

Queensborough Community College  
The City University of New York

**MINUTES**  
**of the November 11, 2008 meeting of the**  
**Academic Senate**

President Eduardo J. Martí called the third regularly scheduled meeting of the Academic Senate to order at 3:05 p.m.

**I. Attendance:**

The complete Senate roster is available at  
[http://www.qcc.cuny.edu/Governance/AcademicSenate/academic\\_senate\\_roster.asp](http://www.qcc.cuny.edu/Governance/AcademicSenate/academic_senate_roster.asp)

As determined from the attendance taken by the iclickers at the meeting there were thirteen absentees.  
Absent were:

- |             |                 |             |           |           |
|-------------|-----------------|-------------|-----------|-----------|
| A. Krac     | L. Stanley      | J. Falik    | A. Kolios | M. Reilly |
| L. Zinger   | P. Bales        | E. Feldman  | J. Stark  | A. Jagoda |
| A. Kemmerer | C. Shillingford | M. Biermann |           |           |

**II. Consideration of minutes of the October 14, 2008 meeting:**

A **motion** was **made, seconded, and approved** to accept the September minutes. (*Attachment A of the November 11, 2008 Agenda*). There were no negative votes and no abstentions.

**III. Communications from:**

**President Marti:** President Marti referred to his written report (*Attachment B of the November 11, 2008 Agenda*.) focusing on some of the following:

- President Marti expressed pride in the new Veterans’ Center that is beginning to take shape and stated that on November 19<sup>th</sup> a workshop will take place specifically on benefits for veterans.
- President Marti announced that the preliminary visit for the Middle States reaccreditation will occur on November 24. He encouraged all those who have not done so to read the report produced by Dr. Corradetti and the others who worked on it. The President thanked Dr. Corradetti and the Steering Committee for their work.
- President Marti stated that the Strategic Plan is in its final version and will be submitted to the College Advisory Planning Committee next week.
- President Marti shared that the HEO conference held on November 7 was successful and that there will be a Fund Board retreat to look at funding for projects such as scholarships, faculty development etc.
- President Marti reminded everyone that the Walk to Aspire will be taking place on November 12.
- President Marti congratulated those who were honored at the Service Recognition awards, held on November 6
- President Marti shared that at the open house which was held on November 9, a parent had written a letter praising Queensborough as a college who cares about students.

- President Marti stated that the outcome of instituting the academies should fulfill a goal that has fifty percent of our students graduating in six years.
- On the budget, President Marti said that on November 18th, the Governor will outline his cuts which will result in tuition increases.

**IV. Senate Steering Committee:**

Chair Tai referred to her written report (*Attachment C of the November 11, 2008 agenda*)

- Chair Tai stated that there are now student representatives on the Distance Education committee.
- Chair Tai thanked the student government for every thing that they are doing to attend the meetings of the academic senate standing committees.
- Chair Tai discussed the Sustainability Campus Council which has, at present, 59 members made up of faculty, staff and students. She stated that the Steering Committee had been approached to consider the issue of smoking on campus and that the chairs of the Committee on Environment, Quality of Life, and Disability Issues have been instructed to look into this possibility by considering (a) ways to gage the sense of student opinion in this matter; (b) what, if any, legal restrictions might exist to protect the right of smokers to smoke in open-air facilities; and, finally (c) what other campuses in CUNY are doing to address this issue. She reiterated that the Steering Committee looks forward to working with all committees of the Academic Senate to contribute to the efforts of the Sustainability Campus Council in any way possible.
- Chair Tai discussed the ongoing project of the University Faculty Senate that the “Student Complaint Policy” in the Spring of 2009 will be reviewed by the CUNY Board of Trustees.
- Chair Tai reported that the special committee on the role of assessment will meet on November 17.
- Chair Tai concluded by thanking the Bylaws Committee, in particular, Dr. David Sarno, for their work

**V. UFS Representative:** The report on CUNY UFS Meeting of 10-28-08 was received.

*(Attachment D of the November 11, 2008 Agenda.)*

**VIII. Annual Reports of Committees (*Attachments E-F of the November 11, 2008 Agenda*):**

**Committee on Admissions**                      Annual Report Received

**Committee on Distance Education**              Annual Report Received

**VII. Monthly Reports of Committees**

**Committee on Bylaws:**

- Dr. Sarno presented the following for consideration by the Senate (*Attachment G of the November 11, 2008 Agenda*) He stated that there is no reason to change the bylaws as to the presiding officer of the Senate and that the bylaws as written are clear and correct as written.
- The Bylaws Committee has deferred a vote on the proposal regarding a vote on the approval of the agenda for the Academic Senate monthly meeting.

117 A proposal was made to revise Article I, Section 4 of the Bylaws to designate a Senate technology  
118 Officer. The Committee agreed with the rational provided. However, we felt that the language should be  
119 revised to clearly indicate that each member has a different title and role. **The Bylaws Committee has**  
120 **unanimously voted to approve the amendment to Article I, Section 4 of the Bylaws, but with the**  
121 **changes shown below:**  
122

123 Original proposal language (revised text underlined):  
124

- 125 a. The Academic Senate shall elect a chairperson, a vice-chairperson, and a secretary for the Academic Senate, from  
126 among members elected at large to the Senate, for a one-year term. These three elected members of the Academic  
127 Senate shall constitute a Steering Committee of the Senate. The Academic Senate shall also elect two members of the  
128 Senate to serve as Parliamentarian and Senate Technology Officer. Nominations and elections for the Steering  
129 Committee of the Senate shall be conducted directly from the floor at the duly convened May meeting of the Academic  
130 Senate except in the case of the first Senate body.  
131
- 132 b. Vacancies in the Steering Committee or the offices of Parliamentarian or Senate Technology Officer shall be filled by  
133 persons normally eligible for such office to fill the unexpired term. Nominations and elections shall be conducted from the  
134 floor at the Senate meeting next following the occurrence of the vacancy.  
135

136 Language proposed by Bylaws Committee (revised text in bold):  
137

- 138 a. The Academic Senate shall elect a chairperson, a vice-chairperson, and a secretary for the Academic Senate, from  
139 among members elected at large to the Senate, for a one-year term. These three elected members of the Academic  
140 Senate shall constitute a Steering Committee of the Senate. **The Academic Senate shall also elect two members of**  
141 **the Senate; one to serve as Parliamentarian and one to serve as Senate Technology Officer.** Nominations and  
142 elections for the Steering Committee of the Senate shall be conducted directly from the floor at the duly convened May  
143 meeting of the Academic Senate except in the case of the first Senate body. A proposal was made to revise Article I,  
144 Section 4 of the Bylaws to designate a Senate technology Officer. The Committee agreed with the rational provided.  
145 However, we felt that the language should be revised to clearly indicate that each member has a different title and role.  
146 **The Bylaws Committee has unanimously voted to approve the amendment to Article I, Section 4 of the Bylaws,**  
147 **but with the changes shown below:**  
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160 floor at the Senate meeting next following the occurrence of the vacancy.  
161

- 162 • A motion was **made, seconded, and approved** for the change.  
163 The change passed with one abstention  
164

165 A proposal was made to amend the Article II, Section 2 of the bylaws to clarify when Academic Senate  
166 meetings would be scheduled. The intention was to avoid holding Senate meetings on Tuesdays when  
167 Tuesday classes have not been scheduled by the University. **The Bylaws Committee unanimously**  
168 **voted to accept the proposed change to Article II, Section 2 of the Bylaws.**  
169

170 FROM:  
171

172 **Section 2. Regular Meetings**

173 *Regular meetings of the Academic Senate shall be held on the second Tuesday of each month unless that date falls on a*  
174 *period of recess. Should the date set for a regular meeting be a holiday, the meeting shall be held on the Tuesday immediately*  
175 *following. Public notice of the time and place of any meeting that is scheduled a week or more in advance must be given to the*  
176 *news media and conspicuously posted in one or more designated public locations at least 72 hours before the meeting. In the*  
177 *case of meetings scheduled less than a week in advance, notice must be given at a reasonable time thereto.*  
178

179 TO:  
180  
181

**Section 2. Regular Meetings**

*Regular meetings of the Academic Senate shall be held on the second Tuesday of each month unless that date falls on a period of recess. Should the date set for a regular meeting be a holiday or a day when Tuesday classes have not been scheduled by the University, the meeting shall be held on the Tuesday immediately following. Public notice of the time and place of any meeting that is scheduled a week or more in advance must be given to the news media and conspicuously posted in one or more designated public locations at least 72 hours before the meeting. In the case of meetings scheduled less than a week in advance, notice must be given at a reasonable time thereto.*

- A motion was **made, seconded, and approved** for the change. The change passed unanimously

**VIII. Old Business (none)**

**IX: New Business (none)**

There was a discussion on college policies regarding admission and classroom space. It was indicating that the task force on Scheduling would be evaluating this, and discussing the question of Late Start Classes. The scheduling task force will need to evaluate this and also how to handle late start classes. President Marti expressed concern that new students, in particular, need to have all services that they are entitled to. To that end, funding is being provided for student managers and secretaries for the academies.

The meeting adjourned at 3:58 p.m.

Respectfully submitted,

Devin McKay,  
Secretary