#### The Committee on Bylaws

Minutes for 15 November 2004 Submitted by Susan Jacobowitz

Present: B. Birchfield K. Kelly

B. DuenR. HoltS. JacobowitzH. LapidusP. MarcheseC. Weber

### I. Approval of the Minutes of the Previous Meeting

The minutes of the previous meeting were approved.

### II. Committee on WID/WAC Report

A draft proposal was reviewed with changes suggested by Linda Stanley and Peter Gray. Kevin and Belle will amend the draft to reflect changes discussed during the meeting: the new "e" will replace the old "e"; the original "h" will stay in place since mandates can change and the broader interpretation seems more practical for the future; and "d" will be amended so that "WID/WAC Faculty Support/Training Program" becomes "WID/WAC Professional Development Program." Belle and Kevin will communicate with Peter and Linda and a new draft will be presented at a future meeting.

### III. Committee on Distance Learning

Paul and Robert will begin the work with the Committee on Computer Resources and Committee on Committees to create the charge for the new committee. A new draft will be submitted. There was discussion around whether or not the students serving on the committee need to have "experience with" online instruction or whether or not "interest in" will be enough.

### IV. Committee on Environment, Quality of Life and Disability Issues

The new draft generated by Susan and Craig with input from Phil Pecorino and Howard Lapidus was considered. In item "f," the addition of "as they relate or pertain to the campus environment and campus facilities" will be added. There was a proposal to change the Committee on Vendor Services so that the committee will consist of five members of the instructional staff and two students, partially because this is an area where students are much more involved or invested. They tend to eat on campus and use the vendor services more although it might be worth noting that Susan has an ongoing issue with the vendors in the Humanities building who seem reluctant to stock the snack machines with "Chuckles." This draft will be revised, circulated and resubmitted.

## V. Old Business/New Business

We still do not have an answer to the question about whether or not the committee is allowed to vote online – more research is required. There was

additional discussion about the number of students serving on committees. It was suggested that if Bonnie can identify students who want to serve, there are still committees that are looking for student members. Howard suggested that Bonnie get in touch with Tom Gerson and that committee meetings be announced by Gisela Rivera. Those who work at career services could emphasize that the service on a committee is something helpful when it comes to resume building.

# VI. Set date, time, location for next meeting.

Because our schedules will change in the spring, we will hold off on setting an exact time and date for our next meeting, although February is the target.