

DATE: September 27, 2007

TO: Barbara Blake-Campbell

FROM: Dr. Andrea Cohen

SUBJECT: Minutes of the Student Activities Committee Meeting of September 27, 2007

MINUTES

PRESENT:

Barbara Blake-Campbell, Jamal Bilal, Gisela Rivera, Dean Paul Jean-Pierre, Andrea Cohen, Howard Sporn

The first meeting of the Fall 2007 Semester was called to order at 3:00 PM by Barbara Blake-Campbell, Chair of the Student Activities Committee.

Introductions were made by committee members and Howard Sporn, a previous member of the committee was welcomed back.

Charges from the previous year were reviewed.

The following were topics of discussion at the September 27, 2007 Student Activities Committee Meeting.

I. Discussion on Student Achievements

- A. Committee discussed need to clarify meaning of publicizing student achievements.
 - 1. Deliberated over Ruth Fontana's office being the main vehicle for publicizing student achievements. She agreed to broadcast information once it was forwarded to her on the website under student success.
 - 2. Idea of Committee on Publicizing and Marketing was discussed. Phil Pecorino was hesitant in past to initiate the idea at Academic Senate.
 - 3. Jamal mentioned that Hunter College has an Office of Student achievements.
- B. Student Activities Committee new charge – gathering information regarding student achievements.
 - 1. Howard will contact club advisors and Chairperson of Athletic Department for follow-up.
 - 2. Dean Jean-Pierre will contact administrators of C-Step, Project Prize, and the Office for Students with Disabilities for follow-up.
 - 3. Andrea will follow up to see what information has been publicized through vehicles of e-portfolio and Queenzine.

- II. Tigermail Discussion
 - A. Tigermail and Student Elections from Spring 2007 Semester
 - 1. Gisela reported on Tigermail problems that arose during election. She announced that she will not rely on e-mail voting for prospective elections.
 - 2. Evening students in particular had significant difficulty because the help desk was closed.
 - 3. VP Call is using budget money to address problem.
 - 4. Gisela will follow up to see if the problem has been remedied.
 - B. Jamal gave general feedback regarding Tigermail. Stated that many students are still unaware of their accounts at the college. Feels that e-mail addresses are too long.
 - C. Future goal of revamping Tigermail discussed.
 - D. Suggestion was made to have joint meeting with the Committee on Technology to discuss issue.
- III. The Accessibility of General College Information for Students
 - A. Jamal suggested a student information desk in the center of the quad adjacent to the security booth to help students with their frequently asked questions.
 - B. Goal of compilation of binder of students' frequently asked questions to be distributed to students discussed. Possibility of Jamal working with Susan Curtis to survey new students to obtain this information.
 - C. Gisela spoke about the use of electronic sign boards to broadcast information to students.
 - D. Another vehicle to disseminate information- flat screen TVs displaying campus news will be located in various offices on campus.
- IV. Other Issues Discussed
 - A. Stats on resolutions for judicial issues. Dean Jean-Pierre will provide information.
 - B. Welcome packet- Barbara reported that this packet has been updated and revised.
 - C. Proposal regarding Students Bill of Rights quashed during Academic Senate Meeting.

The meeting adjourned at 3:30 PM.

Respectfully submitted,

Dr. Andrea Cohen
Secretary, The Student Activities Committee