

**QUEENSBOROUGH COMMUNITY COLLEGE**

THE CITY UNIVERSITY OF NEW YORK

Committee on Course & Standing

Minutes for the meeting held on May 22<sup>nd</sup>, 2015

The Committee on Course and Standing met on Friday, May 22<sup>nd</sup>, 2015 at 11:00 a.m. in Room # A 104

Those in attendance were as follows:

**Dr. Nina Sarkar, Chair.**

Prof. Gina Capozzoli, Counseling, Dr. George Fragopoulos, English Department, Dr. Hayes Mauro, Art and Design, Dr. Jun Shin, Chemistry Dr. Jilani Warsi, Academic Literacy

**Excused:**

Dr. Andrew Nguyen – Biology  
Dr. Daniel Armstrong, Health Physical Education & Dance,  
Dr. Rose-Marie Aikas, Social Science

**Administration Representatives:**

Ms. Florence Farrat, Associate Registrar.  
Ms. Meera Chowdhry, Committee Secretary

**Discussion:**

The Committee met to review the Late and Retroactive Withdrawal appeal.

The members of the Committee on Course & Standing from last year have continued for the academic year 2015-2016. It is now, not necessary to apply to continue on a certain Committee as a member every year. Unless the members opt to switch a certain Committee they could continue for their tenure of three years. If a member opts to switch from Admissions Committee to the Committee on Course & Standing, he/she could complete the tenure of three years divided between both committees.

The Committee Members who were present for the meeting elected the Chair for the academic year 2015-2016. The motion to elect Dr. Nina Sarkar was started by Ms. Gina Capozzoli and was seconded by Dr. Hayes Mauro. She was then unanimously elected the Chair of the Committee on Course & Standing for the next year.

	<b>Total Appeals</b>	<b>Approved</b>	<b>Denied</b>	<b>Conditional Approval</b>	<b>No Jurisdiction</b>
<b><i>Late Withdrawals</i></b>	93 (Including reviewed by Dr. Sarkar)	51	42		
<b><i>Retroactive Withdrawals</i></b>	56	25	31	0	0

The next meeting is tentatively scheduled for June 22<sup>nd</sup> @ 11:00 a.m. to review the Late/Retroactive withdrawal appeals.