

Date: 5/23/12

From: Peter A. Novick Ph.D.

To: Dr. Emily Tai, Chair of the Academic Senate Steering Committee  
Dr. Barbara Blake-Campell, Secretary

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Chair, Professor Ted Rosen, called the meeting to order at 2:08 p.m. in the upper level of the Student Union.

**In attendance:** Prof. Rosen, Dr. Peter A. Novick, Prof. Susan Garcia, Dr. Alicia Sinclair, Mr. Ray Volel and Ms. Gisela Rivera.

**Absent:** President's Designee: Dean Paul Jean-Pierre, Committee on Committee Liaison: Prof. Eugene Harris, Committee Member Azita Mayeli & Student Members: Joseph Aladegbemi, Joseph Attanasio and Bryan Soriano.

**I. Approval of the agenda for May 23<sup>rd</sup>, 2012**

- a. The agenda was approved by voice vote.

**II. Approval of the Minutes of April 26<sup>th</sup>, 2012.**

- a. The minutes were approved by voice vote.

**III. Reports**

**a. Old business**

- i. An update on the once weekly tigerblast email that we want sent to faculty was addressed. Sue spoke with Dean Jean Pierre and there has been no update since. Giselle mentioned that she would contact VP Hardigan to see how we should proceed.

- ii. We also discussed our presentation that we gave on May 2<sup>nd</sup> on the importance of academic competitions which was geared towards other faculty members. We decided to try again in September since we had a low turnout. Dr. Novick will contact Dr. Steele/ Dr. Cuomo to have the meeting advertised at the academic senate meeting and the new faculty orientation in order to increase awareness and attendance. We decided that September 12<sup>th</sup> from 2-3 would be a good time to hold our next presentation and all faculty will be emailed to attend.

**b. New Business**

- i. Mr. Ray Volel updated us on the student activities at the end of the semester. The yearbook and planner for the following year are being worked on. The lower level of the SU is in 24hr quiet for studying. They are also beginning to plan for next year. The list of events is being locked down and it looks like it's going to be an exciting year.

- ii. The final report of the committee is being worked on by Prof. Rosen.

- iii. New elections took place. Dr. Novick is now the new chair for the Fall 2012-Spring 2013 semester, and Dr. Sinclair is the new secretary.

- iv. We need to actively recruit new student members as our only active member is graduating.

- v. We decided that the first Tuesday of every month, starting in September would be a great time to meet. We will meet in the student union building at 4:30 beginning September 4<sup>th</sup>.

**Meeting adjourned at 2:46pm.**

Sincerely,

Peter A. Novick, Ph.D.