

**Faculty Executive Committee Meeting**  
**August 27, 2019**  
**3:05 pm - 4:20 pm in S 316**  
**Minutes**

**Faculty Executive Committee (“the Committee”) Members Present:** Philip Pecorino (hereafter referred to “the Chair” or “the Chairperson”) Edmund Clingan, Margot Edlin and Ted Rosen.

**Members Absent:** None

**Others Present:** None

The Chairperson called the meeting to order at 3:05 pm.

1. Proposed Agenda  
The proposed agenda was approved.
2. The minutes from the Committee’s meeting of May 28, 2019 were approved by a vote of 4 to 0. Marvin Gayle, Alicia Sinclair and Cheryl Spencer abstained.
3. Treasurer’s Report - The Treasurer, Margot Edlin, presented the Treasurer’s Report, a copy of which is attached hereto and made a part hereof as Attachment A.
4. Faculty Website: Status Report – The Committee’s webmaster, Marvin Gayle reported that the Committee’s website is up to date with the exception of a few of the most recent items which will be posted shortly.
5. Chairperson’s Report –  
The Chairperson presented the Chairperson’s Report as follows:
  - The Chairperson reported that he spoke with Dr. Steven Dahlke, the Chair of the Steering Committee of the Academic Senate. The two of them will inform each other of their respective meetings with the President.
  - The faculty will vote this semester to amend the By-Laws. There will be a few proposed amendments, most of which will involve the procedures of the Academic Review Committee (“the ARC”) to make such procedures more in accordance with principles of due process. It was also discussed that the ARC should make an annual report to the faculty.
  - Criteria for Tenure and Promotion and Online Degrees – Need for clear statement from the President and the P&B. The Chair reported that there was no response as of yet to the request for a clear statement for the criteria for online degrees with respect to tenure and promotion.
  - Email restoration proposal - The Chairperson reported that he spoke with Dr. Steven Dahlke, the Chair of the Steering committee of the Academic Senate, concerning a statement to be issued concerning the restoration of the email system. The matter should be on the calendar of the Academic Senate in September or October.
  - QCC Faculty Governance Leaders Events Tentative Calendar for 2019-2020 was attached to the agenda to the meeting and was reviewed.

- There was discussion regarding the Recommendations and Suggestions from the Middle States Team Report. The Chairperson will keep the Committee advised if there are developments with respect to these Recommendations and Suggestions.
- Planning for the use of the new building on Cloverdale Boulevard - The planning for this building will be part of the College's Facilities Plan.

Assessment of Governance – The Chairperson reported that there was nothing new with respect to this item as of now.

6. Faculty Meeting - Planning for the Fall Faculty Meeting which will be held on October 23, 2019 - There was discussion of the Fall 2019 Faculty Meeting. Possible topics for that meeting were discussed including the CUNY Diversity Program and academic standards and the revision of remediation efforts in CUNY.
7. Fall 2019 Faculty Survey – CUNY IT services for faculty – Questions will be sent out during the fall semester regarding IT services for faculty.
8. Faculty voting run by the FEC for Fall 2019-QCC Faculty By-laws Changes – This item had been discussed as part of the Chairperson's report earlier in the meeting.
9. Review of the College Budget – The Chairperson has been working on the review of the College's budget with the Vice-President of Administration and the Senate Budget Advisory Committee.
10. Review of the Student Technology Fee Budgets for the last three years – underway with SGA. The Chairperson noted that no member of the Committee is a member of the Student Tech Fee Committee and he asked the members of the Committee if they would volunteer.
11. Review of Faculty Associated with Pre-College, Continuing Education and Workforce Development – There was discussion of what responsibility, if any, the Committee has with respect to those instructors teaching in the Pre-College, Continuing Education and Workforce Development programs. There was discussion as to whether these instructors were faculty represented by the Committee and whether or not these individuals are, or should be, entitled to vote for members of the Committee.
12. Possible Academic Senate Actions:
  - Efforts to bring a restoration of academic department email distribution lists access and opt out dialogue lists for Faculty and Community. It was mentioned that this matter is in progress.
  - Religious observances and class schedules – This matter will be on the agenda of the Academic Senate in September or October.
  - Ombudsman – The Chairperson reported that no action had been taken on this matter as of yet.
  - Anti Bullying – The Chairperson reported that no action had been taken on this matter as of yet.
13. Old Business – There were no other old business matters discussed.

14. New Business – There was discussion of Active Shooter Drills. It was mentioned that some departments had had such drills. There was discussion whether there should be more such drills.

The meeting adjourned at 4:20 pm.

Respectfully submitted,

Ted Rosen,

Secretary