

Retroactive Payment Information

Retroactive payment will be paid on the January 27, 2017 pay date.

The pay checks will be available for pick up on 1/26/17 at 3pm. The Accounting Office (A-406) will have extended hours on 1/26/17 till 6pm and on 1/27/17 from 9am to 6pm. A valid photo ID must be presented.

If you had a change in title from a Classified Union to the PSC and vice versa, you will receive two separate payments. Even if you have direct deposit on the active title please note that the inactive title will generate a paper check which will be available for pick up in A-406.

Retired and Separated Employees:

As a result of recent contract negotiations between The City University of New York and several unions, you may be entitled to a retroactive payment from the University for your employment at Queensborough Community College.

For individuals in **PSC titles** you may access the link to determine eligibility criteria. <http://www2.cuny.edu/wp-content/uploads/sites/4/page-assets/about/administration/offices/hr/PSC-FAQs-12-2-16-Final.pdf>

For individuals in **Classified Unions** you may access the link to determine eligibility criteria. <http://www2.cuny.edu/wp-content/uploads/sites/4/page-assets/about/administration/offices/hr/Final-Classified-FAQs-Retro-12-5-16.pdf>

Please note the following:

- Individuals who are no longer employed at Queensborough Community College and meet the eligibility criteria will receive a paper check. Checks are available for pick up in the **Accounting Office located in the Administration Building at Queensborough Community College at 222-05 56th Avenue, Room A-406, from 1/27/17 to 2/28/17. Normal business hours are Monday through Friday from 9am to 5pm. *The pay checks will be available for pick up on 1/26/17 at 3pm. The Accounting Office (A-406) will have extended hours on 1/26/17 till 6pm and on 1/27/17 from 9am to 6pm. A valid photo ID must be presented.***
- If you are unavailable to pick up your check, we will mail it to you via regular U.S. mail. Please complete the attached form and submit it via email to HumanResources@qcc.cuny.edu or the form can be faxed to 718-631-6065.
- Third parties will not be allowed to pick up paychecks on behalf of former employees.
- Inquiries related to retroactive pay may be sent to HumanResources@qcc.cuny.edu. Responses will be sent within two business days. If further research is involved you will be notified.