QCC Academic Senate

COMPUTER RESOURCES COMMITTEE

Tentative Agenda for Next Meeting
October 24, 2011

1. Review minutes from the last meeting

2. Welcome new members; introduce continuing members; discuss student members

3. Review last year's annual report
   - A. Review last year's accomplishments
     1. Reviewed Tech Plan Survey findings
     2. Represented faculty interests in drafting/submission of Tech Plan
     3. Began efforts to improve communication between IT/ACC and faculty/students (ex.: encouraged creation of instructions for students who wish to access Tigermail via smartphones)

4. Discuss and divide plans/goals for the present academic year
   - A. Continue to improve communication between IT/ACC and faculty/students
     1. Create technology resource lists, i.e., lists of smart classrooms and lite smart classrooms
     2. Create instructions on how to reserve mobile podia for classrooms
     3. Initiate creation of web-based form to facilitate faculty registration of technology problems, needs, and feedback
     4. Brainstorm additional technology workshops → discuss with ACC
   - B. Pursue possibility of accessing Blackboard Mobile
   - C. Restore & recreate committee archives
     1. Track down missing agendas, minutes, and annual reports
     2. Create committee web page(s)
     3. Create committee Blackboard site?
     4. Review/edit Committee Guide
   - D. Pursue possibility of a faculty tech grants program with CETL
   - E. Develop "helpful hints" email(s) for faculty (can be emailed at end/beginning of semester)
     1. How to manage QCC Community Dialogue
     2. Mobile phone access to email
     3. Links to technology resource lists, etc.
     4. Attendance download instructions
   - F. Encourage development of QCC website
     1. Help Mr. Bruce Naples test web page updates
     2. Create instructions/list of suggestions for faculty on what to put on their personal college web pages
   - G. Support Academic senate
     1. Brainstorm which Senate committees need/could use iPads
     2. Create ballot template, which could be stored online
   - H. Create a list of and instructions for the software/resources available for faculty research
   - I. Request annual IT assessment from Mr. George Sherman

5. Discuss current workshops relevant to Committee members
    A. Security course
    B. Website development course