1. Approval of Minutes of Previous Meeting 11-28, 2001 (see attached A)

2. Chairperson’s Report
   - Time for meetings
   - Questions for the Committee newsletter (see attached, B)
   - Remote access to Office computers

3. Reports from IT Director and ACC Director

4. Committee Charge: Motion to revise the charge (see attached, C)

5. QCC Computer Use Policy/Code:
   - a. Hamid Namdar report on interviews with librarians concerning their policies on computer use.
   - b. Motion to recommend a new policy statement to the Academic Senate (See attached, D)

6. Recommendation to the Academic Senate concerning the maintenance and upgrading of computer resources in the academic areas. (See attached, E)

7. Committee Members’ Suggestions for Committee Review/Action

8. Old Business

9. New Business