

**QCC Distance Education Committee
Agenda—May 13, 2009
Room H-345
Noon to 1:00 pm**

- 1. Approval of Minutes from the March 10, 2009 meeting**
- 2. Chairperson's Report**
 - Blackboard and the need for publishing the “spare tire” plan
 - Special Committee on Online Education at QCC
- 3. New Business**
 - Welcome new members
 - Prof. Tina Bayer, Nursing
 - Prof. Peijun (Jeffery) Jia, Library
 - Election of Chair and Secretary for 2009-2010
 - 2008-2009 Annual Report to the Steering committee
- 4. Old Business**
 - Assessment of Learning Outcomes for Online Classes
 - Observations of Online Faculty
 - Course Size Limits
- 5. Setting of Time and Location for the September 2009 meeting**