

Queensborough Community College/CUNY
Committee on Continuing Education
Minutes

Date: Wednesday, October 12, 2011
Time: 2pm
Location: Humanities Building, Room 224

In attendance: Susana Alaiz-Losada, Jeffery Jankowski, Barbara Rome, Mark Van Ells, Denise Ward

- The meeting was called to order by the chair of the committee, Susana Alaiz-Losada, at 2pm.
- The new members of the committee were introduced.
- Denise Ward, Dean of Continuing Education and Workforce Development, met with the committee providing an update on programs.
- To begin, Dean Ward explained how Continuing Education was forging many fruitful relationships between the college, the community, business, and health care. She stressed how most new programs are collaborations between the parties mentioned above with each one helping to shape the initiatives.
- Dean Ward then provided an overview of the programs in which Continuing Education recently started. Among the mentioned programs were:
 - Project Management Professional Certification
 - Home Inspection Certification
 - Medical Office Assistant Certification
- Next, an update was provided of the grant-funded activities in which Continuing Education was participating. Among the funded initiatives, the following were mentioned:
 - Campus Magnet Program funded through the 21st Century CCLT. The purpose of the program is to bring high school students to the QCC campus offering them exposure to college courses and activities.
 - Medical Office Assistant Program funded through a Perkins grant. Students involved in this initiative are prepared to work in maintaining medical records using state-of-the-art technology and software.
 - CUNY Start will also be a major initiative in the current academic year.
 - All decisions regarding this program were discussed and approved by the college.
 - The program will start this year with 52 students.
 - It was successfully implemented in other colleges.
 - Trained faculty will teach in this program.

- A future initiative of Continuing Education will involve collaboration between CUNY and the Port Authority of New York and New Jersey. Training will be provided for people interested in the maintenance of electrical, plumbing, and heating/air conditioning systems.
- Last, Dean Ward mentioned many additional programs Continuing Education has provided, and continues to provide, such as Kids College, test prep classes, and Art 4 Mommy and Me.
- The meeting was adjourned at 3pm.