Committee on Course & Standing

TO: Dr. Philip Pecorino, Chair, Academic Senate

FROM: Anne Marie Menendez - Chair Committee on Course & Standing

DATE: June 26, 2006


Members of the Committee:

Prof. Anne Marie Menendez Chair, Nursing Department
Dr. Bonous-Smit Library
Dr. Moni Chauhan Chemistry Department
Ms. Gina Capozzoli Counseling Services
Dr. Paul Marches Physics Department
Prof. E. Raya Foreign Language Department
Dr. David Sarno Chemistry Department
Dr. Roland Scal Biology Department
Dr. Jilani Warsi Basic Skills Department

Administrative Liaison:

Ms. Ann Tullio Registrar

The Committee on Course and Standing is charged with performing the duties prescribed in paragraphs (a) and (b) of Section 18 of the Bylaws of the Academic Senate.

The following two tables reflect the comparison:
### SEPTEMBER 2004 - AUGUST 2005

<table>
<thead>
<tr>
<th>Meeting Dates</th>
<th>Total Appeals</th>
<th>Approved</th>
<th>Denied</th>
<th>Conditional Approvals</th>
<th>No Jurisdiction</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-Sep-04</td>
<td>101</td>
<td>85</td>
<td>11</td>
<td>4</td>
<td>1</td>
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<td>5-Nov-04</td>
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<tr>
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<td>62</td>
<td>7</td>
<td>8</td>
<td>2</td>
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<tr>
<td>6-May-05</td>
<td>150</td>
<td>100</td>
<td>34</td>
<td>16</td>
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</tbody>
</table>

Total Appeals Reviewed: 727

Jan 7, 2005 Dismissals: 586 Granted probation: 167 Dismissed: 419
June 8, 2005 Dismissals: 664 Granted probation: 164 Dismissed: 492

Total Dismissals Reviewed: 1250
Total Appeals Reviewed Including dismissals: 1977

### COMMITTEE ON COURSE & STANDING ACTIONS

#### SEPTEMBER 2005 - AUGUST 2006

<table>
<thead>
<tr>
<th>Meeting Dates</th>
<th>Total Appeals</th>
<th>Approved</th>
<th>Denied</th>
<th>Conditional Approvals</th>
<th>No Jurisdiction</th>
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<tr>
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<td>2</td>
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<td>3-Mar-06</td>
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<td>3</td>
<td>1</td>
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<tr>
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<td>18</td>
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<td>81</td>
<td>31</td>
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</table>

Total Appeals Reviewed: 758

Jan 6, 2006 Dismissals: 542 Granted probation: 243 Dismissed: 299

Total Dismissals Reviewed: 1,112
Total Appeals Reviewed Including dismissals & deletion: 2,127
The total number of appeals reviewed during the year 2005-2006 includes the deletion appeals which are now being processed at the Registrar’s Office. During the period from November 2005 to May 2006 a total of 257 appeals were processed – out of which 198 were approved, 44 denied, and 15 were sent to the Business Manager’s Office.

The heaviest work-load for the committee has always been at the “dismissal” meeting that takes place between semesters.

I. Dismissals

Requests for Academic Dismissal and Probation are initiated through the Registrar’s Office.

In the 2004-2005 academic year, 331 (26.48 %) of the 1250 dismissal appeals were approved. In the 2005-2006 academic year, 403 (36.24 %) of the 1112 dismissal appeals were approved. Those students whose appeals were approved remained on academic probation.

II. Other Issues

The Committee on Course & Standing has been working directly with Ms. Gina Capozzoli a counselor, and also a committee member, to ensure students academic success. All students who need assistance and require counseling are being directed either to Ms. Capozzoli or the Counseling Department in general. The retroactive withdrawals are being granted to the students conditionally, contingent on the students meeting with faculty from the Counseling Department.

The staff of the Registrar’s Office; Ms. Ann Tullio, Ms Florence Farrat, Meera Chowdhry and June Greco have been a tremendous source of support and dedication in their effort to provide the highest level of professional service to the Course and Standing Committee.

It has been the Chair’s privilege to serve with the Course and Standing Committee. The members of this committee are a dedicated group of professionals. This committee has utilized their best judgment to follow committee guidelines to adjudicate compelling and at times, difficult decisions. It is inspiring to be a part of this dedicated and caring committee.

Anne Marie Menendez was reelected as the chair of the CCS for the year 2006-2007. Dr. Patricia Allaire and Dr. Robert Sweetnam are the new members of the CCS for the year 2006-2007.