

**Queensborough Community College  
Student Activities Committee Meeting  
Minutes  
December 10, 2004**

The meeting began at 1:15 p.m. in the Student Union Lower Level. In attendance were: faculty members Beth Counihan, Howard Sporn, Heather Dougherty, Susan Jacobowitz, and Danny Mangra; Assistant Director of Student Activities Ray Volel; Student Government Officer Avalon Grimes.

The committee discussed:

**Old Business:**

- 1) Ongoing Student Email Issues
  - a. Debate continues regarding the issues surrounding the minimal student usage of their QCC email accounts. It was noted that grades will be sent to students via email for the first time this semester which may encourage more students to familiarize themselves with and utilize their Tiger Mail accounts.
- 2) Update on the formation of a Committee on Student Achievements and Competitions
  - a. Susan Jacobowitz of the Bylaws Committee explained the proper procedure within the Academic Senate for recommending the creation of a new committee. A copy of a recent Recommendation was provided to illustrate the language and phrasing of the document.
- 3) Update on reviewing the distribution of Academic Integrity information
  - a. Continued discussion of how information is disseminated to students. Ray Volel reported that the office of Student Activities has had no further student and/or faculty feedback regarding Academic Integrity materials.
- 4) Update on Student Suggestion Box
  - a. It was noted that there is no longer a physical suggestion box in the Administration Building and it will not be replaced. To make a suggestion, students can find a link on the QCC homepage by clicking "Contact Us" on the Drop Menu under "About Us" or by sending an email to the address [suggestionbox@qcc.cuny.edu](mailto:suggestionbox@qcc.cuny.edu).

**Actions taken:** 1) Minutes for November 5, 2004 meeting approved.

- 2) Committee members will bring suggestions to the February meeting (date TBA) regarding the drafting of the Student Activities Committee's Recommendation for the creation of a Committee on Student Achievements and Competitions.

The meeting closed at 1:50 p.m.

Respectfully submitted,

Heather Dougherty  
Secretary of Student Activities Committee