QCC COMMITTEE on COMPUTER RESOURCES
An Academic Senate Standing Committee

Minutes
Meeting of April 1, 2003 in M 127 at 3pm

Attending: Philip Pecorino, Sandra Marcus, Bob Rogers, George Sherman, Bruce Naples
Absent: Robert Kueper, Anthony Kolios, Patrick Wallach, Dwight Meyer

1. The Agenda was accepted.

2. Chairperson’s Report
   Communications received

3. Report from OIT Director
   i. Student Academic Advisement Program is now available and the program is being presented to faculty at department meetings and in trainings.
   ii. A Network Security Administrator has been hired.
   iii. The network is shut down from 12:30am until 6am for security purposes.

4. Report from ACC Director
   i. The new faculty staff directory is going live on the website very shortly. It a database driven.
   ii. BlackBoard version 6.2 will be the new CMS and QCC will migrate to the CUNY servers for the Fall of 2003.
   iii. BB charges to QCC are not a factor as the administration has set no limit to the support it is providing for the online instructional methodology. Costs are $7/year per distinct user. At QCC that would be more than $7,000 / year where there were no charges previously.

5. Review of actions related to creation of a Distance Education Committee
   The agenda for April 15th meeting as distributed for review

6. Preparations for the Report on QCC Computer Resources
   The following was presented. The chairperson will begin the work. The committee is asked to assist in the writing.
   Overview
   Highlights
   Technology Plan: Schedule and Adherence
   Student Technology Fee Plan: Schedule and Adherence
Efforts to Comply with Policy on Maintenance and Upgrading
Academic Department Uses and Needs
Faculty Uses and Needs
Student Uses and Needs
Administration: Uses and Needs
Distance Education: Status and Needs
Problems
Recommendations

7. Review of Results from Meeting with the Office of Finance and Administration, Bob Rogers, et al.
A summary sheet was distributed to those present.

8. Steering Committees materials and recommendations and further discussion of matters for the 2002-2003 committee agenda.
The chair will review these.

9. Planning for the Next Newsletter or email Advisories
The next newsletter will be in the Fall of 2003.

10. Old Business
none

11. New Business
none

12. Setting Date, Time and Location for next meeting (Tuesdays at 3pm)
April 22, 2003 at 3pm in M-127.