

October 28, 2014

From: Adam Luedtke

**To: Dr. Peter Bales, Chair of the Academic Senate Steering Committee
Dr. Emily Tai, Vice Chair
Dr. Joel Kuszai, Secretary**

Chairs Peter Novick and Carolyn King called the meeting to order at 3:00 pm

In Attendance: Peter Novick, Carolyn King, Ted Rosen, Susan Garcia, Adam Luedtke, Linda Ostrowe, Ray Volel

Absent: Gisela Rivera,

I: Approval of the agenda for October 28, 2014

- a. The agenda was approved by voice vote.

II: Approval of the minutes of October 7, 2014.

III: Reports

a. Old Business

i. Review from Last Meeting

- We do not have access to the App. Peter will ask Emil, Raj, Stephen DiDio et al. about our concerns re. App, electronic events board, etc., and invite some or all of them to the next meeting.

ii. Discussion and Allocation of Committee Charges

- “Work with Committee on Computer Resources/Instructional Technology/Stephen DiDio’s office to monitor the use of social media to enhance student involvement in competitions and sponsored events that enhance academic performance, graduation and retention--since, as per the Annual Report 2013-2014 a new “app” will be introduced, members of the Committee should review progress with relevant Administrative designees and make suggestions (can the “app” be loaded onto the phones of any committee members for monitoring purposes?). It was decided to invite tech folks to next meeting for helping our work in this area.

b. New Business

- i. Change in Steering Committee Officers
- ii. Report of Student Activities

- Ray reported on Latin Night (100-200 people attended), the Halloween Party coming up on Thursday night, Emerging Leaders program: 26 came last Saturday to hear a member of Board of Trustees - 6 workshops left, multicultural festival coming up
- iii. Update on Committee's Website.
- iv. Contact David Moretti
- v. Other Business
 - Electronic board: it was noticed that it has outdated information about smoking rules on campus. Who does the e-board? Public Relations Office - Lloyd? Can we monitor the electronic board(s) from off campus?
 - Ted: we should get the Tigermail Blast to get sent out to all faculty to make them more aware and involved. Peter sent it to members during the meeting.
 - New members should read the old Annual Reports from the last three years before the next meeting. They are on the website.
 - Question from Susan about intramural sports - not allowed to publicize outside gym? This is a question for "Lloyd" (?) - can we e-post it?
 - It was decided to schedule a Volunteer Fair. Request space? Ray: start small: 15 groups or so and if it works do it on an ongoing basis. Ted suggested September or October. Peter will ask Melody. Include student groups - Senators for clubs - ask them which clubs involve volunteer programs. There is a website called "Volunteer Match". Everybody should come back with 2 ideas for Volunteer Fair. Ted: Go to legitimate off-campus organizations - could be in welcome packet or (Peter) pamphlet and/or website for volunteering. Types of groups/causes that would be optimal: animal welfare, health, environment, etc. Do we want to hold it outdoors? April-May was the proposed target date.
- vi. Planning to schedule next meeting once we hear from invited guests.
 - 11/18 or 11/25? Majority of us can make either one - 3 pm. M209.

Adjourned at 3:45 pm