

March 17, 2015

From: Adam Luedtke

**To: Dr. Peter Bales, Chair of the Academic Senate Steering Committee
Dr. Emily Tai, Vice Chair
Dr. Joel Kuszai, Secretary**

Chair Carolyn King called the meeting to order at 3:00 pm

In Attendance: Carolyn King, Susan Garcia, Adam Luedtke, Peter Novick, Linda Ostrowe, Raymond Volel.

Absent: Ted Rosen, Hassan Jaafar, Chong Jue, Jusling Lu, Gisela Rivera, Kevinn Salazar, Reuvain Zahavy.

I: Approval of the agenda for March 17, 2015

- a. The agenda was approved by voice vote.

II: Approval and adoption of the minutes of February 17, 2015.

- b. Peter noted one change to the last minutes (change Emily Tai to Michael Hodge under III.b.4). This will be corrected.

III: Reports

a. Old Business

1 Volunteer Fair

- a. October 7th (Wednesday) during Club Hours is our tentative, working date for the Fair.
- b. Questions were raised about trying to coordinate with other campus offices, such as Service Learning. It was decided to have this be a stand-alone event but to recruit campus offices to have tables and to increase internship opportunities, etc.
- c. Ray mentioned that to increase student participation it's always beneficial to have a "carrot" (reward of some type).
- d. Once we have the list of organizations locked down, we will go to Ronnie and Michael.
- e. We'll need to talk to Buildings and Grounds for the tables and Security for parking, and go to the VP's office for possible money for food (it was also proposed to ask organizations to bring goodies for their own tables). At a minimum, it was suggested that we have water bottles. The possibility of a popcorn machine was also raised. Space will need to be reserved through Susan Agin's office – room reservations.
- f. We will circulate a list of organizations with contact info (we are shooting for 15). Thus far we have proposals for 12:
 - i. Shorefront Cleanup.
 - ii. Wounded Warriors.
 - iii. Veterans' Center (raised the possibility of including campus offices, like Veterans' Services).
 - iv. American Cancer Society.
 - v. NY Hospital of Queens.
 - vi. Mental Health Association of Nassau County (peer program for mental health patients?).
 - vii. Senior Citizens' Center.
 - viii. ASPCA
 - ix. Homes for the Homeless.
 - x. NYPIRG (again, an on-campus office).
 - xi. Sustainable Long Island.
 - xii. Parks and Recreation Department (Queens Green Teams).

2. Steering Committee Update

- a. Carolyn discussed the Steering Committee meeting, including the possibility of questionnaires for giving feedback to Committee chairs. It was explained why student members aren't more involved in their assigned committees.

b. New Business

1 Report of Student Activities

- a. Ray discussed the coming Student Elections. They will be taking place 3/26-4/1. There are 23 candidates at present. All are competitive races except for the Treasurer position, where the candidate is running unopposed. There are also 3 possible write-in candidacies. There will be a referendum on raising the Student Activities Fee. A Candidates' Forum is scheduled for 3/25 during Club Hours, with a Voter's Pamphlet and possible video statements.
- b. Ray also discussed the Self-Defense Workshop.

The NEXT MEETING is scheduled for Tuesday, April 14 at 3 pm.

Adjourned at 4 pm.