

QCC DISTANCE EDUCATION COMMITTEE

An Academic Senate Standing Committee

Minutes

Meeting of April 13, 2010, in M-136 at 4:20 pm

Attending: Lorena Ellis, Francis Cotty, and Edward Volchok, Danny Mangra, Peijun (Jeffery) Jia,

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Absentee: Bruce Naples, Carlos Luciano (Student rep.)

1. The minutes of the March 9, 2010 meeting were approved with revisions.

2. Chairperson's Report

Edward Volchok informed the members of the DE Committee that recommendations of the Special Committee to Develop Online Education will be finalized on April 15, to be presented as a recommendation for approval at the QCC May 2010 senate meeting.

3. Old Business

Bylaws committee approved on March 10, 2010 the Distance Education Committee request from December 2009 to increase the number of members from 5 to 7. The Bylaw committee presented this change as a recommendation to the QCC Senate. This recommendation was approved by the QCC Senate on April 13, 2010. The two new members of the DE committee will be appointed by the Committee on Committee to start in Fall 2010.

4. New Business

The enlarged DE committee will start working in Fall 2010 to improve students' online readiness and find materials to support students and faculty to establish standards for blended and asynchronous online courses. The members of the DE committee elected at the April 13 senate meeting are Sara Rofofsky Marcus (Library), David Sarno (Chemistry), Lorena Ellis (Foreign Languages), Melanie Sehman (Music) and Edward Volchok (Business).

The meeting adjourned at 4:40 pm. The next meeting will take place on May 11, at 4:15 in Room H-345, after the QCC Senate meeting.

Respectfully submitted,

Lorena B. Ellis
Secretary of the Distance Education Committee