

## **2024-2025 Annual Report**

Note: Headings determined by the Committee on Committees.

### **Previous year committee membership, including year when each member's term ends**

- James Nichols, Chair, History (2027)
- Adam Luedtke, Secretary, Social Sciences (2025)\* term ending
- Alison Mello, Biological Sciences & Geology (2027)
- Shenaz Ida, Nursing (2026)
- Susan Lago, English (2026)
- Nicole McClam, Health, Phys Ed, & Dance (2026)
- David Pham, Mathematics & Computer Science (2025) \* term ending
- Svjetlana Bukvich-Nichols, Music (2025) \* term ending

### **Previous year liaisons, designees**

- Liaison to Office of Academic Affairs
  - Arthur Corradetti, Dean for Institutional Effectiveness
- Steering Committee Designee
  - none
- Student Representatives
  - none
- Writing Intensive HIP Co-Coordinators
  - Melissa Dennihy, English
  - Monica Rossi-Miller, Foreign Languages & Literature

### **Upcoming year committee membership, including year when each member's term ends**

1. Emily Pelletier, Social Sciences (2028) \* new member
2. Rommel Robertson, Social Sciences (2028) \*new member
3. David Rothman, English (2028) \* new member
4. Allison Mellow, Biology (2027)
5. Shenaz Ida, Nursing (2026)
6. Susan Lago, English (2026)
7. Nicole McClam, Health, Phys Ed, & Dance (2026)
8. James Nichols, History (2027)

### **Previous year committee officers**

- Chair: James Nichols, History
- Secretary: Adam Luedtke, Social Sciences
- Website Coordinator: Adam Luedtke

### **Upcoming year committee officers**

- Chair: James Nichols, History
- Secretary: Shenaz Ida, Nursing
- Website Coordinator: None

**Committee Meeting Dates and times**

- The committee met three (3) times during the academic year.
- Fall:  
Wednesday, November 6, 2024, at 10:00am (Zoom)
- Spring:  
Wednesday, February 19, 2025, at 12:30pm (Zoom)  
Wednesday, May 13, 2025, at 12:00pm (in-person)

**Oversee and make recommendations to the Academic Senate related to the WID/WAC Program**

No recommendations were discussed during this academic year.

**Review and recommend changes in the criteria for a writing intensive (WI) class to the Academic Senate for its approval.**

No recommendations were discussed during this academic year.

**Oversee a continuing WID/WAC Faculty Professional Development Program with the Office of Academic Affairs**

- Writing Intensive HIP Co-Coordinators Melissa Dennihy and Monica Rossi-Miller trained a cohort faculty during the 2024-2025 academic year to teach WID WAC classes.
- CUNY has dramatically reduced the writing fellows program due to lack of funding, there is only one writing fellow for the Fall 2025 Semester

**Hear and decide student cases requesting a waiver from any WI degree requirements.**

The Committee considered WI course waiver requests from five (5) students for five (5) courses total. After careful review of each petition, four (4) course waivers were approved, and one (1) course waivers was denied.

**Provide a list of current WI-certified classes and the instructors certified to teach WI classes to the department chairs who will make the final decision on the designation of a course or section as WI each semester.**

- The list of current WI-certified instructors will be provided to the Vice President for Academic Affairs and Provost *and* the incoming WID WAC Chair at the beginning of the Fall 2025 semester.
- List has been updated with help from the Office of Academic Affairs, and no longer reflects faculty who have left the college or are no longer involved with WID WAC pedagogy

**Guarantee, through a certification and recertification process, that all classes designated as WI meet the criteria for a WI class.**

- During the 2024-2025 Academic Year, the committee reviewed submissions from 29 faculty members wishing to participate in the committee's ongoing recertification initiative.
- 2024-2025 recertification update:
  - Requests were made of all active faculty previously certified in Writing-Intensive pedagogy
  - 29 Faculty members responded to request
  - The committee recertified 25 faculty

- The committee denied/requested revision from 4 faculty
- Based on current data, the total *active faculty* recertification numbers to-date are:
  - Total active certified at QCC (as listed in original spreadsheet) 396
  - Total *active faculty* at QCC who are un-recertified: 175 (thanks to OAA for updating this list)
  - Approved *active faculty* who are recertified: 101
  - Denied/Requested revisions in 2024/2025: 4
  - \*Note: these numbers do not include faculty who are inactive, have left the college, no longer teach WI, or who do not have a QCC email address in the directory.

### **List of Steering Committee charges and notation of “completed” or “not completed” with reasoning for incomplete items**

No charges for year of 2024-2025

### **Committee recommendations for upcoming year**

- Continue requesting WI recertifications from QCC WI-certified employees
- The current committee suggests that this request continue to be sent jointly with the OAA.
- Discuss what other CUNY institutions do when non-certified or non-recertified faculty teach Writing Intensive courses.
- Discuss possibility of WID WAC statement to Administration or Academic Senate regarding faculty recertification.

### **Individual member contributions and thanks**

- The committee wishes to thank the following committee members for reviewing recertification submissions and waiver requests throughout the academic year: James Nichols, Adam Luedtke, Alison Mello, Shenaz Ida, Susan Lago, Nicole McClam, David Pham, Svjetlana Bukvich-Nichols.
- The committee recognizes the labor of our Writing Intensive HIP Co- Coordinators, Melissa Dennihy and Monica Rossi-Miller.
- The committee recognizes the service of Committee Secretary Adam Luedtke for his input and diligent notetaking.
- The committee recognizes Committee Chairperson James Nichols for his labor facilitating communication among the committee, planning meetings for the committee, and documenting the committee’s service throughout the academic year.
- The committee is thankful to Dr. Arthur Corradetti for his discussion and guidance during the WI recertification process and more.
- The committee thanks Olga Salamanca in OAA for help with updating the faculty certifications.
- The committee notes that very few faculty members had previously responded to the invitation to participate in recertification, and these supportive administrators helped to encourage our colleagues to participate, resulting in higher numbers of recertifications for 2024-2025.