
From: Lorena B. Ellis

Date: April 11, 2018

Re: Curriculum Committee meeting on April 17, 2018 at 2:10pm in H205

AGENDA

1. Approval of the Minutes of the March 27, 2018 meeting.
2. Department of Business, Departmental approval date: 2-28-2018
   Course revisions
   CIS-152 Computer Programming for Business I

   Course Deletion
   BU-802 Typewriting/Keyboarding II

   Program revisions
   1. AAS – Accounting
      1. add MA-440 as an additional Math choice
      2. CIS-101 course title change
   2. AAS – CIS
      1. add MA-114 as an additional Math choice
      2. eliminate CIS-205 as a CIS majors elective course
      3. CIS-101 course title revision
      4. CIS-152 course description revision
      5. CIS-208 course description revision
   3. AAS – Management
      1. BU-401 course description revision
      2. BU-402 course description revision
      3. BU-404 course title revision and course description revision
      4. CIS-101 course title revision
   4. AAS – Office Administration and Technology
      1. remove BU-802 from program
      2. add new course titled Professional Business Career Development and the Virtual Office
      3. BU-859 course title revision and course description revision
      4. CIS-101 course title revision
   5. AS – Business Administration
      CIS-205 course title revision
   6. AS – in Accounting for Forensic Accounting QCC/John Jay Dual/Joint Degree Program
      CIS-101 course title revision
   CIS-101 course title revision

8. Certificate Program – Office Administration Assistant
   1. CIS-101 course title revision
   2. BU-859 course title revision