

QCC WID WAC COMMITTEE
An Academic Senate Sub-committee of the Curriculum Committee

Report on
QCC WID WAC Program
Five Year Economic Impact
and
an Assessment Plan

As mandated by The QCC Academic Senate (May, 2001)

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1. INTRODUCTION:

This report is being sent to the Office of Academic Affairs as required by an action of the QCC Academic Senate in May of 2001.

Should the Office of Academic Affairs require additional information or clarification the WID WAC Sub-Committee is prepared to work further on this report to supply whatever else may be needed and which it is capable of doing.

Cost Projections:

Budget Narrative

Number of WI classes

The first year's figures are actual. For the second, third, and fourth years, the increase in the total WI sections offered is based on the number of faculty that can be trained to teach a WI class in any one year. If the average graduation figure each year is 1,200 students and they are required to take two WI classes each, then 2,400 WI class seats will ultimately be required or, at 20 seats for each WI class, 120 WI sections. The number of sections indicated below, based on the number of faculty trained, would mean that two thirds of the students required to take WI classes would actually take WI classes in any one year, a fair estimate. It is for this reason that it is also assumed that the projection for the fifth year be the same as that for the fourth.

1st year	38 WI classes (actual)
2nd year	50 WI classes
3rd year	65 WI classes
4th year	80 WI classes
5th year	80 WI classes

Cost of WI classes

Cost projections for the WI classes are calculated by assuming that, for every section of WI class offered, 20 students must enroll in another non-WI section. If it is assumed that regular sections have 40 students, then the number of extra sections required to accommodate these students is multiplied by the rate expended for each section (\$3,850, including fringe benefits).

	<i>WI offered</i>	<i>Extra</i>		<i>Rate</i>	
Year 1	38 sections	19 sections	x	\$3,850	=
	\$73,150				
Year 2	50 sections	25 sections	x	\$3,850	=
	\$96,250				
Year 3	65 sections	33 sections	x	\$3,850	=
	\$127,050				
Year 4	80 sections	40 sections	x	\$3,850	=
	\$154,000				
Year 5	80 sections	40 sections	x	\$3,850	=
	\$154,000				

Program director and co-director

Program expenses for the first through third year are covered by CUNY.

Program expenses to cover the release time (three hours each year) for the program director and co-director are calculated as follows: 3 credit hours x \$3,850/credit hours (including fringe) = \$11,550.

Writing fellows

Costs associated with supporting writing fellows for the WI classes for all five years of the projections are covered by CUNY.

Faculty support

All stipends and faculty release time for the first three years are covered by CUNY.

For the remaining years of the projections, 16 faculty each year will be supported either through stipends or release time. It is assumed that 11 adjuncts will each receive a \$2,000 stipend and that 5 full-time faculty will each receive \$3,850 of release time.

Peer fellows

Costs to support peer fellows are covered in the first three years by CUNY.

Costs for the remaining two years of the projections will remain constant: \$3,000 for four peer fellows.

Publications

Costs for the first three years will be covered by CUNY.

Costs for the remaining years of the projections will cover the printing of brochures or other promotional materials or the production of any publicity items associated with the WID/WAC program.

Luncheons: Faculty and peer/fellows

These projected costs reflect four events held over the academic year—four devoted to full-time faculty, and four devoted to all peers and fellows. The costs for peers and fellows will be phased in in the second year of the projections.

Retention incentives

Conferences:

This projected cost will be phased in only in the fourth and fifth years of the program. The \$3,000 allotted will fund five conference participants @ \$600/year to help defray expenditures like conference registration, hotel, transportation, and meals.

Sponsorship to write conference papers:

This projected expense will be phased in in the second year of the projections. The amount allotted covers the release time or stipend for one faculty member to research and write a conference paper on the experience of teaching a WI class.

Faculty to serve as peer mentor:

This projected expense will be phased in in the second year of the projections.

TABLE: WID WAC Projected Costs to QCC

	Year 1	Year 2	Year 3	Year 4	Year 5
	2001-2002	2002-2003	2003-2004	2004-2005	2005-2006
Number of WI Classes					
	38	50	65	80	80
Projected Costs					
Cost of WI Classes	\$73,150	\$96,250	\$127,050	\$154,000	\$154,000
Program Director	\$0	\$0	\$0	\$11,550	\$11,550
Program Co-Director	\$0	\$0	\$0	\$11,550	\$11,550
Writing Fellows	\$0	\$0	\$0	\$0	\$0
Faculty Stipends (adjuncts)	\$0	\$0	\$0	\$22,000	\$22,000
Faculty Released time	\$0	\$0	\$0	\$19,250	\$19,250
Peer Fellow	\$0	\$0	\$0	\$12,000	\$12,000
Publications	\$0	\$0	\$0	\$1,000	\$1,000
Luncheons/Faculty	\$600	\$600	\$800	\$800	\$800
Luncheons/Peers and Fellows	\$0	\$1,000	\$1,000	\$1,000	\$1,000
Conferences	\$0	\$0	\$0	\$3,000	\$3,000
Sponsorship to Write Conf. Paper	\$0	\$4,000	\$4,000	\$4,000	\$4,000
Faculty to Serve as Peer Mentor	\$0	\$2,500	\$2,500	\$2,500	\$2,500
Total	\$73,750	\$104,350	\$135,350	\$243,850	\$243,850

Assessment Plans

Overall Objectives

The CUNY Board of Trustees endorsed the WI initiative with the intention that it would improve student writing and overall critical thinking skills.

With concerns about program cost, performance on the proficiency examination, and student retention in mind, a plan for measuring the impact of the WI initiative on student outcomes is being developed. To assess the impact of the WI program on faculty and students, **both** quantitative **and qualitative** assessment measures will be used.

Assessment Procedures

The Queensborough WID/WAC Program will be assessed both by the College and the University, and the results will be reported by the director of the program to the Office of Academic Affairs and the campus WID/WAC committee.

A sub-committee of the WID/WAC committee, in conjunction with the Office of Institutional Planning, Research, and Assessment, will be established to develop appropriate qualitative and quantitative measures by which the WI-Initiative on campus will be assessed. A draft of the measures developed by the sub-committee will be reported to the full committee for revision and, ultimately, for a vote.

With the assistance of the Office of Institutional Research and Assessment, the sub-committee will perform annual assessments of the program, starting in summer 2003, and issue reports on the results to the WID/WAC committee and the Office of Academic Affairs.

Assessment Measures

Quantitative

Students who have taken WI classes will be compared to those who have not done so in terms of the following:

Passing the CUNY proficiency examination. 85% of students who complete their WI requirement before 60 credits will pass the CPE

Retention at Queensborough.

- pass-rates / final grades (C and above) of students in the course/class;
- percent of students per course/class remaining in good academic standing to the next academic semester;
- rate of students' persistence (passing the class and registering for the next class in a curricular sequence);
- enrollment rate of current students for the next academic semester (identifying and subtracting the graduates and transfers);
- looking at the relationship of retention to graduation rates;
- looking at any of the above in terms of establishing a baseline number or percentage in spring 2002 or fall 2002 and projecting a 2% or 3% increase each year.

Qualitative

Qualitative assessment instruments will be developed to measure such elements as student satisfaction, pre- and post- student self-assessment of their writing and critical thinking skills.