

QUEENSBOROUGH COMMUNITY COLLEGE
The City University of New York

Minutes of the meeting of the Committee on Academic Development/Elective Academic Programs, 10th February, 2015 at 11:00 am in room H-306.

Present: Franca Ferrari-Bridgers (Chairperson), Tirandai Hemraj-Benny (Secretary), Leslie Francis (Faculty), Susan McLaughlin (Faculty), Andrea Salis (OAA)

Excused: Emily Berry (Faculty), Susan Jacobowitz (Faculty), Yusuf Gurtas (Faculty) and Ryan Moore (Faculty)

1. Minutes of 1st December, 2014 meeting was approved.
2. The committee discussed the details of the workshop to be offered in March.
 - The title of the workshop is “Enriched Teaching and Learning: Connecting to Interdisciplinary Initiatives on Campus.” It will be held on March 18th, 2015 at 12:30 pm to 2:00 pm in H-349.
 - Four guest speakers were confirmed: Dr. Aviva Geismair, Dr. Susan Jacobowitz, Dr. Cary Lane and Dr. Rose-Marie Aikas. Unfortunately, Mrs. Susan. Madera will not be able to serve as a guest speaker due to a Common Read event.
 - Dr. Jacobowitz will send information to the guest speakers about the event.
 - Dr. Hemraj-Benny will prepare a flyer for the event.
 - Dr. McLaughlin will draft a worksheet for faculty to use at the event and an ‘end of event survey’.
 - Dr. Salis will advertise the event to the Academies.
 - Dr. Ferrari-Bridgers will advertise the event to the chairs of the committees.
 - A “save the date” email will be sent to faculty during the last week of February. A reminder email will be sent one week before the event. Faculty will be asked to RSVP to the Dr. Ferrari-Bridgers.
 - Dr. Ferrari-Bridgers encouraged ADC committee members to send their students to at least one on-campus event before the workshop.
3. Next Meeting:
March 9th 2015 at 9:00 am to 10:00 am.

Meeting was adjourned at 11:40 pm.

Respectfully submitted,
Tirandai Hemraj-Benny