1. Review minutes from the last meeting

2. Introduce student member: Mayur Pathak

3. Address any questions/problems related to committee members’ individual projects; deadlines?

4. Assorted Committee Business
   a. Review/edit Committee Guide
   b. Pathways Comm. of Academic Senate – iPads?
   c. QCC & disaster recovery back-up: CUNY-wide survey – George Sherman
   d. Email, FB, Twitter disclaimer statements
   e. Tony Hong emails – delays this semester
   f. Protecting classroom technology – Bruce Naples’ email
   g. Student Tech Fee Committee
   h. Blackboard – 24hr.+ lag in safe-assign transmission
   i. CUNY First – Finals rush maintenance
   j. Statement of Tigermail use policy – location?

5. Data-gathering projects for long-range technology plan for QCC
   a. Focus groups with early-adopters and tech. innovators on campus
   b. Study departments using new technologies (History; Library; etc.)
   c. Meetings with department CLT’s
   d. Data gathering through faculty tech grants program with CETL
   e. Reviewing 2010 Tech Survey questions & results – new survey?
   f. Volchok/Traver PNET study data on students’ computer/web access
   g. Data from Student Affairs study of tech/software on campus