1. Approval of Minutes of Previous Meeting: December 18, 2003

2. Chairperson’s Report
   • Communications received
   Academic Senate Actions

3. Reports from IT Director
   12 additional wireless access point have been on campus.
   Exchange 2000 Email to be installed on SAN’s drives.
   10 Refurbished P.C’s installed in the English Department.
   Command AntiVirus software located in the Library.
   Upgrade all P.C’s to Windows 2000 or XP Professional.
   Power Saver Software is being tested on campus.

4. Report from ACC Director
   LB14 construction on going.
   6 Mobile Podiums are operational, 3 podiums are currently in use.
   Blackboard version 6 is planned to be rolled out Fall 2003.
   MDS – Media Distribution System being developed
   ACC availability for students and access to P.C’s

5. Preparations for the Report on QCC Computer Resources
   Computer Resources challenging – Need more technical people in ACC and IT.
   Support for computer systems needed on campus.
   Administration P.C’s (Faculty) replaced every 4 or 5 years.
   Establish budget for 5 year plan of replacement of P.C’s.
   Establish budget on Strategic plan.

6. Old Business  Additional information on Net Ops School and status of Homebound program

7. New Business

   Setting Date, Time and Location for next meeting (March 2, 2004 at 4pm in M-127 )