May 15, 2013

From: Alicia Sinclair, Ed.D.

To: Dr. Emily Tai, Chair of the Academic Senate Steering Committee; Dr. Barbara Blake-Campbell, Secretary

Chair, Dr. Peter Novick, called the meeting to order at 2:16pm in L418.

In attendance: Dr. Peter Novick, Dr. Alicia Sinclair, Prof. Ted Rosen, Ray Volel, Prof. Sue Garcia

Absent: Committee on Committee Liaison: Dr. Eugene Harris; Student Members: Dierdre Corrigan, Josephina Oluwanifise, Stephanie Bridgelall

I. Approval of the agenda for May 15, 2013
   a. The agenda was approved by voice vote.

II. Approval of the minutes of April 24, 2013
   a. The minutes were approved by voice vote.

III. Reports
   a. Old Business
      i. Re: Update on Tigerblast Still not sure if all faculty/staff are getting Tigerblast. Subject for Tigerblast currently says the first event (Peter will contact to change subject line and to determine if everyone is receiving it.)
      ii. Ted spoke with Karen Steel today (5/15/13) about library hours. She will meet with Jeanne Galvin about this soon.
      iii. Re: Update on student awards/achievements registry – Student Activities Comm will meet with Awards Committee (for Committee to discuss in the fall) about how to form
registry: 1. Ask for additional members for each committee or
2. Form own committee for registry.

b. New Business
   i. Student Activities report: Winding down, quiet hours start
      5/16/13; recognition dinner on 5/29/13
   ii. Student Activities Handbook edits: Remaining edits will be
       mailed/emailed to Peter.
   iii. Committee’s website: updated
   iv. Elections for 2013-2014 academic years: Peter elected Chair,
       Sue Garcia elected Secretary.
   v. Comm members will email Peter schedule availability for
      upcoming meetings.
   vi. Adjourned 5:32pm

Respectfully,

Alicia Sinclair, Ed.D.

Associate Professor, HPED