

**QUEENSBOROUGH COMMUNITY COLLEGE**  
**COMMITTEE on COMPUTER RESOURCES**  
An Academic Senate Standing Committee

**COMMITTEE MEETING MINUTES**

October 18, 2006, in M-127 at 2 PM

Attending: Sharon Ellerton, Robert Kueper, Danny Mangra, Nam Jo Moh, Jun Shin and George Thorsen..

Absentees: Phyllis Pace, Craig Weber

1. Addition to Sept. 20, 2006 minutes – IT Director Sherman informed the committee of a new e-mail server that will allow similar utilities off campus as is presently available on-campus.
2. Minutes from the Sept. 20 meeting were unanimously approved.
3. Chair Thorsen presented information regarding a new faculty website server that allows off-campus postings to the website. Some details of the server, obtained from ACC Director Naples, include:
  - a. connection to the server will be through a secure FTP.
  - b. strong passwords will be used
  - c. the server will be backed up periodically but the onus for maintaining data is on the faculty
  - d. faculty can use standard HTML or ASP. FrontPage Extensions cannot be used.
  - e. Connection clients include: WINSOCP (free download), Dreamweaver and Web-Drive. Recommends Dreamweaver.
  - f. Faculty must provide their own software.
4. CCR Newsletter assignments were distributed as follows:
  - a. Google documents and spreadsheets that allow students to work in DOC format – Shin
  - b. tech fee origin + fee, purpose of funds – Kueper
  - c. tech fee projects-specially funded, like clickers – Kueper
  - d. RefWorks-online comprehensive bibliographic tool for research – Thorsen
  - e. Faculty e-mail/new software + server, deployment? – Mangra
  - f. free and reduced price software available on CUNY Portal's eMall- Ellerton
  - g. Blackboard/Tigermail-too many passwords to remember?; lots of logon problems – Kueper
  - h. identifying computer labs and hours- what is open and when – Pace
  - i. Academic Senate "rule" to use Tigermail when sending e-mail to students- Moh
  - j. ePortfolio-revisited - Weber
5. Sharon Ellerton named as Editor; George Thorsen as Design/Format Editor.
6. Prof. Kueper recommended inclusion in the newsletter of a suggestion box for inquiries and questions which may be submitted anonymously.
7. New Business – Prof. Kueper discussed the virtual network with CUNY Central and that it affects ACC and certain programs.
8. The meeting ended at 2:55 PM.