1. Minutes approved

2. CLT forum
   a. Topic: hall crowding during peak hours and student access to classrooms before class.
      i. CLTs are asked for input on solutions to this problem of crowding and also setting the right tone, sending the right message, to students about trust and responsibility.
   b. Bad events
      i. Fights, theft, damage to equipment
   c. Chemistry, Biology, Engineering departments
      1. Valuable equipment
      2. Computer labs
      3. Hazardous materials
      ii. Vast majority of CLTs recommend not unlocking doors to such rooms, or any labs rooms.
   d. Responsibility
      i. The question was asked how is responsible for any problems/damage that occurs when students are in rooms unsupervised.
      1. Prof Anderst has followed up with the college lawyer who says students would be responsible, not professors or other staff.
   e. Frequency of problematic occurrences...
      i. Anecdotally it is hard to say.
      ii. Some CLTs maintain incidents occur about 20% of the time when students are unsupervised in classrooms with technology.
   f. Security cameras were mentioned
      i. There is no continual monitoring in real time of classrooms
      1. This might be helpful but also requires more staff or money potentially.
   g. Math department has more CLTs than most departments.
      i. Therefore they always have CLTs in rooms between classes
      1. Other depts. don’t
      ii. Mostly students are good in their experience
   h. CLTs were mainly skeptical of signage promoting good behavior.
      i. An “honor code” was discussed, as most signage now is in the negative.
      ii. Currently, food and coffee always in rooms according to most CLTs.
      iii. CLTs would like instructors to be more concerned about food and drink.
      iv. Syllabus classroom rules for computer labs
      v. Video for awareness of conduct in rooms