

QUEENSBOROUGH COMMUNITY COLLEGE  
The City University of New York

Minutes of the meeting of the Senate Committee on Academic Development/Elective Academic Programs on September 7, 2016, at 1:00 pm in room S-421.

**Present:** Emily Berry (Faculty); Jodi Van Der Horn-Gibson (Faculty); Tirandai Hemraj-Benny (Chairperson); Vazgen Shekoyan (Faculty); Anuradha Srivastava (Faculty); Neera Mohess (Faculty); Mirna Lekic (Faculty);

**Excused:** Yusuf Gurtas (Faculty); Nicole Lopez-Jantzen (Faculty);

1. The chairperson presented an update on the annual report submitted for previous year. The committee will attempt to fill the now empty student representative seat.

2. The sub-committees responsible for updating documents (Srivastava, Hemraj-Benny, Lopez-Jantzen), student evaluations of faculty (Shekoyan, Mohess, Yusuf Gurtas), and event publicity (Berry, Van der Horn-Gibson, Lekic) discussed the plans for this coming year.

3. Recommendations from each sub-committee were discussed:

a) The committee working on documents update raised the issue of redundancy in the role of CETL and the Academic Development/Elective Programs Committee, and suggested focusing on the one charge not covered by CETL, that of student evaluations of faculty. The sub-committee further proposed raising questions about the current roles of the committee and possible recommendations of new ones. The committee also recognized the need for CETL programs designed for QCC students.

b) The sub-committee on student evaluations had concerns about the current questions on the evaluation form, which are skewed positive or negative. They recommended contacting an expert and reaching out to QCC faculty for suggestions. They also agreed that a comparison should be made with similar evaluation forms from other institutions (to be done at the following meeting).

c) The sub-committee on publicity agreed that the previous plan for creating a more organized events calendar had already been implemented through the new QCC website, and proposed clarifying the charge of the committee as it relates to CETL. In an effort to avoid redundancy, Van Der Horn-Gibson agreed to meet with Dr. Kathleen Landy, director of CETL, to coordinate our efforts. She will update the committee at the next meeting.

4. The meeting adjourned at 2 p.m.

Submitted by Mirna Lekic