

Queensborough Community College  
The City University of New York

**MINUTES**  
**of the December 13, 2005 meeting of the**  
**Academic Senate**

President Eduardo J. Martí called the fourth regularly scheduled meeting of the Academic Senate to order at 3:05 p.m.

**I. Attendance:**

The complete Senate roster is available at  
[http://www.qcc.cuny.edu/Governance/AcademicSenate/academic\\_senate\\_roster.asp](http://www.qcc.cuny.edu/Governance/AcademicSenate/academic_senate_roster.asp)

Absent, as determined from the attendance sheet circulated at the meeting, were:

Absentees 21

Mark McColloch	Kyu Sung Kim	Deborah Fitzgerald-Royce
Stuart Asser	Robert Kueper	Julia Ortiz-Griffin
Regina Sullivan	Richard Yuster	Robert Fredericks
David Lieberman	Nathan Chao	David Klarberg
Shailaja Nagarkatte	Phyllis Pace	Margaret Reilly
Matthew Trachman	Abhishek Roka	Hye Rim Hahn
Indra Avens	Rafick Khan	Michael Nguyen

**II. Consideration of minutes of the November 8, 2005 meeting:**

A **motion was made, seconded, and approved** to accept the November 8, 2005 minutes. There were no negative votes and no abstentions.

**III. Communications from:**

**President Marti:**

President Eduardo J. Marti referred to his written report.

Dr. Marti informed senators that a college convocation would be held to discuss the CUNY Integrated Academic Plan on Wednesday, January 25, 2006, beginning at 8.30 A.M.

Dr. Marti indicated that plans to implement the Cultural Awareness Initiative on campus would proceed with input from Harry Payne, Affirmative Action Officer and Director for Pluralism and Diversity, as well as the members of the Affirmative Action Committee.

Dr. Marti discussed campus contingency plans in the event of a New York City Transit Strike.

Dr. Marti submitted the following resolution in recognition of Dr. Pedro Meza:

Whereas, Dr. Pedro Meza has served as Parliamentarian of the College's Academic Senate with distinction; and

54 Whereas, Dr. Meza’s service has earned the admiration and respect of  
55 his fellow Senators, the Administration, the Faculty and the Students;  
56 and  
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58 Whereas, Dr. Meza is retiring from service to the Queensborough  
59 Community College at the end of this academic year;  
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61 BE IT THEREFORE RESOLVED that this body extends its appreciation  
62 and gratitude for excellence in service to Dr. Pedro Meza and wishes him  
63 all the success possible in his future endeavors.  
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65 The motion was **made, seconded, and approved**, with one abstention  
66 by Dr. Pedro Meza, and no negative votes.  
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69 **Senate Steering Committee:**

70 Dr. Philip Pecorino, Chair of the Academic Senate Steering Committee,  
71 reported the following items:

- 72 • The Senate will require the election of a parliamentarian to  
73 complete Dr. Pedro Meza’s term. This election will be held in  
74 February. Dr. Pecorino also recognized Dr. Meza for his years  
75 of outstanding service.
- 76 • Dr. Pecorino referred senators to the result of the ruling of the  
77 New York State Court of Appeals in the Perez Decision,  
78 forwarded to senators as “Attachment D” of the December 13,  
79 2005 Senate Agenda. The Perez decision will impose the  
80 following changes upon the conduct of the Academic Senate:
  - 81 (1) Meetings of the Academic Senate will be open to all members of  
82 the Instructional Staff, as per pending amendments to Senate  
83 Bylaws Article I, Section 3 on Nonmembers. Nonmembers will  
84 be required to request recognition and to observe proper  
85 decorum;
  - 86 (2) Senators alone may vote.
  - 87 (3) The Senate is to exercise vigilance in the noting and  
88 maintenance of a quorum
  - 89 (4) Senate votes are to be recorded. Minutes will note those who  
90 vote in the negative and those who abstain.
  - 91 (5) In this last regard, Dr. Pecorino noted that the Perez decision  
92 would make it impossible to conduct elections on controversial  
93 matters by secret ballot. Dr. Pecorino and other members of the  
94 faculty proposed, as an alternative, a system of “closed balloting”  
95 whereby ballots would be distributed, counted, and recorded by  
96 the secretary of the Academic Senate Steering Committee, but  
97 would be available for review only upon request rather than  
98 recorded in the minutes. Vice-President Lapidus acknowledged  
99 that closed ballots would satisfy the legal requirements of the  
100 Perez decision, but indicated that such a procedure would be  
101 “onerous.” Dr. Weiss disagreed, and indicated that it would be  
102 desirable for all requests for information regarding closed  
103 balloting to be reported to the Academic Senate as well. Dr. Jay  
104 Appleman recommended that ballots remain open until such  
105 time as the Senate may think that some alternative is needed.  
106 This was accepted as the current consensus.
- 107 • A report on the minutes of the 315<sup>th</sup> Plenary Session of the  
108 **University Faculty Senate** of the City University of New York on  
109 Tuesday, December 6, 2005 was submitted by Dr. Susan  
110 Jacobowitz, QCC representative to this body, and received.

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- The By-laws committee, under Dr. Jacobowitz’s direction, is at work on by-laws regarding HEO representation on the Academic Senate.
- Work on guides for each Senate Committee is proceeding. A guide for members of the Committee on Awards and Scholarships is being developed and should be completed this academic year.
- Dr. Pecorino sought Academic Senate approval for the following resolution, in support of University Faculty Senate action with regard to the CUNY Online Baccalaureate proposed for the School of Professional Studies:

Be it Resolved that, the Queensborough Community College Academic Senate affirms the following resolution unanimously adopted on November 18, 2005 by the Council of Faculty Governance Leaders: **“that no University-wide degree program should go forward unless approved by the University Faculty Senate”**

The motion was **made, seconded, and approved** with no abstentions and no negative votes.

- Dr. Pecorino referred to attachment H in discussing the Chancellor’s Master Plan. The Master’s Plan will call for modest but regular tuition increases, conditional upon state funding for CUNY mandated costs. Increases in tuition revenue, in the Chancellor’s projection, are to be retained by each campus, and to be spent only with student input.

Dr. Marti thanked Dr. Pecorino for assembling the “compendium” of materials for the review of the Academic Senate in the December 13, 2005 agenda.

#### IV. Fall 2005 Candidates for Graduation

Dr. Marti indicated that the list of Candidates for Fall, 2005 graduation was being submitted for Faculty review. A vote would be requested in February.

#### V. Monthly Reports of Committees:

##### Committee on Computer Resources:

- A motion was made, seconded, and approved, with no negative votes and no abstentions, to alter the following resolution, submitted by the members of the Committee on Computer Resources, from the following proposal:

##### **Proposal 1. TIGERMAIL**

Whereas, there are a number of benefits that come to students from the use of their college supplied email system,

Whereas, there are a number of benefits that come to faculty from the students using the college supplied email system,

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Whereas, there are a number of benefits for the college administration that come from the students using the college supplied email system,

Be it resolved that: all students of the College use Tigermail exclusively for school related business and

Be it further resolved that: faculty so inform students of this requirement and attempt to enforce it if they have email communications with their students.

Be it further resolved that: the faculty be encouraged to use the college email in school business.

To:

Whereas, there are a number of benefits that accrue to everyone from the use of their college supplied email system,

Be it resolved that: all members of the college community use the college supplied email system to receive and send communications related to any college matter.

This motion was **made, seconded, and approved**, with no negative votes and one abstention, by Dr. Weiss, on the grounds that members of the Committee on Computer Resources were not present to approve resolution changes prior to passage.

A second proposal was also submitted by the Committee on Computer Resources:

**Proposal 2. FACULTY E-MAIL**

Whereas, there are a number of benefits that come to faculty use of the college supplied email system,

Whereas, faculty often continue many of their academic activities after they have retired from teaching,

Be it resolved that: all retired faculty members who worked full-time be allowed to maintain their Queensborough e-mail accounts.

This motion was **made, seconded, and approved** with no abstentions and no negative votes.

- The Technology Plan of Queensborough Community College for 2005-2009 was received. Actions taken as a result of this report will be reported to the Academic Senate.

**Committee on Curriculum:**

The Curriculum Committee recommended the following for adoption by the Academic Senate:

Mathematics and Computer Science:

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- **MA 260 Pre-Calculus and Elements of Calculus for Business Students**

**4 class hours, 1 Recitation Hour, 4 Credits**

**Prerequisite: MA-120**

**Course description:** Mathematical foundations necessary for the application of Basic Technical Calculus to the solution of business problems. Economic Functions, Matrix Operations and Applications, Limits and Continuity, Derivatives, Chain Rule, Implicit Differentiation, Marginal Functions, Newton's Method, Related Rates, Elements of Geometry, Regression.

Note: Can be taken as a free elective. Does not satisfy the mathematics requirements for the liberal arts and sciences core or the concentration for the A.S. in Liberal Arts and Sciences (Mathematics and Science)

**Rationale** As part of CUNY's articulation efforts, dropping MA-240 & 250, Mathematics for Business and Economics Students (4 credits total) and replacing these courses with one 4 credit course, MA-260 Pre-Calculus and Elements of Calculus for Business Students will provide Business transfer students with stronger preparation in mathematics than does the current combination of MA-240/250. MA-240 and MA-250 are not accepted by Baruch or Queens College the two major intuitions for Queensborough transfer students. Upon transfer our students have to take two math courses at the senior college before entering their Junior year of studies. The suggested course substitution was designed by Baruch to be a business specific pre-calculus course. Current negotiations with Queens may result in their acceptance of MA-260. Also under development is a calculus for business students which will fulfill the calculus requirement suggested by Baruch. Instituting a single math course requirement for the curriculum at this time, rather than a complete package of curriculum changes, permits the concerned departments an opportunity to assess the impact of more rigorous course work on student completion rates.

Dr. Pearl indicated that the second sentence of the course description should be amended to read "Topics include Economic Functions, Matrix Operations...etc."

A motion to approve the course (with amended description) was **made, seconded, and approved** with no negative votes and no abstentions.

- Program Revisions in which MA 260 would replace MA 240 and MA 250 were proposed to the A.A.S. in Accounting, the A.S. in Business Administration, and A.A.S. in Computer Information Systems.

Professor Kathleen Villani expressed concern that Queensborough Community College programs were being amended to accommodate specifications put forward by Baruch College that might be inappropriate for large numbers of students who did not plan transfer to Baruch College. Dean Steele indicated that the proposed changes in the Mathematics sequence would be of help to students in various curricula. Dr. Bertorelli and Dr. Zahavy both expressed support for the design of Mathematics 260, which they characterized as a "better course." Dr. Falik indicated that it was

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desirable to expedite transfer to Baruch as Baruch's programs constituted the "gold standard" for students in the Business curriculum. Dr. Svoronos indicated that students who wished to transfer to Baruch, even if a small number, should be supported. Student senate members expressed concerns about their path to graduation should Mathematics 260 be required, and were reassured by College administration that this would not represent an obstacle.

The motion to approve these curriculum changes was **made, seconded, and approved** with one negative vote from Professor Villani, and one abstention from Mr. Arthur Fu.

- **COURSE REVISIONS:**

- Chemistry Department:

- Change in Co-requisites:

- CH-902, 903 Cooperative Education in Chemical Instrumental Analysis II**

- From** CH-251, 252

- To:** CH-151, 152

**Rationale:** Students will now be able to start research projects while still in their freshman (CH-151, 152) year which will allow them to get adequate results for a peer reviewed publication. At the same time they will have the opportunity to conduct more research, obtain more results, which they can present in more conferences and get a better "resume" that will enhance their chances of getting accepted to a more prestigious conference.

The course revision was **made, seconded, and approved** with no negative votes and no abstentions.

- **NEW COURSE**

- Chemistry Department:

- CH 904, CH 905 Cooperative Education in Chemical Instrumental Analysis III**

- 90 hours per course- most of the course time will be lab time. 2 credits per course**

- Co-requisite: CH-251/252 and departmental permission**

- Course Description:**

- These courses provide an opportunity for a student to continue learning modern instrumental techniques, to gain practical experience working in professional chemistry laboratory and to do supervised research. Students will meet with their coordinator/mentor at least once a month to discuss their progress. A minimum of 90 hours of work (for each course per semester) and submitting a paper that summarizes their work at the end of the semester are required. The students are also expected to present their work at a chemical undergraduate conference. A letter grade will be given at the end of the semester. Students may request consecutive or concurrent enrollment totaling no more than 4 credits, if combined with CH-251, 252. CH-904 and CH-905 can be taken as free electives in any curriculum and can be applied to the major concentration but not the basic liberal arts and sciences core

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of the A.S. (Mathematics and Sciences) degree program. A maximum of 6 credits in the 900 series (CH-900-905) may be applied to the concentration.

**Rationale:** The new courses (CH-904, 905) will be taken as co-requisites with CH-251, 252. Students will now be able to start research projects while still in their freshman (CH-151, 152) year, and continue that research while they take sophomore chemistry courses, CH-251, 252. This increased opportunity to take research courses will allow them to get adequate results, hopefully in peer reviewed publications, and to obtain more results, which they can present in more conferences and get a better “resume” that will enhance their chances of getting accepted to a more prestigious conference.

The course revision was **made, seconded, and approved** with no negative votes and no abstentions.

**Committee on Gallery and The Performing Arts**

A list of the acquisitions made by the Queensborough Community College Art Gallery was received.

**VI. Unfinished Business**

- Dr. Aaron Krac reported that a Veterans Club, instituted as per the “Welcome Veterans Initiative” had met on December 7, 2005, under the joint supervision of Dr. Krac and Dr. Mark Van Ells. Another meeting was scheduled for spring semester.
- The first meeting of the committee to examine the General Education objectives has been scheduled for December 20, 2005.
- Professor Jeffrey Hest would be returning to campus to assume duties as Vice-Chair of the Academic Senate Steering Committee.
- Dr. Sheena Gillespie, in her capacity as Chair of the Faculty Executive Committee, presented Dr. Pedro Meza with copies of Homer’s *Iliad* and *Odyssey*, thanking him for the many years during which he had reminded the faculty, in his capacity as Senate Parliamentarian, of both their “rights and responsibilities.”

The meeting adjourned at 4.30 p.m.

Respectfully submitted,

Emily S. Tai  
Secretary