

Date: 9/20/11

From: Peter A. Novick Ph.D.

To: Dr. Emily Tai, Chair of the Academic Senate Steering Committee
Dr. Barbara Blake-Campbell, Secretary

Chair, Professor Ted Rosen, called the meeting to order at 4:00 p.m. in the upper level of the Student Union.

In attendance: Prof. Rosen, Dr. Peter A. Novick, Prof. Susan Garcia, Ms. Gisela Rivera and Mr. Ray Volel
Absent: President's Designee: Dean Paul Jean-Pierre, Dr. Eugene Harris & Prof. Azita Mayeli

I. Approval of the agenda for September 20th, 2011

- a. The agenda was approved by voice vote.

II. Approval of the Minutes of May, 19th, 2011

- a. The minutes were approved as distributed by voice vote, except for the minor change in Professor Ted Rosen's title.

III. Reports

a. Old business

- i. Last semester the assessment report of services was not submitted to the Committee on Assessment and Institutional Effectiveness. Dr. Peter Novick will contact Dr. Regina Sullivan to determine if the report has been obtained and submitted.
- ii. As we have no current students residing on our committee, we are planning on recruiting students to help.

b. New Business

- i. Mr. Ray Volel reported on the recent successes of Student Activities at QCC. An estimated 34 clubs are officially recognized by the campus. The club fair was held earlier this year than in previous years in order to get the students interested at the beginning of the semester. The Mets game has had a high response. Other events include: Maui shakes, 9/11 remembrance candle drive and candle vigil and constitution day headed by Ted Rosen. Future events include student leadership weekend, a movie night and a pool tournament. Overall, these activities are helping the students to feel like they are going away to college while being at a commuter school.
- ii. Ms. Gisela Rivera reported on club packets being completed and approved to delegate funding. Additionally, the student union has been very busy with high amounts of traffic. The student government is also helping the NYC marathon.
- iii. As there were absences at the meeting, we have decided to read over the minutes from last year as well as the charges before next meeting where we will discuss and assign charges.
- iv. Next meeting will be held with 1:30 on October 28th or at 4:15 on October 25th depending upon the availability of Azita and Eugene.

Meeting adjourned at 5:03 p.m.

Sincerely,

Peter A. Novick, Ph.D.