**Annual Report 2024-2025**

This year committee membership, including year when each member’s term ends:

Macaluso, Rosalinda, Social Sciences (2026), Chair

Teegala, Sushma, Biological Sciences and Geology (2026)

Proteasa, Georghe, Biological Sciences and Geology (2025)

VanDerHorn-Gibson, Jodi, Speech Communications (2025), Secretary

Ragoub, Ali, Engineering Technology (2027)

Lam, Raymond, Engineering Technology (2027)

This year liaisons, designees:

Vikki Terrile, The Kurt R. Schmeller Library, COC Liaison

Janet Franzese , Nursing , Steering Committee Designee

Miguel Quiroz, Finance and Administration, President's Liaison

Upcoming year committee officers:

Macaluso, Rosalinda (Chair)

VanDerHorn-Gibson, Jodi (Secretary)

Upcoming year committee membership, including year when each member’s term ends:

Macaluso, Rosalinda, Social Sciences (2026), Chair

Teegala, Sushma, Biological Sciences (2026)

Ragoub, Ali, Engineering Technology (2027)

Lam, Raymond, Engineering Technology (2027)

Proteasa, Georghe, Biological Sciences and Geology (2025)

VanDerHorn-Gibson, Jodi, Speech Communications (2025), Secretary

Committee Meeting Dates and times:

November 13th, 2024, 12:00 to 12:30 PM

April 30th 2025, 12:00 to 12:32 PM

List of Bylaws charges and notation of “completed” or “not completed” with reasoning for incomplete items

1. Revisit Bylaws charge about receiving and evaluating the report of the Auxiliary Enterprise Board on vendor services and recommending to the Academic Senate on matters pertaining to the services and facilities of all vendors to the College, including the Bookstore and Food Services, on an annual basis.
2. Revisit As CUNY contracts the bookstore and food services, continue to make recommendations to the college regarding the bookstore and food services, on an annual basis.
3. Distribute survey on Vendor services and report to Academic Senate.
4. Facilitate Student participation – A Committee Representation Preference Form will be sent to already-elected student senators during the first week of the semester, and to the remaining roster of senators culled from Club officers by the end of September. Students will be given link to your committee's webpage, so make sure the webpage has chair/secretary contact information on it, including meeting times where possible.
5. Please post dates/times of the committee meetings for the Fall/Spring semesters on the webpage.
6. Thank you for all your work on the webpage and reports.

List of Steering Committee charges and notation of “completed” or “not completed” with reasoning for incomplete items

None.

Summary of actions not covered by above:

Committe has successfully developed an online survey administered to QCC students regarding the vending machines on the QCC campus. Will collect data and evaluate in upcoming Fall 2025 semester.

Committee recommendations for upcoming year:

Committee charges have been re-evaluated. The scope has been limited to vending machines on campus. Clarified what impact making recommendations on cafeteria and bookstore would have upon these services since the committee was given to understand that these vendors are contracted by CUNY Central. A review of survey on vending machines on QCC campus will be completed in upcoming Fall semester.

Individual member contributions and thanks

The committee wishes to thank the following members for their service throughout the year on the evaluation of charges and willingness to serve as officers:

Macaluso, Rosalinda, Social Sciences (2026), Chair

Ragoub, Ali, Engineering Technology (2027)

Lam, Raymond, Engineering Technology (2027)

Proteasa, Georghe, Biological Sciences and Geology (2025)

VanDerHorn-Gibson, Jodi, Speech Communications (2025), Secretary

Respectfully Submitted,

Rosalinda Macaluso, Chair