To: Academic Senate Steering committee
From: Regina Cardaci, Chairperson
Date: May, 2011
Subject: Annual Report of the Committee of the Library

Committee members: Regina Cardaci (chairperson), Steven Frishman (secretary), Jane Poulsen
Jeanne Galvin (ex-officio)

Dates committee met: October 6, 2010, March 12, 2011,

Narrative summary of committee work
The bookstore and the college have a contract regarding the donation of textbooks. A few years ago the
bookstore raised the amount that they would donate to $15000. The library supplements this donation
by buying extra copies of popular textbooks. The year before last (2009-2010) CUNY Central gave all
CUNY libraries extra funding for textbooks and ebooks. Unfortunately they did not offer the funding for
2010-2011.

As part of the future role of emerging technologies used in the library, 2 Librarians now carry I-Pads to
increase accessibility to students. Currently, the library reports 80% of journals and approximately 30%
of books are available on-line. The library website now offers an “Ask the Librarian” feature which
enables students to talk with a librarian electronically from off-campus. However, currently this feature
is limited, due to lack of funding for additional hours.

Addendum 10/7/11 as per Professor Galvin: If funding permits, we may join a consortium to offer
virtual reference for more hours.

Hours of operation continue to be an issue for many students, especially those who take courses on
Sundays. This came up as faculty on this committee teach weekend courses, and students have
discussed this issue. To address this issue, Professor Galvin will investigate the feasibility of operating
the library on Sundays.

Securing space for students to work continues to be an issue. The library at QCC is open to the public
(whereas other CUNY libraries require a CUNY ID to enter). It has been noted that many students from
neighboring Cardoza High School loiter in the library. The librarians and security ask students who are
using the library to socialize to move to the Student Union.

The committee discussed the possibility of having a volunteer student advocate work to assist other
students with their research in the library. This would be beneficial for students who are looking to add
service learning to their developing e-portfolios, as well as serve as role models to other students, and offer assistance to the librarians. Professor Galvin will solicit feedback on this idea from other library staff.

New Committee Members for 2011-2012: Jose Luis Madrigal, Yusuf Gurtas, Jane Poulsen
Alternate: Elizabeth DiGiorgio

Addendum: An attempt was made on several occasions to have an end of semester/end of term meeting; however due to conflicting schedules, this did not happen. One of the members, Jane Poulsen, who is the only member staying on, suggested that the new committee meet in the Fall to elect the chair and secretary.