

Queensborough Community College  
The City University of New York

**Committee on Committees**  
The Academic Senate

**MINUTES**

DATE: June 22, 2004 – August 27, 2004  
PLACE: Discussion: Via E-Mail  
Voting: Ballots posted on Campus-Vote.com

Participating as indicated by Read Receipts  
and/or correspondence:

Peter Bales  
Donna W. Dirico  
Thomas J. Gerson (Chair)  
Julia Ortiz-Griffin  
Linda Reesman  
Raji Subramaniam  
George Thorsen  
Jannette A. Treue  
Reuvain Zahavy

Participating in the voting:

Peter Bales\*  
Donna W. Dirico  
Thomas J. Gerson (Chair)  
Julia Ortiz-Griffin  
Linda Reesman\*  
Raji Subramaniam\*\*  
George Thorsen\*  
Jannette A. Treue

\* Ineligible to vote on May 19<sup>th</sup> Minutes

\*\* Recused herself from voting on issues  
related to the Senate Election revision

**1. Minutes of the May 19, 2004 Committee on Committees Meeting**

- a. Distributed by e-mail to COC membership on Tuesday, June 22, 2004.
- b. On June 28<sup>th</sup> Dr. Gerson called for a motion to accept the Minutes as revised. (Eligibility was limited to those present at the meeting on May 19<sup>th</sup>.)
- c. In a Reply to All on June 29<sup>th</sup>, **Dr. Subramaniam moved that the Minutes be accepted.** Replying to All, Dr. Gerson then asked for a second.
- d. In a Reply to All on June 29<sup>th</sup>, Ms. Treue seconded the motion.
- e. A period of time was set aside to allow for discussion. Balloting was originally set to begin via e-mail on July 1<sup>st</sup>, however this was delayed until an online ballot could be demonstrated and tested.
- f. An invitation to vote to accept the Minutes was sent via e-mail to the five members of the COC who were eligible. The ballot was available from August 16, 2004 through August 27, 2004. Four of the five eligible members voted. **The Minutes of the May 19, 2004 Committee on Committees Meeting were unanimously approved.**

## 2. Vacancy on the Committee on Course and Standing

- a. On June 23<sup>rd</sup>, Dr. Gerson notified the membership via e-mail that Prof. Elyn Feldman, appointed to the Committee on Course and Standing on May 19<sup>th</sup>, would have to step down as her teaching schedule conflicts with the Committee's meeting times.
- b. In a subsequent online discussion, Dr. Regina Rochford's name was put forward as a replacement. She was contacted and agreed to serve, however, would be unable to attend the meeting of the Committee on August 11<sup>th</sup>.
- c. On June 28<sup>th</sup>, Dr. Gerson called for a motion to appoint Regina Rochford to the Committee on Course and Standing effective with the beginning of the fall semester. In the interim, Elyn Feldman would continue to serve on the Committee.
- d. In a Reply to All on June 28<sup>th</sup>, Dr. Bales moved to appoint **Regina Rochford** to the **Committee on Course and Standing** effective with the beginning of the fall semester.
- e. The motion was seconded by Dr. Subramaniam on June 29<sup>th</sup>.
- f. A period of time was set aside to allow for discussion. Balloting was originally set to begin via e-mail on July 1<sup>st</sup>, however this was delayed until an online ballot could be demonstrated and tested.
- g. An invitation to vote to appoint **Regina Rochford** to the **Committee on Course and Standing** effective with the beginning of the fall semester was sent, via e-mail, to all of the members of the COC. The ballot was available from August 15, 2004 through August 27, 2004. Seven of the nine COC members cast ballots. **The motion was approved.**

## 3. Revision of 2004 Academic Senate Elections

- a. On June 24<sup>th</sup>, Dr. Gerson notified the membership via e-mail that there was a problem with the results of the 2004 Senate Elections as reported to the Faculty on April 28<sup>th</sup>. Prof. Jeff Hest had run and been deemed elected as an At-Large Member of the Senate although he had been elected to the Senate in the previous year. As he was already serving in the Senate, his candidacy in 2004 was invalid.

Dr. Gerson called for a motion to approve all of the following:

- i. **Jeffrey Hest's** April 2004 election for a 3 year term as Member At-Large is deemed invalid as it violates the principle of one person one vote. The election results are revised as shown on the accompanying attachment. Jeffrey Hest continues to retain the Senate seat to which he was duly elected in April 2003.
- ii. **Indra Avens**, who had been appointed to temporarily fill Emily Tai's seat, should be deemed elected for a three year term expiring in April 2007.
- iii. **Kip Montgomery**, who had been appointed to fill the seat about to be vacated by Jo Ann Wein, should instead fill Emily Tai's seat for the balance of her sabbatical leave. Dr. Tai is expected to return for the spring 2005 semester and will reassume her Senate seat at that time.
- iv. **Raji Subramaniam** should fill the seat of Jo Ann Wein for the remainder of the unexpired term (April 2005).

- b. In a Reply to All on June 28<sup>th</sup>, Dr. Bales moved the proposed changes as specified above.
- c. The motion was seconded by Dr. Subramaniam on June 29<sup>th</sup>.
- d. A period of time was set aside to allow for discussion. Balloting was originally set to begin via e-mail on July 1<sup>st</sup>, however this was delayed until an online ballot could be demonstrated and tested.
- e. An invitation to vote to revise the results of the 2004 Senate Election and make the corresponding At-Large Senate membership changes was sent, via e-mail, to all of the members of the COC. The ballot was available from August 15, 2004 through August 27, 2004. **With Dr. Subramaniam recusing herself, six of the remaining eight members of the COC unanimously voted to approve the motion.**

Respectfully submitted,

August 29, 2004

George Thorsen

Secretary

Committee on Committees  
of the Academic Senate