

February 17, 2015

From: Adam Luedtke

To: Dr. Peter Bales, Chair of the Academic Senate Steering Committee
Dr. Emily Tai, Vice Chair
Dr. Joel Kuszai, Secretary

Chair Carolyn King called the meeting to order at 3:00 pm

In Attendance: Carolyn King, Adam Luedtke, Peter Novick, Linda Ostrowe, Ted Rosen, Raymond Volel.

Absent: Susan Garcia, Michel Hodge, Hassan Jaafar, Chong Jue, Jusling Lu, Gisela Rivera, Kevinn Salazar, Reuvain Zahavy.

I: Approval of the agenda for February 17, 2015

- a. The agenda was approved by voice vote.

II: Approval and adoption of the minutes of November 25, 2014.

III: Reports

a. Old Business

- 1 Volunteer Fair
 - a. One of the ways for students to advance their career is to volunteer.
 - b. This is something that we want to do towards the beginning of the year (i.e. Fall), so forget April/May. We need to have it outside (that is the only way students will come).
 - c. We discussed the ongoing concerns with issues related to liability, etc. concerning what organizations to invite.
 - d. It was decided to proceed with the plans for organizing the fair, and regarding any outstanding worries we can contact Rosemary, as per what we decided at our last meeting.
 - e. We will get a list of organizations and run it by Rosemary - then get it in the Calendar. VA Hospital, Senior Center - organizations nobody could criticize. Mayor's office - has a volunteer coordinator. Borough President too.
 - f. Linda emailed 5 or 6 places, but nobody got back to her. So we're going to have to be persistent.
 - g. Carolyn: overlap with Service Learning?
 - h. Linda: overlap with Common Read? (Common Read is in March, but we want to do it in the Fall).

b. New Business

- 1 **For next meeting - come in with list of 3 or 4 organizations that we could run by Rosemary.**
- 2 WEBSITE: PETER WILL UPDATE THROUGH NOVEMBER - THEN IT'S UP TO ME.
- 3 Let Carolyn know about MY MEETING WITH DAVID MORETTI (tentatively scheduled for Friday, 2/27).
- 4 **We don't know if Michael Hodge is still our person with VP office, now it might be Brian Kerr.**
- 5 **Peter will email and find out if we should be inviting him.**
- 6 **Also, we should contact our student members.**
- 7 Ray: update re. student activities:
 - a. Getting ready to start "Emerging Leaders" program again - runs for 5 Saturdays & starts March 7. Every Saturday, 25-30 students meet. If you have a student you think would benefit & do well, send them his way.
 - b. Referendum happening on raising fee - getting signatures, to add to ballot.
 - c. 75 students possibly interested in running in student government election.
 - d. Student gov. purchased an Xbox for Student Union.
- 8 Carolyn: our charges - we have to prepare a report by Summer on our charges. Peter wrote the last two. (Copying the minutes. Giving credit to people - who did what, etc.).
- 9 **I will send these minutes to Carolyn and POST THEM on the website AFTER MY TRAINING.**

NEXT MEETING: Meet March 17 tentatively - 3 pm, Tuesday, 3/17. Adam will bring coffee, and there was talk of Entenmann's.

Adjourned at 4 pm.