

**Academic Senate  
Queensborough Community College  
The City University of New York  
Committee on Bylaws Meeting  
Wednesday, August 29<sup>th</sup>, 1:00 p.m., H-428**

**Minutes**

**Present**

Members: Caf Dowlah, Joseph Goldberg, Robert Holt, Susan Jacobowitz, David Sarno,  
Cheryl Spencer

Designees: Liza Larios (Administration)

**Absent**

**I. Approval of Minutes**

After an error in the time of the meeting was corrected, the minutes of the May 2 meeting were approved.

**II. Election of New Chairperson**

A motion was made to nominate Robert Holt as the new chair of the committee. Robert Holt was elected as the new chairperson and Cheryl Spencer elected the new Secretary of the Bylaws Committee for the 2007-2008 Academic Year. With these elections Susan Jacobowitz's tenure as a member of and chair of the Bylaws Committee ended.

**III. Resolution on Change in Bylaws**

The Bylaws Committee voted unanimously to approve the submitted draft to amend the Bylaws with recommendations for minor grammatical changes. The current version of the draft is attached.

Another motion was made to change the wording of the draft to clarify what should happen in the event of a tie in the election of an HEO. The committee voted to recommend changes to make that wording similar to that for a tie in the election of a CLT.

**IV. Article VII Committee Jurisdiction**

The committee discussed the current dates for service. September 1<sup>st</sup> is the stated date but the starting date of the academic year varies. A motion was made to change the date of service to begin the same date as the academic year. The committee voted to recommend changes that reflect committee service from the date of election up to and including the first date of the Academic calendar.

**V. Adjournment**

The chair will contact the new members of the committee with the date of the next meeting. Liza Larios has offered her office for the next meeting. The meeting was adjourned at 2:05 pm.

Respectfully submitted,

Cheryl Spencer, Secretary