October 7, 2014
From: Sue Garcia

To: Dr. Peter Bales, Chair of the Academic Senate Steering Committee
    Dr. Emily Tai, Vice Chair
    Dr. Joel Kuszai, Secretary

Chairs, Dr. Peter Novick and Dr. Carolyn King called the meeting to order at 3:05pm

In Attendance: Dr. Peter Novick, Carolyn King, Prof. Ted Rosen, Susan Garcia, Gisela Rivera

Absent: Linda Ostrowe, Ray Volel, Rondel Jackson, Nicole Fajardo and Landen Kwan

I: Approval of the agenda for October 7, 2014
   a. The agenda was approved by voice vote.

II: Approval of the minutes of May 6, 2014

III: Reports
   a. Old Business
      i. Last Wednesday Peter and Carolyn attended the Welcome back that introduced the new Chairs for the committees. Went over the changes and most of them stayed the same.

   b. New Business
      i. Welcomed back our new faculty. Looking forward to an exciting year to come!!
      ii. Discussed changes; President’s Designee is Vice-President Michel Hodge and committee Liaison is Chong Jue
      iii. Peter went over the recommendations:
          • Need to check the electronic boards (wrong info)
          • Contacting public safety in regards to the promoting smoking cessation on campus and how it is going.
          • Dr. Alleyne, Academic Advisement, would be the contact person to discuss how we can publicize students achievements using the QCC web site. Also contact Stephen DiDio.
          • Gisela will let us know by next meeting the statistics about the amount of student voters.
          • We will be thinking about getting a Volunteer Club fair together for the spring semester.
          • Wanting to speak to Stephen DiDio about the new app and how it can be more useful for faculty.
          • Gisela discussed the upcoming Student Activities
            1. Student Club Fair: went very well, about 30 clubs
            2. 1st evening event: Comedy show, went very well
3. Student Government: Completion Day: encouraging students to complete their degree.
4. Leadership Weekend is Oct. 10\textsuperscript{th} - 12\textsuperscript{th}. 30 Students are attending
5. Latino Night: Oct 16\textsuperscript{th} 6:00-10:00pm
6. Halloween Party: Oct 30\textsuperscript{th}

iv: Planning to meet Tuesday, October 28\textsuperscript{th} at 3:00pm.

Adjourned at 3:45pm