

**QCC Academic Senate Standing Committee Activities Form
2015-2016**

<i>Committee Name:</i>	COMMITTEE ON ENVIRONMENT, QUALITY OF LIFE AND DISABILITY ISSUES
<i>Bylaws Charge:</i>	<ul style="list-style-type: none"> a. Through a process that involves the administration, formulate and recommend to the Academic Senate policies and practices pertaining to the College environment in matters of health, safety, security, maintenance and allocation of facilities; b. Evaluate and report to the Academic Senate on the administrative response to problems in the College environment; c. Receive all proposals concerning naming and renaming campus facilities and make appropriate recommendations to the Academic Senate; d. Review and report on College Master Plan regarding facilities and the campus environment; e. Review the assessment of the campus with regard to services for students with disabilities and disability issues as the assessment relates and pertains to the campus environment and campus facilities and make appropriate recommendations to the Academic Senate.
<i>Members :</i> Nine (9) members of the instructional staff and two (2) students	Leah Anderst Sebastian Murolo Patricia Kinneary, Sheila Beck, Sara Danzi Engoron, Dominic Hull, Wei Lei, Julia Rothenberg, Weier Ye <u>students:</u>
<i>President's Designee:</i>	Vice-President William Faulkner
<i>Chairperson:</i> <i>Secretary:</i> <i>Steering Committee Designee:</i>	Anderst, Leah (2017) and Murolo, Sebastian (2016) Kinneary, Patricia (2016) Clara Wajngurt

<i>Committee on Committees Liaison:</i>	Chong Jue
<i>Activities of the Committee for the coming year as self generated:</i>	
<i>Recommendations of the Academic Senate from previous year to be followed up:</i>	
<i>Specific charge from Steering Committee:</i>	<p>Work with Steering Committee Designee, and constituent college elements (PSC-CUNY and DC-37 Union chapters at Queensborough; Administration; Committee of Chairs; faculty; student government, etc.) to develop activities that could foster anti-bullying “awareness” across the college. Subcommittee should also work with constituent elements (particularly PSC and DC-37) to distinguish between those interactions that might be considered “bullying” as opposed to requirements of faculty and staff are not consistent with existing contractual expectations.</p> <p>The Committee has forwarded the following recommendations for the 2015-2016 Academic year:</p> <ul style="list-style-type: none"> • to continue to consider issues of faculty space allocation and privacy • to encourage the college to create a campus map for students with disabilities • to develop ways to increase recycling and sustainability measures on the QCC campus • to respond to the quality of life needs and queries of campus community . <p>In support of these recommendations, the Steering Committee’s charges are as follows:</p> <ul style="list-style-type: none"> • Explore ways to address the issue of faculty/student privacy on campus, particularly for faculty who meet with students in shared department/office spaces. Could a questionnaire on privacy concerns be implemented to assess faculty/student concerns in this regard? • Consider additional ways to respond to the quality of life needs

	<p>and queries of campus community (this would include some inquiry into the possibility of an on-campus food distribution point, or off-campus food pantry partnership)</p> <ul style="list-style-type: none"> • Review ongoing efforts to expand recycling and sustainability measures on the QCC campus • review and report on College Master Plan • review annual assessment from the Office of Services for Students with Disabilities for an annual assessment of the campus • Work with Sustainability committee and the Vendor Services Committee of the Academic Senate to monitor the progress of the Sustainability initiative on campus, including, but not limited to: <ul style="list-style-type: none"> • Attention to Recycling • Attention to the planting of indigenous plants and trees around campus (rather than import flora). • Support campus role in compliance with new CUNY Tobacco policy • Support campus role in compliance with workplace violence prevention measures; • Request the following assessments from the Office of Budget and Finance and Administration: <ul style="list-style-type: none"> • Administrative Services • Print shop • Mailroom • Transportation • Buildings & Grounds • Campus Facilities • Central Receiving • Environmental Health & Safety • Safety & Security <p>Request from the Office of the President, an assessment of Affirmative Action, Pluralism, and Diversity Compliance</p> <p>Comment, where relevant to the committee's charge, on Queensborough's ability to meet revised Middle States Standard of excellence 2:</p> <p><i>Ethics and integrity are central, indispensable, and defining hallmarks of effective higher education institutions. in all activities, whether internal or external, an institution must be faithful to its mission, honor its contracts and commitments, adhere to its policies, and represent itself truthfully.</i></p> <p>Revised Middle States Standard of Excellence 6:</p>
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	<p><i>The institution's planning processes, resources, and structures are aligned with each other and are sufficient to fulfill its mission and goals, to continuously assess and improve its programs and services, and to respond effectively to opportunities and challenges.</i></p> <p>And Revised Middle States Accreditation Standard of Excellence No. 7: <i>The institution is governed and administered in a manner that allows it to realize its stated mission and goals in a way that effectively benefits the institution, its students, and the other constituencies it serves. Even when supported by or affiliated with governmental, corporate, religious, educational system, or other unaccredited organizations, the institution has education as its primary purpose, and it operates as an academic institution with appropriate autonomy</i></p> <p>Request from the Office of Institutional Advancement, an assessment of Marketing and Communications.</p> <p>Review and revise, as needed, committee guide</p> <p>Maintain minutes and reports on Queensborough Governance website</p>
<i>Annual Report:</i>	<input checked="" type="checkbox"/> Received <input type="checkbox"/> Academic Senate
<i>Website:</i>	<input type="checkbox"/> Created <input type="checkbox"/> Annual Report <input type="checkbox"/> Content placed <input type="checkbox"/> Guide placed
<i>Committee Guide:</i>	<input checked="" type="checkbox"/> Explained <input checked="" type="checkbox"/> Completed <input checked="" type="checkbox"/> In progress <input checked="" type="checkbox"/> On website
<i>Recommendations for next Strategic Plan:</i>	
<i>Reports provided by President/Administration:</i>	
<i>Reports requested from President/Administration:</i>	<div>_____ <input type="checkbox"/> Requested <input type="checkbox"/> Received</div> <div>_____ <input type="checkbox"/> Requested <input type="checkbox"/> Received</div>
<i>Reports Requested from College Committees:</i>	ADA/504 (Compliance) Comm. <input type="checkbox"/> Requested <input type="checkbox"/> Received

	College Advisory Committee on Campus Security	<input type="checkbox"/> Requested	<input type="checkbox"/> Received
	Health and Safety	<input type="checkbox"/> Requested	<input type="checkbox"/> Received
	Sexual Harassment Education/ Panel Committee	<input type="checkbox"/> Requested	<input type="checkbox"/> Received
	Workplace Violence	<input type="checkbox"/> Requested	<input type="checkbox"/> Received