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CENTER FOR INTERNATIONAL AFFAIRS,

IMMIGRATION, AND STUDY ABROAD

**STUDENT’S GUIDELINES FOR**

**REINSTATEMENT EXPLANATION LETTER**

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last Name First Name Middle Name

VIOLATED F-1 STATUS FOR THE FOLLOWING REASONS IN THE \_\_\_\_\_\_\_\_\_\_\_ SEMESTER.

Less than full-time, but would have qualified for authorized Reduced Course Load

Less than full-time

Missed deadline for\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Terminated by previous school due to\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STUDENT’S EXPLANATION OF CIRCUMSTANCES

When composing your letter requesting reinstatement, make sure to address the following points:

* How the violation was beyond your control
* How the violation relates to a Reduced Course Load that a DSO could have authorized (if applicable)
* Why you deserve reinstatement
* The negative consequences if you are not granted reinstatement