

**Queensborough Community College
of the City University of New York
Minutes of the Library Committee
A Standing Committee of the Academic Senate**

Date: March 22, 2017

Room: Library 224

Committee Members in Attendance:

Prof. Joanne Chang (Committee Chair), Prof. Jeanne Galvin (Chief Librarian and Presidential Delegate), Ms. Lisa Scandaliato (Secretary) Prof. Helmut Loeffler, Prof. James Timbilla, Prof. Sujun Wei, and Prof. Agnieszka Tuszynska

Review/Approval of Minutes:

Minutes from February 1, 2017 – reviewed and approved

I. ACA Bathroom update – no progress to report.

2. Review and analysis of the "Fitness While Studying" survey results. The outcome of the survey was overwhelmingly positive and students will utilize relaxation and meditation tips if provided by the Library (see spreadsheet for actual survey results). Majority of students are interested in yoga and meditation techniques to reduce stress and reenergize during long study periods.

The committee determined a number of ways to disseminate fitness information: digital monitors, a flyer in study carrels, or a brochure. Committee Chair will reach out to VP of Marketing and Communications Stephen di Dio in regard to digital display options.

3. Assess security of Library holdings in the currently location – the Library has an alarm system in place and is functional. All of the Library's holdings are secure.

4. Assess adequacy of Library Resources: Library's digital resources are fully operational and any repair for broken equipment is maintained through the IT department.

5. Access to resources within the building: All resources are accessible and available to students. Electronic resources such as laptops, tablets and calculators are also available upon request.

6. Encouraging the extension of Library houses for quiet study space, electronic resources and reserve books. The Library hours are already extended. The Library is open 78 hours a week including extended times on Fridays and Sundays.

Meeting adjourned.

Respectfully submitted by
Lisa Scandaliato, Art Gallery