New York Police Department Internship

MUST BE DONE FOR CREDIT

Minimum GPA 2.5
Minimum number of credits 24

Please Contact Dr. Donald Tricarico in the Social Sciences Department to register for the Cooperative Education Class

Deadline to apply for summer is April 15, 2015
Deadline to apply for fall is June 15, 2015

If you’re interested in applying
Please fill out the APPLICATION and bring it to Ms. Susanne Grossman, Internship Coordinator

Office of Career Services
L429
The NYPD Partners in Education Internship Program has recently been transferred from the Community Affairs Bureau to the Personnel Bureau. The internship program has been revised to ensure a satisfactory level of safety and security within the Police Department. We suggest that the application process should begin at least two months prior to commencement of the internship course. Coordinators and students are advised to begin the process by completing the application and faxing it along with a resume to 646 610-8038 (see b.). The revised guidelines are as follows:

a) Internship college coordinators will receive via email, a listing of available intern position descriptions for students to review and select from. Students should be advised to pick at least one Patrol, Housing, or Transit command except for those students with majors outside of criminal justice/law.

b) The email will also contain an Internship Application form to be completed and returned with resume via email or fax (646-610-8038) to the Administration Unit.

c) The Administration Unit will forward the applicants’ resumes to their chosen commands for review and selection.

d) Internship applicants will be scheduled to appear at the Applicant Processing Division where all incoming applicants will receive a modified background investigation including a fingerprint check. Following clearance by the Applicant Processing Division the applicants will then report to the Administration Unit at 1 Police Plaza, Room 1014 for a briefing on the Internship Program requirements, and complete additional paperwork essential to becoming an intern.

e) The Applicant Processing Division requires interns to bring the below listed documents, and complete paperwork in order to pre-qualify for an internship appointment.

1. Original Birth Certificate
2. Marriage license (if applicable)
3. Children’s Birth Certificates (if applicable)
4. Social Security Card
5. Official dispositions for any arrest/criminal court summons/ TAB Summons
6. Driver’s license (if applicable)
7. Selective Service Registration (male candidates only)
8. Transcripts
9. Proof of residence
10. Passport Photo
NYPD PARTNERS IN EDUCATION
INTERNSHIP PROGRAM APPLICATION
TO BE COMPLETED BY STUDENT AND COORDINATOR
Then returned to Campus Internship Coordinator:
Susanne Grossman/L429

Course Name and requirements (hrs/credits) (completed by coordinator)
Cooperative Education/112.5 hours/3 credits or 225 hours/6 credits

Intern Information (completed by student)

Name
Street Address
City ST ZIP Code
Home Phone
Cell Phone
E-Mail Address

Availability (completed by student)
During which hours are you available for Internship assignments?

Internship Choices (choose three (3) commands, one choice should be in Patrol, Transit or Housing except for majors outside of criminal justice/law)

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<td>1ST CHOICE</td>
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<td>3RD CHOICE</td>
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Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as an intern, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

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<tr>
<td>Coordinator Name (printed)</td>
<td>Dr. Donald Tricarico</td>
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Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in interning with the NYPD.

COMMAND SUPERVISOR RESULTS:

CALL EMPLOYMENT SECTION @ 646 610-6801 WITH RESULTS OF INTERVIEW.