

QUEENSBOROUGH COMMUNITY COLLEGE  
The City University of New York

Minutes of the meeting of the Senate Assessment Committee on April 26<sup>th</sup>, 2013, at 4:00pm in room A-504

**Present:** Dean Arthur Corradetti (President's Designee), Ian Beckford, Shele Bannon (Chairperson), Tirandai Hemraj-Benny (Secretary), Sheila Beck (Faculty), Dimitrios Kokkinos (Faculty), Danny Mangra (Faculty), Susan McLaughlin (Faculty), Barbara Rome (Faculty), Barbara Lynch (Faculty), Regina Sullivan (Faculty)

**Excused:** Jun H. Shin (COC Liaison)

1. Minutes of March 15<sup>th</sup> 2013, approved.
2. Chairperson and Secretary of the Assessment Committee have uploaded past agendas and minutes on the college governance website.
3. Assessment Institute: Dean Corradetti reported that participants' assessment plans have been received and the final reports are due on 31<sup>st</sup> May, 2013. The Assessment Institute will be offered again in the Fall 2013 and Spring 2014 semesters.
4. Over the academic year, the Assessment Committee developed rubrics for assessing non-teaching and teaching departments Year-end Reports (YERs), posted committee meeting agendas and minutes on college website, ran one assessment workshop, and provided the idea for the Assessment Institute.
5. Next Meeting:  
The next meeting is scheduled to be on May 17<sup>th</sup> 2013 at 1pm. Future members will be invited to attend the meeting and vote for the next chairperson and secretary.

Meeting was adjourned at 4:30pm.

Respectfully submitted,  
Tirandai Hemraj-Benny