

Date: 2/1/12

From: Peter A. Novick Ph.D.

To: Dr. Emily Tai, Chair of the Academic Senate Steering Committee
Dr. Barbara Blake-Campbell, Secretary

Chair, Professor Ted Rosen, called the meeting to order at 4:15 p.m. in the upper level of the Student Union.

In attendance: Prof. Rosen, Dr. Peter A. Novick, Prof. Susan Garcia, Mr. Ray Volel, Professor Azita Mayeli & Student member Joseph Attanasio

Absent: President's Designee: Dean Paul Jean-Pierre, Committee on Committees Liaison: Prof. Eugene Harris & Student Members: Joseph Aladegbemi and Bryan Soriano

I. Approval of the agenda for February 1st, 2012

- a. The agenda was approved by voice vote.

II. Although we had a scheduled meeting December 20th, 2011, no minutes were taken as only the chair, secretary and Ziomara Zamora were in attendance.

III. Reports

a. Old business

- i. Dates and times for the meetings to take place the next of the semester were first discussed. All will take place in the upper level of the student union at 4:15 on
 - 1. February 23rd
 - 2. March 29th
 - 3. April 26th
 - 4. May 17th
- ii. Professor Garcia reported on our attempt to have a tiger blast sent once a week to faculty and staff detailing the current week's student activities on campus. Though she had no response from Dean Jean-Pierre, she will be following up this week.

b. New Business

- i. Mr. Ray Volel reported on Student Activities at QCC. There is an office newsletter that has been posted detailing the major events for students to attend in the Spring that have already been scheduled. The Spring Club Fair was held today, February 1st, and had an impressive attendance. Overall, the SU already has a lot of traffic and it's only the very start of the semester. Student government elections are coming up and they are actively recruiting students. The deadline to pick up a packet to run is the 17th and the deadline for packet submission is the 29th of February. Mr. Volel reported on the criteria that students must fulfill in order to run including the number of credits and the minimum GPA. There is also going to be a change to the QCC governance plan. Sue Garica will follow up with Emily Tai to see if we will be able to send an email from the student activities committee to encourage faculty to vote (if it comes to it).
- ii. As Valentine's Day quickly approaches, Student member John Attanasio would like to create an event to raise money and awareness. Though the exact theme

- has yet to be decided, the committee members recommended that selling dark chocolate for a heart disease charity would be helpful and apropos.
- iii. Dr. Novick is in charge of the committee website and continually updates with the agendas and minutes for each meeting.
 - iv. We again discussed our role in the updating/editing of the brochure: "Invest in Success: A Guide to Academic Support and Tutoring Services." If we are in fact notified by Dr. Tai (and the publications committee) that we are responsible for such updates, we have elected Prof. Mayeli to take lead in this task.
 - v. Chair of the SA committee, Ted Rosen recommended that we also email faculty (especially in our department) to briefly remind students in their classes to vote in the upcoming elections. Professor Rosen also recommended that we attempt to find educational teams similar to the Mock Trial club and the Fed challenge online. We can then either hold a seminar with a panel presenting the different opportunities and advantages of such teams encouraging various faculty members. Alternatively, we can send out an email containing the information on the various educational teams in an attempt to keep students interested in their majors and go beyond their normal coursework.
 - vi. Committee member Dr. Novick reminded the members of the committee that we have to again sign up each year for college academic committees. The current members are all new as the previous members were not aware that they needed to be reelected. All members agreed that we should attempt to serve another term, having now understood our yearly responsibilities.

Meeting adjourned at 5:10pm.

Sincerely,

Peter A. Novick, Ph.D.