DATE: September 18, 2008

TO: Anthony Angulo, Manette Berlinger, Nadine Donahue, Dean Paul Jean-Pierre, Devin McKay, David Moretti, Linda Reesman, Gisela Rivera, Scott Sherman, Howard Sporn, Emily Tai, Jannette Urciuoli, Constance Williams, Craig Weber

FROM: Nadine Donahue and Scott Sherman

SUBJECT: Minutes of the Meeting of the Academic Senate Standing Committee on Student Activities of Thursday September 18, 2008 at 3:00 p.m. in the Medical Arts Building room 308

MINUTES

Present: Nadine Donahue, Gisela Rivera, Scott Sherman, Howard Sporn

The meeting was called to order at 3:00 p.m.

The following topics were discussed at the September 18th, 2008 meeting:

- The day and time were confirmed for the fall semester meetings of the Academic Senate Standing Committee on Student Activities. The meetings will be held on Thursdays at 3:00 p.m.

- Prof. Sporn has worked on behalf of the Standing Committee on Student Activities collecting data on QCC student activities and achievements.

- Ms. Rivera reported on topics under discussion by the QCC student government.

- The plan to refurbish the student cafeteria.

- The Student Club Fair.

- Registering students to vote.

- Contacting the Academic Senate Steering Committee designees to the Standing Committee on Student Activities. The Steering Committee designees should be notified about upcoming meetings and should be included in all committee correspondence.
• Assembling an email list of the people that should receive the committee’s minutes, announcements of upcoming meetings, and other correspondence.

The next committee meeting is scheduled for Thursday October 16\textsuperscript{th}, 2008 at 3:00 p.m. in the Medical Arts Building room 308.

The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Nadine Donahue
Scott Sherman