

# **QUEENSBOROUGH COMMUNITY COLLEGE**

THE CITY UNIVERSITY OF NEW YORK  
Committee on Course & Standing

Minutes for the meeting held on November 20<sup>th</sup>, 2009

The Committee on Course and Standing met on November 20<sup>th</sup>, 2009 at 10:00 a.m. in the President's Conference Room # A 502 D.

## **Attendance:**

Dr. Diane Call, Executive Vice President and Acting Provost;  
Anthony Davis, Associate Director of Admissions.

## **Prof Glen Burdi, Chairperson**

Dr. Belle Birchfield, Elect & Comp. Engineering and Dr Jilani Warsi, Basic Skills  
Dr. Lisa Mertz Health Science, and Dr. Todd Holden, Physics Department Prof Maryann  
Magaldi, Nursing Department, and Dr. E. Raya, Foreign Language,  
Dr. Jannette Urciuoli, Counseling Department, Dr. Bryn Mader, Biology Department

Administration Representatives: Ms. Ann Tullio & Ms. Florence Farrat

Committee Secretary: Ms. Meera Chowdhry

## **Discussion:**

Based on the past annual reports and statistics, Professor Burdi, the Chairperson of the CCS, apprised all with the basic duties and responsibilities of the Committee on Course & Standing as well as the record of reinstatements.

The main purpose of the meeting was to impart knowledge to the Committee members about the changes and developments in CUNY admission policy and how it would influence the Committee's review of future appeals.

Executive Vice President and Acting Provost Call presented information about the statistics in the past few semesters; the enrollment of senior colleges for new freshmen has increased tremendously. At QCC alone the headcount of students increased for the Fall 2009 by more than 17%. The University and QCC are dealing with large numbers of students. Therefore our main emphasize is on a strong retention rate, a good quality of education, and increased faculty involvement.

At this time, CUNY's main concern is how all of its colleges manage this influx of enrollment and whether or not we have a good team work where counseling and registering is concerned. In order to ensure good quality education, we should adhere to limiting enrollment.

VP Call apprised those in presence, the efforts Queensborough Community College has already started in this direction. In order to limit enrollment the deadline for new admissions has been set for December 18<sup>th</sup> 2009. fourteen new faculty members and twenty one support staff is expected to be added to assist in the Spring 2010 registration.

QCC (Committee on Course & Standing) should not compromise by retaining students on probation, especially those who have shown no academic improvement over the last several semesters. The priorities should rather be on accommodating new freshmen students. This would also be in the interest of the dismissed student who might need more time to mature or establish a clear understanding of their objectives. Also it was suggested by Dean Call if students stay out more than one semester after dismissal they may be better prepared and focused.

Chair, Professor Burdi apprised Dean Call of the new policy which was implemented last semester; it was that all students who have been dismissed three times prior would not be reinstated automatically.

Also discussed were some other topics not directly related to the new admission policy. One such topic was: Should there be a limit to repeating a course? The need for administering more tests/exams for help students determining their course of action as far as withdrawal from a course is concerned.

Some Committee members showed concern about the new attendance policy of the College. However, Dean Call informed us of the need to eliminate record keeping of attendance. It was explained that inadvertent discrepancies in attendance records were causing huge penalties to the college.

It was unanimously decided by the Committee Members that at the end of Fall 2009 semester all the students with less than 2.0 GPA would be dismissed unlike previous semester when the CCS reviewed their transcripts to determine their status. However, after the dismissal letters/transcripts are mailed to the student, the Committee would meet as frequently as possible to review any appeals filed in a timely manner by dismissed students.

Chair, Prof. Burdi emphasized the need for the Committee Members to attend and arrive on time for the CCS meetings.

The next meeting is December 18<sup>th</sup>, 2009 to review late/retroactive withdrawals.