

**FACILITY RATES (\$750 SECURITY DEPOSIT REQUIRED)**

M-T	5PM ON	F-SUN
\$1,825	\$2,200	\$3,500

**BASIC RENTAL - 6HR LIMIT**

**BASIC PACKAGE INCLUDES THE FOLLOWING SERVICES:**

- CUSTODIAL SERVICES
- USE OF LOBBY AND DRESSING ROOMS
- SECURITY
- WHITE LIGHTS ON STAGE ONLY
- BASIC EQUIPMENT AND FURNITURE INCLUDED
- BASIC SOUND & VIDEO
- EVENT/HOUSE MANAGER AND TECHNICAL SUPERVISOR
- 2 STAGE HANDS
- LIMITED FREE PARKING

**FEES "A LA CARTE"**

<b>PER HOUR ROOM RENTAL (4 HOUR MINIMUM)</b>	\$ 350 PER HR	_____	\$ 450	_____	\$ 650	_____
<b>ADDITIONAL RENTAL TIME/SERVICES</b>						
REHEARSAL TIME/ EXTRA TIME (NO AUDIENCE)	\$ 250 PER HR	_____	\$ 275	_____	\$ 275	_____
ADDITIONAL RENTAL TIME - PERFORMANCE NIGHT	\$ 300 PER HR	_____	\$ 400	_____	\$ 550	_____
HOUSE MANAGEMENT-PERFORMANCE NIGHT	\$ 150	_____	\$ 150	_____	\$ 150	_____
HOUSE MANAGEMENT-REHEARSAL ONLY	\$ 25 PER HR	_____	\$ 25	_____	\$ 25	_____
<b>LIGHTING</b>						
LIGHTING CONTROL BOARD 6HR –INCLUDES OPERATOR	\$ 200	_____	\$ 200	_____	\$ 200	_____
FOLLOW SPOT LIGHT AND OPERATOR - 6HR	\$ 30 PER HR	_____	\$ 30	_____	\$ 30	_____
LIGHTING CONTROL BOARD OPERATOR IN EXCESS OF 6HR	\$ 50 PER HR	_____	\$ 50	_____	\$ 50	_____
ADDITIONAL LIGHTING STAFF OR STAGE CREW	\$ 30 PER HR	_____	\$ 30	_____	\$ 30	_____
<b>SOUND</b>						
SOUND BOARD OPERATOR - 6HR	\$ 200	_____	\$ 200	_____	\$ 200	_____
INCLUDES SOUND REINFORCEMENT SYSTEM, SOUND CONTROL DESK, MIXING CONSOLE, AMPLIFIERS, CD / IPOD/ IPHONE CONNECTION INSTRUMENT/VOCAL MICROPHONE SET-UP.						
PROF. RECORDING - DAT SYSTEM/CASSETTE/VIDEO	\$ 300	_____	\$ 300	_____	\$ 300	_____
<b>VIDEO</b>						
SLIDE/DIGITAL PROJECTOR WITH LARGE SCREEN	\$ 150	_____	\$ 150	_____	\$ 150	_____
COMPUTER PRESENTATION WITH LARGE SCREEN	\$ 150	_____	\$ 150	_____	\$ 150	_____
LARGE SCREEN USE ALONE	\$ 100	_____	\$ 100	_____	\$ 100	_____
<b>BOX OFFICE SERVICES</b>						
TICKET PRINTING (ASSIGNED SEATING)	\$ 100	_____	\$ 100	_____	\$ 100	_____
TICKET HANDLING AND BOX OFF MANAGEMENT NIGHT OF SHOW	\$ 150	_____	\$ 150	_____	\$ 150	_____
<b>ACCESSIBILITY</b>						
HEARING IMPAIRED SYSTEM	\$ 200	_____	\$ 200	_____	\$ 200	_____
<b>MUSICAL INSTRUMENTS/FURNITURE</b>						
PIANO ON STAGE (TUNING NOT INCLUDED)	\$ 150	_____	\$ 150	_____	\$ 150	_____
ACOUSTICAL SHELL	\$ 250	_____	\$ 250	_____	\$ 250	_____
<b>RISERS</b>						
SECTIONALS	\$ 200	_____	\$ 200	_____	\$ 200	_____
SEE "PERSONNEL" FOR ADDITIONAL FEES						
SPECIAL PERMISSION REQUIRED FOR CERTAIN EVENTS.						
PRICES SUBJECT TO CHANGE						
S. Agin 8/28/17						
<b>BASIC PACKAGE</b>		_____		_____		_____
<b>TOTAL EXTRAS</b>		_____		_____		_____
<b>AMOUNT DUE</b>		_____		_____		_____
<b>DEPOSIT</b>		_____		_____		_____
<b>NET DUE</b>		<u><u>\$ -</u></u>		<u><u>0</u></u>		<u><u>0</u></u>

**FACILITY RATES (\$750 SECURITY DEPOSIT REQUIRED)**

**SPECIAL PERMISSION / INSURANCE REQUIRED**

**LECTURE HALLS**

HALL SEATING 100-180 PEOPLE (S111 & S112)	\$ 150 PER HR	_____
HALL SEATING UP TO 270 PEOPLE (M136)	\$ 200 PER HR	_____

**OAKLAND FACILITIES**

RENTAL PACKAGES HAVE A 5-HOUR LIMIT  
RENTAL OF THE DINING ROOM INCLUDES USE OF THE LOGGIA AND PANTRY AREAS  
RENTAL OF THE LOGGIA INCLUDES THE USE OF THE PANTRY BUT NOT THE DINING ROOM  
ALL RENTALS INCLUDE:  
MAINTENANCE, SECURITY, TABLES, CHAIRS  
AN ON-SITE SUPERVISOR AND LIMITED FREE PARKING  
SPECIAL DECORATING SET-UPS, CATERING, ETC.  
REQUIRE SPECIAL PERMISSION GIVEN IN ADVANCE

OAKLAND FIREPLACE DINING ROOM, LOGGIA AND PANTRY (MAX # OF PPL. 64)	\$ 2,800 5 HRS.	_____
OAKLAND FIREPLACE AND PANTRY ONLY	\$ 2,500 5 HRS.	_____
LOGGIA AND PANTRY ONLY	\$ 1,500 5 HRS.	_____
GREAT LAWN (FOR CEREMONIES, CONCERTS, ETC.)	\$ 2,500 5 HRS.	_____

**CAFETERIA**

FEE DOES NOT INCLUDE SET-UP AND SECURITY	\$ 250 PER HR	_____
--	---------------	-------

**STUDENT UNION UPPER LEVEL LOUNGE/Capacity 464**

FEE DOES NOT INCLUDE SET-UP AND SECURITY	\$ 250 PER HR	_____
--	---------------	-------

**BISTRO IN THE STUDENT UNION**

FEE DOES NOT INCLUDE SET-UP AND SECURITY	\$ 150 PER HR	_____
--	---------------	-------

**CAMPUS CLASSROOMS**

WEEKDAYS (MONDAY-THURSDAY)	\$ 55 PER HR	_____
WEEKENDS AND EVENINGS (FRIDAY-SUNDAY)	\$ 65 PER HR	_____

**DANCE STUDIO (Z Building)**

ADDITIONAL CHARGE IF FLOOR COVERING IS REQUIRED	\$ 150 PER HR	_____
---	---------------	-------

**ATHLETIC FIELD (3 HOUR MINIMUM)**

\$ 200 PER HR	_____
---------------	-------

**LOCKER ROOM**

\$ 100 PER HR	_____
---------------	-------

**GYMNASIUM**

COST TO HAVE FLOOR COVERED (MANDATORY FOR CERTAIN EVENTS)	\$ 4,000	_____
---	----------	-------

SPORTING EVENT		
HALF GYM (4 HOUR MINIMUM)	\$ 200 PER HR	_____
FULL GYM (4 HOUR MINIMUM)	\$ 300 PER HR	_____

OPENING ONE SECTION OF BLEACHERS	\$ 100	_____
OPENING EACH ADDITIONAL SECTION OF BLEACHERS	\$ 50	_____

**TENNIS COURTS (6 COURTS)**

\$ 200 PER HR	_____
---------------	-------

**KHRCA**

\$ 300 PER HR	_____
---------------	-------

**NURSING LABS**

\$ 300 PER HR	_____
---------------	-------

STUDIO Z

\$ 150 PER HR \_\_\_\_\_

SEE "PERSONNEL" FOR ADDITIONAL FEES. SPECIAL PERMISSION REQUIRED FOR CERTAIN EVENTS.

PRICES SUBJECT TO CHANGE

S. Agin 2/28/18

**PERSONNEL FEES ARE DETERMINED (AND REQUIRED) BY THE NATURE OF THE EVENT-  
AND FOR CUSTOMERS WHO DO NOT PURCHASE SET RENTAL PACKAGES (IF NOT INCLUDED IN PACKAGE)**

SECURITY GUARD (MINIMUM 5 HOURS)	\$ 40 PER HR	_____
CUSTODIAN (MINIMUM 5 HOURS)	\$ 40 PER HR	_____
LABORER (MINIMUM 5 HOURS)	\$ 40 PER HR	_____
ELECTRICIAN (MINIMUM 5 HOURS)	\$ 150 PER HR	_____
CUSTODIAL FOREMAN (MINIMUM 5 HOURS)	\$ 50 PER HR	_____
LAB TECHNICIAN/TECHNICAL DIRECTOR (MINIMUM 4 HOURS)	\$ 50 PER HR	_____

ADDITIONAL FACULTY SHALL BE COMPENSATED ACCORDING TO THE CITY UNIVERSITY FACULTY SALARY SCHEDULE.  
FEES SUBJECT TO CHANGE WITHOUT NOTIFICATION.

FOR CUSTOMERS WHO DO NOT PURCHASE SET RENTAL PACKAGES, STAFF, LENGTH OF RENTAL, MAINTENANCE, SECURITY AND OTHER ITEMS NECESSARY FOR THE SAFE OPERATION OF THE SPACE, WILL BE LEFT TO THE DISCRETION OF QUEENSBOROUGH'S ADMINISTRATION. ADDITIONAL FEES MAY BE INCURRED.

THE PRESENCE OF SECURITY AND THE NUMBER OF SECURITY OFFICERS, AT ANY EVENT, IS AT THE DISCRETION OF QUEENSBOROUGH'S ADMINISTRATION. ADDITIONAL FEES MAY BE INCURRED.

S.Agin 2/28/18