CUNY-wide conditions;
and

Whereas, in response to these conditions, the Academic Senate adopted a December, 2015 resolution, creating a Subcommittee on Food Insecurity that met regularly over the course of the 2016 calendar year, as documented in reports maintained on the college website for March; May; September; October; November; and December, 2016;
and

Whereas the report of this Subcommittee presented in March, 2016, advanced several recommendations that, in addition to supporting a partnership with Queensborough’s Newman Center, on Cloverdale Boulevard, argued for both the need, and the feasibility, of establishing a food pantry at Queensborough Community College

and

Whereas, in response to these recommendations, President Diane Bova Call established a space on the fourth floor of the Library Building dedicated to the storage of non-perishable foods, that was named the Lucille A. Bova Food Pantry (in honor of President Call’s late mother);

and

Whereas, the Lucille A. Bova Food Pantry opened in May, 2016, and, under the direction of four faculty members (Drs. Sharon Ellerton, Susan Jacobowitz, Amy Traver, and Subcommittee Chair Tai), conducted a successful pilot period during summer, 2016;

and

Whereas, on the basis of this pilot, the members of the Subcommittee on Food Insecurity, with the additional commitment of Professor Aviva Geismar, launched five weekly hours of operation for the Lucille A. Bova Food Pantry effective August, 2016;

and

Whereas, over the course of the fall, 2016, semester, supplies for the Lucille A. Bova Food Pantry were sustained by generous donations from Queensborough Faculty, students, and Administrators, as well as Food Drives that drew wide participation from various student clubs and honor societies across campus, as well as the Queensborough Student Association;

and

Whereas, drop-off points for these food drives on campus were also enhanced by fixtures (a rolling cart) donated by the faculty of Schmeller Library; and decorative elements supplied by Service-Learning students and faculty in the Department of Art and Design;

and

Whereas, the operation of the Lucille A. Bova Food Pantry also proved a valuable educational resource for additional groups of faculty and students in the Departments of Biology, Business, Social Science, and Health, Physical Education, and Dance, who all utilized the Pantry as a focal point for service-learning projects, culminating in a “Hunger Awareness Day” event conducted with the cooperation of Student Clubs and Honor Societies on November 23, 2016; and a day of student presentations, organized on December 8, 2016;

and

Whereas, the operation of the Lucille A. Bova Food Pantry was also facilitated, with the cooperation of Queensborough's Department of Marketing and Communications, by the establishment of a website, and an email address, available at:

<http://www.qcc.cuny.edu/FoodPantry/>

and

Whereas, promoting and supply the Food Pantry has drawn upon the successful cooperation of multiple entities on campus, including and not limited to: Administrators, and administrative personnel and staff; full and adjunct faculty; Department chairs; student club members and advisors; members of Queensborough's Student Government; members of Queensborough's Student Government; and members of Queensborough's NYPIRG chapter;

Therefore Be It Resolved that the Academic Senate create a permanent Committee on Food Insecurity of the Academic Senate;

and

Be It Further Resolved that, to this end, the following language be forwarded to the Committee on Bylaws, as a proposed Amendment to Article VII of the Bylaws of the Academic Senate, *Committees*:

Section 23. The Committee on Food Insecurity Shall Consist of 11 members: 9 faculty members and 2 students: one officer of the Queensborough Student Association; and one other student.

The Committee on Food Insecurity shall:

- a. Maintain a Food Pantry during the academic year, for a minimum of four hours weekly;
- b. Establish any guidelines or parameters for the regulation of the Food Pantry as may be needed and appropriate;
- c. Promote partnerships with Queensborough Student Clubs, together with organizers of campus-wide events, to conduct Food Drives to supply the Food Pantry and raise awareness regarding food insecurity across campus;
- d. Promote partnerships with faculty and administration to explore service-learning and institutional advancement opportunities that support the Food Pantry as a means to contribute to the enhancement of student instruction, and address conditions of Food Insecurity within the Queensborough community.

and

Be It Finally Resolved that the operation of the Subcommittee on Food Insecurity of the Academic Senate will continue until the assembly of the standing committee membership is completed by the Committee on Committees as per Article VII, Section 8 of the Bylaws of the Academic Senate of Queensborough Community College

Rationale:

The problem of food insecurity on American college campuses commands a considerable literature of research, to which CUNY Faculty at the School of Public Health have made notable contributions (see references below). The establishment of Single Stop offices on several of the CUNY campuses (an initiative launched by former Vice-Chancellor Sanchez) was a critical step forward in addressing this problem at CUNY, which Chancellor J.B. Milliken has indicated he intends to expand in the coming years.

With the establishment of the Lucille A. Bova Food Pantry, in May, 2016, Queensborough Community College joined the ranks of colleges and community colleges across the country that have responded to the challenge of food insecurity by going one step beyond the establishment of a Single Stop referral service, in creating a point for food distribution on their campuses. The Lucille A. Bova Food Pantry makes Queensborough the fifth CUNY campus to take this important step, after Brooklyn College; Kingsborough Community College; Hostos Community College; and LaGuardia Community College, and offers a service to students equivalent to that offered at our closest geographical neighbor, Nassau Community College of the State University of New York.

As of this writing, generous donations from faculty, students, and staff have enabled the pantry to serve approximately 50-60 students per month with non-perishable take-away items. The operation of the Lucille A. Bova Food Pantry is, moreover, complemented by the availability of free, hot meals at the Newman Center, twenty hours weekly during the academic year (Monday-Thursday, noon to 4 P.M.).

The establishment of a permanent standing committee on Food Insecurity within the Academic Senate would facilitate the continuation of these services, and affirm that a commitment to addressing food insecurity on our campus as a holistic approach to implementing Queensborough's institutional mission had been formally incorporated into college policy. The establishment of a permanent standing committee of the Academic Senate would also facilitate grantsmanship on behalf of the food pantry, as well as continuing curricular development in various areas through service-learning and student and faculty research.

Bibliography:

Sara Goldrick-Rab, *Paying the Price: College Costs, Financial Aid, and the Betrayal of the American Dream* (Chicago: University of Chicago Press, 2016). See website at:

<http://saragoldrickrab.com/books/#payingtheprice>

Wisconsin Hope Lab Website at: <http://saragoldrickrab.com/research/#publications>

And <http://www.wihopelab.com/>

Sarah Cunningham and Dana M. Johnson, *So You Want to Start a Campus Food Pantry? A How-To Manual* (Oregon State University, 2011), available at:

<http://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=3&ved=0ahUKewjvv9inwILLAhUL2xoKHQ2GA1wQFggoMAI&url=http%3A%2F%2Fwww.oregonfoodbank.org%2FOur-Work%2FPartner-With-Us%2FNew-Agency-Kit%2F~%2Fmedia%2FFiles%2FSo%2520You%2520Want%2520to%2520Start%2520a%2520Campus%2520Food%2520Pantrypdf.pdf&usq=AFOjCNFamWEHZd-8KEq5dYZAieN3PmCGDw&bvm=bv.114733917,d.dmo>

Food and Fundraising Toolkit:

https://docs.google.com/presentation/d/1h0Von3MjO3om2bzoeOkAsrBP_YvLrfr1aKfwK1ScoxY/mobilepresent?slide=id.p#slide=id.p

Running a Campus Food Pantry:

http://studentgovresources.org/wp-content/uploads/2015/10/SGRC_Campus_Food_Pantry_Toolkit.pdf

Paul Fain, “Single Stop Before Graduation,” *Inside Higher Ed*, June 11, 2013, at <https://www.insidehighered.com/news/2013/06/11/nonprofit-group-single-stop-helps-low-income-students-avoid-financial-barriers>

Candice Ferrette, “Food Pantry for Needy Students Opens at Nassau Community College,” *Newsday*, November 7, 2015, at <http://www.newsday.com/long-island/food-pantry-for-needy-students-opens-at-nassau-community-college-1.11070535>

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<http://www.ccjournal-digital.com/ccjournal/20160809?pg=27#pg27>

Mary Ellen Flannery, “Starving Student Stereotype is No Joke: Hunger on College Campuses is Growing,” *NEA Today*, October 26, 2016, at

<http://neatoday.org/2016/10/26/hunger-on-college-campuses/>

Nicholas Freudenberg, Luis Manzo, et al. “Food Insecurity at CUNY: Results from a Survey of CUNY Undergraduates,” (2011), available at http://www.gc.cuny.edu/CUNY_GC/media/CUNY-Graduate-Center/PDF/Centers/Center%20for%20Human%20Environments/cunyfoodinsecurity.pdf

Joe Maniscalco, “Kingsborough Community College Opens Food Pantry to Help Feed Cash-Strapped Students,” *Courier Life’s Brooklyn Daily*, June 24, 2009, at http://www.brooklyndaily.com/stories/2009/26/bay_news_newsxjgybwa06242009.html

Queensborough Fact Book (2014-2015)

<http://www.qcc.cuny.edu/oira/factbook.html>

Tina Rosenberg, “For Striving Students, a Connection to Money,” *New York Times*, March 26, 2014, at http://opinionator.blogs.nytimes.com/2014/03/26/the-system-when-it-works/?_r=2

Emily Tai, “Students in Need: Reducing Food Insecurity at CUNY,” *UFS Blog*, December 2, 2015, at <https://sites.google.com/site/universityfacultysenatecuny/UFS-blog/studentsinneedreducingfoodinsecurityatcuny>

Melanie Grayce West, “Food Pantries Grow on New York Campuses,” *Wall Street Journal*, October 9, 2014, at <http://www.wsj.com/articles/food-pantries-grow-on-new-york-campuses-1412878544>

Eligibility for Pell Grants:

<http://pellgranteligibility.org/>

Website of Island Harvest Food Bank:

<http://www.islandharvest.org/>

The College and University Food Bank Alliance:

<http://www.cufba.org/>

Links concerning Nassau Community College’s Food Pantry:

<http://www.ediblelongisland.com/2015/11/30/nest-food-pantry-nurtures-nassau-community-college/>

<https://www.youtube.com/watch?v=ieSbddpULVA>

<http://www.fox5ny.com/news/56276076-story>

Food Bank of New York “Starter Kit:”

http://www.nyccah.org/files/Starter_Kit.pdf

Website for Hostos Community College Food Pantry:

<http://www.hostos.cuny.edu/Programs/Single-Stop-USA-Resource-Center/Hostos-Supplemental-Resources>

CUNY Central Link describing Brooklyn College’s Food Pantry:

<http://www1.cuny.edu/mu/forum/2015/12/07/brooklyn-college-student-support-programs-now-include-a-food-pantry/>

Article on Brooklyn College Food Pantry (December 3, 2015)

http://www.brooklyn.cuny.edu/web/news/bcnews/bcnews_151203.php

Kingsborough Community College Single Stop website:

<http://www.kbcc.cuny.edu/singlestop/Pages/default.aspx>

Kingsborough Community College, Grants Newsletter, June, 2010:

<http://www.kingsborough.edu/sub-administration/collAdvancement/ApplyingforGrants/Documents/Grantsnewsletters/June2010GrantsNewsletter.pdf>

(description of Ms. Lopez’s grantsmanship around the Single Stop Pantry at Kingsborough)

Modules used for conducting surveys regarding food insecurity by the USDA:

<http://www.ers.usda.gov/topics/food-nutrition-assistance/food-security-in-the-us/survey-tools.aspx#six>

Links regarding Single Stop:

<http://www.cuny.edu/about/administration/offices/sa/specialprograms/SingleStopCCI.html>

<http://singlestopusa.org/new-study-shines-light-on-student-hunger-homelessness/>

<http://www.singlestopusa.org/wp-content/uploads/2015/10/Single-Stop-Testimony-to-the-National-Commission-on-Hunger.pdf>

https://www.washingtonpost.com/news/grade-point/wp/2016/10/05/many-students-in-need-have-jobs-and-financial-aid-but-still-go-hungry/?postshare=2211475689795909&tid=ss_tw_bottom

<http://civileats.com/2016/06/23/a-striking-number-of-college-students-are-food-insecure-can-campus-farms-help/>

https://www.washingtonpost.com/local/education/gwu-joining-national-movement-opens-a-food-pantry-to-feed-students-in-need/2016/09/17/673f054c-7c3a-11e6-bd86-b7bbd53d2b5d_story.html

Links to Documents Relevant to the establishment and transactions of the Subcommittee on Food Insecurity of the Steering Committee of the Academic Senate

http://www.qcc.cuny.edu/governance/academicSenate/docs/ay2015-16/December_2015/Attachment-I-Food-Pantry-RESOLUTION.pdf

http://www.qcc.cuny.edu/governance/academicSenate/docs/ay2015-16/March_2016/Attachment-G-Hunger-SubCommittee-March-2016.pdf

http://www.qcc.cuny.edu/governance/academicSenate/docs/ay2016-17/September_2016/Attachment-X-Report-of-the-Committee-on-Food-Insecurity-Sept2016.pdf

http://www.qcc.cuny.edu/governance/academicSenate/docs/ay2016-17/December_2016/Attachment-K-Food-Insecurity-Report-December-2016.pdf