

QUEENSBOROUGH COMMUNITY COLLEGE
The City University of New York
ACADEMIC SENATE

TO: Jannette Urciuoli, Secretary, Academic Senate Steering Committee
FROM: Vice President Sandra Palmer
SUBJECT: Amendment to the Grade Change Policy
DATE: **May 6, 2019**

Whereas, currently all appeals to Course and Standing and Admissions that relate to mental health issues are sent/redirected to the Counseling Center, and all other health-related appeals are sent/directed to Health Services;

Whereas, all confidential mental health documentation is currently filed with the Counseling Center and all other health-related documentation is currently filed with Health Services;

Whereas, information regarding students who have received mental health counseling/health services is confidential;

Therefore be it resolved that all students who request a grade change due to mental health or other health-related reasons and are able to supply proper documentation that supports that they have been in mental health treatment must be verified by a member of the Counseling Center or Health Services staff respectively. This verification does not support the appeal, it only confirms that the student was in mental health/other

health-related treatment as stated in their appeal form. The Provost or Department Chair/Faculty are the decision makers.